

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, May 12, 2015

Members Present: Jennifer Eagan, Michael Hedrick, James Houpis, Linda Ivey, Mark Karplus, James Murray, Rachel Stryker, Meiling Wu

Guests: Eileen Barrett, Dwyla Jourdan, Glen Perry, Mark Robinson, Sophie Rollins, Dianne Rush Woods, Jason Singley, Donna Wiley

The meeting was called to order at 2:05 p.m.

1. Approval of the agenda

M/S/P (Murray/Stryker) to approve.

2. Approval of the minutes of 4/28/15

M/S/P (Murray/Ivey) to approve.

3. Reports:

A. Report of the Chair

Hedrick reported that Meiling Wu will be resigning from UARC next year, so a replacement from CLASS will be needed. Lindsay McCrea, elected to the University Promotion and Tenure Committee, is ineligible, so a replacement from Science will be needed. One person, Nancy Thompson, has put their name forward for the Interim GE Director position. Ivey commended Thompson for her service as department chair, director of Liberal Studies, and as a longtime advocate for GE. M/S/P (Houpis/Eagan) to recommend Thompson to be Interim GE Director.

B. Report of the Provost

Provost Houpis reported that office space in the new building will not be ready until October. New faculty will need at least temporary space and it may be best to wait until December to move in. He provided a three-page handout, Proposal for the Creation of the Campus Sustainability Committee of California State University East Bay. Membership would include four faculty with staggered two-year terms. ExCom members suggested inclusion of staff from Facilities and that the faculty members be appointed by ExCom. There were questions about the inclusion of the Diversity Officer and the City of Hayward and whether safety issues would be addressed. Houpis will bring up the broader issue of safety with the President's cabinet.

C. Report of the Statewide Academic Senators

There was no report.

D. Report of the Semester Conversion Co-Directors

Singley noted there are several key conversion-related documents on the agenda. The next steering committee meeting will be Friday at 12:00 in the Bayview Room of the New University Union.

4. Information Items:

A. 14-15 CIC 37: Infrequently Offered Courses memo from the APGS Office

M/S/P (Stryker/Wu) to place on the consent calendar of the Senate agenda.

B. 14-15 FAC 13: Results of the Educational Experience Enhancement Award

M/S/P (Stryker/Murray) to place on the Senate agenda as an information item.

C. 14-15 COBRA 3: Report on the Impact of the 2014 Summer Session Conducted through the University Extension

M/S/P (Wu/Murray) to place on the Senate agenda. There was a request that COBRA Chair Nancy Mangold or University Extension AVP Brian Cook be available at Senate to answer questions.

Time certain Item 6.A was next.

5. Business:

A. 14-15 CIC 38: GE Model proposal and GE/Graduation requirements

M/S/P (Eagan/Wu) to place on the Senate agenda. Eagan provided background on the document. There was a question about the status of the Cultural Groups and Women requirement document. The document is at CIC and it is envisioned that the requirement will be one of several overlays on the GE model scaffold. There was a question about the future of Freshman Learning Communities. Provost Houpis stated his intent to keep Freshman Learning Communities effective. Eagan described the possibility of linking to a sophomore year experience.

B. 14-15 CIC 36: Curricular Review Processes During Semester Conversion

M/S/P (Eagan/Wu) to place on the Senate agenda.

C. 14-15 CIC 28: Co/Prerequisites Policy

M/S/P (Murray/Wu) to place on the Senate agenda.

D. 14-15 CIC 29: New Course Request Form Policy

M/S/P (Karplus/Wu) to place on the Senate agenda.

E. 14-15 CIC 39: Revised policy for Online & Hybrid Instruction

M/S/P (Eagan/Wu) to place on the Senate agenda, amended to add “manner” at the end of the second sentence in Article III.A.1 on Page 2, designate the last attachment as Appendix B, and delete the name and date at the end of the last page.

F. 14-15 CIC 34: Ethnic Studies 3557 as a C4 General Education Course

M/S/P (Eagan/Wu) to place on the Senate agenda.

G. 14-15 CIC 35: Guidelines for Master’s Program Conversion from Quarter to Semester

M/S (Eagan/Ivey) to place on the Senate agenda. Interim APGS AVP Donna Wiley explained that the document is intended to be a resource rather than a policy. M/S/P (Eagan/Ivey) a substitute motion to place on the Senate agenda as an information item.

H. 14-15 BEC 10: Placement of the Bylaws Amendment in 13-14 FAC 10 on the Fall 2015 Ballot

M/S/P (Karplus/Murray) to take off of the Senate agenda.

Item 6.B was next.

6. Discussions:

A. Ombudsperson position description (Dr. Rush Woods, University Diversity Officer, 3:00 pm time certain)

Woods thanked Eileen Barrett and Luz Calvo for their work and persistence on helping to create the position. The position will be for a Unit 3 faculty member on 50% assigned time, reporting to the Diversity Officer. It will start in the Fall and appropriate training will be provided. The search committee will consist of two faculty, a staff member, a Presidential appointee, and the DELO as chair. M/S/P (Eagan/Murray) to approve sending out the announcement via Academic Affairs.

Item 5.A was next.

B. Discussion of uniformity of elections procedures

Hedrick suggested postponing discussion and there was no objection.

C. Academic Senate 5/19/15 draft agenda (3:50 pm time certain)

M/S/P (Eagan/Wu) to approve, amended to add items approved today. Time certain will be given to the items dealing with the semester calendar and GE model.

7. Adjournment

M/S/P (Stryker/Murray) to adjourn. The meeting adjourned at 4:00 p.m.

Respectfully submitted,
Mark Karplus, Secretary