

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, May 26, 2015

Members Present: Jennifer Eagan, Denise Fleming(phone), Liz Ginno, Susan Gubernat, Michael Hedrick, James Houpis, Linda Ivey, Mark Karplus, James Murray, Rachel Stryker, Meiling Wu

Guests: Eileen Barrett, Luz Calvo, Gretchen Reevy, Mark Robinson, Sophie Rollins, Dianne Rush Woods, Angela Schneider, Julie Stein, Sarah Taylor, Donna Wiley

The meeting was called to order at 2:03 p.m.

1. Approval of the agenda

M/S/P (Ginno/Stryker) to approve, amended to make 14-15 COBRA 4 an action item and change Item 6.A from Discussion of appointments of standing committee representatives to the Semester Steering Committee to Appointment of representatives to the Semester Conversion Steering Committee Subcommittees.

2. Approval of the minutes of 5/12/15

M/S/P (Ginno/Styrker) to approve. There were abstentions due to absence from the meeting.

3. Reports:

A. Report of the Chair

There was no report.

B. Report of the Provost

Provost Houpis recommended a deliberate approach on class scheduling for semester conversion. He provided copies of the new We Care, We Will Help poster.

Time certain Item 5.B was next.

C. Report of the Statewide Academic Senators

There was no report.

D. Report of the Semester Conversion Co-Directors

Barrett reported that all department budget proposals have been received and the directors are preparing a report to give to the Provost on June 1. Singly reported that with Brad Wells'

departure, Interim Administration and Finance VP Debbie Chaw is stepping is as a semester conversion sponsor. Student Affairs VP Julie Wong will be attending steering committee meetings.

4. Appointments:

A. UARC replacement for Wu

A tenured faculty member from CLASS is needed.

B. Search committee volunteers for VP of A&F, UG Studies, Grad Studies and Ombuds positions

The results of the ballot were for VP A&F, Doris Yates, Dave Larson, Nancy Mangold, and Eric Suess; for UG Studies, Eric Fricke, Susan Gubernat, Stephanie Alexander, Jason Smith, and Paul Carpenter; for Grad Studies, Derek Kimball, Vanessa Yingling, Sarah Taylor, Ying Guo, and Liz Ginno; and for Ombuds Rachael Stryker.

C. Zinovy Radovilsky as Spring 2015 replacement for CBE Academic Senator C. Wu

M/S/P (Eagan/Wu) to appoint Radovilsky.

5. Information Items:

A. 14-15 COBRA 5: Report on the Progress of the “Classroom Planning Study and Classroom Design Standards; California State University East Bay: 21st Century Classroom Plan” project

M/S/P (Ginno/Murray) to place on the Senate agenda as an information item. Editorial corrections and typos will be sent to the Senate office.

Item 5.C was next.

B. 14-15 CR 5: Response to 13-14 BAS 4 Charge to update 13-14 CR 1 Revised (Dr. Sarah Taylor, CR Chair, 2:30PM time certain)

M/S/P (Karplus/Gubernat) to place on the Senate agenda as an information item.

Item 3.C was next.

C. 14-15 Affordable Learning Solutions Subcommittee report

M/S/P (Ginno/Murray) to place on the Senate agenda as an information item, amended to reformat as a CIC item and with the recommendation that the report be forwarded to next year’s ExCom. It was noted that there are statewide and intersegmental initiatives looking at the issue.

D. 14-15 FAC 13 including addendum: Results of the Educational Experience Enhancement Award

M/S/P (Karplus/Wu) to place on the Senate agenda as an information item.

6. Business:

A. Appointment of representatives to the Semester Conversion Steering Committee Subcommittees

There was discussion about whether ExCom should be involved in the process. M/S/P (Eagan/Ginno) to vote. The results of the ballot were Administrative Support Committee, Liz Ginno and Cesar Maloles; Student Advising Committee, Lan Wu, Erica Wildy, Carl Stempel; and Faculty Development Subcommittee, Andrew Carlos, Mary Anne Brady, Kathy Futterman, Kelly Decker, Kimiko Guthrie, Sweety Law, Michele Korb, Julie Glass, and Rachael Stryker.

Time certain Item 7.A was next.

B. 14-15 COBRA 4: Restoration of Faculty Lounge/Club Facility on Hayward Hills Campus

M/S/P (Wu/Ginno) to place on the Senate agenda.

C. 14-15 CIC 41: Policy on Graduate Courses to Fulfill the University Writing Skills Requirement

M/S/P (Ginno/Wu) to place on the Senate agenda. There was an abstention.

D. 14-15 CIC 42: Priority Registration and Registration

M/S/P (Ginno/Wu) to place on the Senate agenda.

Time certain Item 6.M was next.

E. 14-15 FAC 7: Resolution to redress the inequity across colleges of 'assigned time' for special registration courses such as Independent Study, Senior Thesis, Graduate Thesis, and Practicum

F. 14-15 FAC 14: Suggested revisions to the Student Evaluation of Teaching (SET) policy

G. 14-15 FAC 15: Lecturer Subcommittee Recommended Changes to the CSUEB Bylaws

H. 14-15 FAC 16: Suggested revisions to the Policy on Course Syllabus Information

I. 14-15 FAC 17: Proposed recommendations for shorter sessions under semesters

J. 14-15 FAC 18: Policy for Distributing Assigned Time for Exceptional Levels of Service to Students

K. 14-15 CAPR 23: CAPR Report of Earth and Environmental Sciences Five-year Program Review

L. 14-15 CAPR 24: Proposal for new Nursing M.S. degree program

M. Academic Senate draft agendas for 6/2/15 (3:50 pm time certain):

i) Regular meeting

M/S/P (Ginno/Eagan) to approve.

ii) Organizational meeting draft agenda

M/S/P (Wu/Stryker) to approve.

Item 8 was next.

7. Discussions:

A. Discussion of uniformity of elections procedures (3:00 PM time certain)

Discussed were whether walking hardcopy forms to the Dean's office is outdated, whether a one-step nomination process would be sufficient, when faculty on search committees should be tenured, and the lack of uniformity of procedures among colleges. A college election chair's handbook was proposed. M/S/P (Gubernat/Hedrick) to refer to FAC the issues of election procedures for RTP and college election procedures in general.

Item 6.B was next.

8. Adjournment

The meeting adjourned at 4:05 p.m.

Respectfully submitted,
Mark Karplus, Secretary