

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

Approved Minutes of the Executive Committee Meeting, September 30, 2014

Members Present: Jennifer Eagan, Denise Fleming, Liz Ginno, Susan Gubernat, Michael Hedrick, Linda Ivey, Mark Karplus, James Murray, Rachael Stryker, Mitch Watnik, Meiling Wu

Guests Present: Endre Branstad, Glen Perry, Gretchen Reeve, Sophie Rollins, Angela Schneider

The meeting was called to order at 2:00 p.m.

1. Approval of the agenda

M/S/P (Ginno/Murray) to approve.

2. Reports:

A. Report of the Chair

Chair Hedrick will be attending a conference next week. Vice Chair Eagan will chair next week's Senate meeting and attend next week's statewide chairs meeting in Long Beach in his place.

B. Report of the Provost

The Provost was not present. There was no report.

C. Report of the Statewide Academic Senators

Statewide Senator Gubernat reported that the Governor signed the faculty trustee bill. He also signed SB 850 which will establish community college baccalaureates. The upcoming statewide academic conference has been moved to the Chancellor's Office.

In response to a question regarding the recent security breach at CSUEB, Hedrick reported that he had met with CIO Borre Ulrichsen. Ulrichsen or A&F VP Brad Wells will brief ITAC and perhaps ExCom.

D. 13-14 BC 6: Annual Report of the Chair for 13-14

M/S/P (Karplus/Watnik) to add to the Senate agenda as an information item.

Item 4.A was next.

3. Introduction of Academic Affairs Director of Sustainability, Jillian Buckholz (time certain 2:20pm)

Director Buckholz arrived at East Bay July 1. She holds a bachelor's degree in Environmental Geography from Ohio University and a master's degree in Geography and Planning from CSU,

Chico. Prior to coming to East Bay she was Senior Programs Coordinator at the Association for the Advancement of Sustainability in Higher Education (AASHE). Before AASHE, she was sustainability coordinator at CSU Chico. Buckholz will be hosting sustainability coffee breaks during the quarter. There was discussion of divestment from fossil fuels at the campus and statewide CSU levels.

Item 4.F was next.

4. Appointments:

A. 14-15 Institutional Research Board (IRB) members as nominated by the Committee on Research

i. 14-15 CR 1: IRB appointments

M/S/P (Watnik/Ginno) to approve, appointing Brown, Kim, and Braxton-Newby.

B. 14-16 CSCI member for CIC

M/S/P (Watnik/Eagan) to appoint Claudia Uhde-Stone, Biological Sciences for Fall quarter. It was clarified that the vacancy is for 14-15.

C. 14-16 CBE member for FDEC

M/S/P (Watnik/Wu) to appoint Pei-Hui Hsu, Accounting and Finance for Fall quarter. It was clarified that the vacancy is for 14-15.

D. Senate (Fall 2014)

i. 1 at-large, 1 CLASS

M/S/P (Eagan/Ivey) to appoint Scott Hopkins, Art for the CLASS position. Nominees for the at-large position were Stephanie Alexander, Library and Duke Austin, Sociology. Austin was appointed.

E. Learning Management Systems Task Force

Nominees from CLASS were Christina Chin-Newman, Human Development; Amy June Rowley, MLL; Keith Inman, Criminal Justice; Kevin Kaatz, History; Andrew Wong, Anthropology; and Marie Arcidiacono, Communication. Nominees from CSCI were Lindsay McCrea, Nursing; Michelle Tellez, Nursing; and Julia Olkin, Math. Nominees from CBE were Sweetie Law, Marketing & Entrepreneurship and Jeff Newcomb, Marketing & Entrepreneurship. Nominees from CEAS were Doris Yates, HRT; Dan Plough, Educational Leadership; Li-Ling Chen, Teacher Education; and Ray Garcia, Educational Leadership.

Appointed were Christina Chin-Newman and Amy June Rowley from CLASS, Michelle Tellez and Julia Olkin from CSCI, Sweetie Law and Jeff Newcomb from CBE, and Doris Yates and Li-Ling Chen from CEAS.

The Executive Committee looks to fill two seats for Library members and the remaining non-faculty seats. Once membership is finalized, the Senate Office will be polling members to find a meeting time that works for all as soon as possible.

Time certain Item 3 was next.

F. A2E2 appointments (1 member from each college including library)

i. CBE member

ii. CSCI member

There were no A2E2 appointments.

G. Director of Institutional Research and Effectiveness search committee

M/S/P (Watnik/Ginno) to appoint Margaret Rustick, English and Julie Glass, Mathematics and Computer Science, with other members to be appointed at a later date. It was proposed that the President be invited to consult directly with ExCom at a future meeting.

5. Information Items:

A. 13-14 Institutional Research Board (IRB) Annual Report

M/S/P (Watnik/Ginno) to give the report a 13-14 CR designation and place on the Senate agenda as an information item. M/S/P (Watnik/Wu) a referral to request that CR investigate the purchase of tracking software.

6. New Business:

A. 14-15 BEC 1: Standing Rules of the Academic Senate

M/S/P (Ginno/Watnik) to place on the Senate agenda, amended as follows. M/S/P (Watnik/Murray) an amendment to replace the last sentence of Section 3.5 with “Any items to be added to the day’s agenda from the floor must be submitted to the Senate Office two academic days prior to the meeting to allow for the items to be posted and available on the Senate website; alternatively, at or prior to the start of the day’s meeting, 55 copies of the written motion-for-action may be submitted to the Secretary for distribution, ” further amended M/S/P (Watnik/Ginno) to move the third and fourth sentences of 3.5 to a new Section 3.6. M/S/P ((Watnik/Fleming) to add “Information items and acceptance of reports do not require second readings” as a new Subsection h to Section 4.7.

B. 14-15 BEC 2: Executive Committee and Academic Senate Meeting Schedule

M/S/P (Watnik/Ginno) to approve and place on the Senate agenda as an information item.

C. 14-15 BEC 3: Election of 14-15 University Committee on Layoffs (UCL)

M/S/P (Watnik/Ginno) to approve the nominations of Hedrick, Gubernat, and Ginno and place on the Senate agenda.

D. 14-15 BEC 4: 2014-2015 Administrative Review Schedule

M/S/P (Watnik/Ginno) to place on the Senate agenda, amended M/S/P (Fleming/Murray) to make 2014-15 the proposed year of review for the AVP, Risk Management and Internal Control.

E. 13-14 FAC 17: Endorsement of documents 13-14 CAPR 13 and 13-14 CIC 31, regarding the “Formation, Dissolution, Merger, or Name change of Academic Units (revision of 05-06 CAPR 8 revised)”

M/S/P (Watnik/Wu) to place on the Senate agenda.

F. 13-14 FAC 11: Digital Dossiers referral of November 1, 2013

M/S/P (Watnik/Wu) to accept the information. There was discussion regarding the recommended post-pilot process. The question was raised whether administration, in the absence of a policy, could opt out and refuse to accept a digital dossier. FAC members on ExCom will report back to FAC.

Time certain Item 8.G was next.

G. 13-14 CAH 5: ITAC as an ad hoc committee of the Academic Senate with proposed Policy and Procedures

H. 13-14 CIC 26: Revised policy for Online & Hybrid Instruction

I. 13-14 FAC 12: Interpretation of terms of office in the CSUEB Constitution and Bylaws

J. 13-14 CIC 34: Academic Dishonesty in First-tier Writing Courses

K. 13-14 FAC 10: Lecturer Subcommittee Suggested Changes to the CSUEB Constitution and Bylaws

L. 13-14 CIC 32: Extension of Affordable Learning Solutions (ALS) Committee for 14-15

M. 13-14 CIC 33: Proposal to Add the Affordable Learning Solutions (ALS) subcommittee to the CIC Policies and Procedures

N. 13-14 FAC 13: Updating of the FAC Policies and Procedures document

O. 13-14 CAPR 23: Five-Year Program Review for Business

P. 13-14 CAPR 24: Five-Year Program Review for Communicative Science Disorders

7. Reminders:

A. 13-14 Senate called for Excom to revisit:

i. 13-14 COBRA 9: COBRA's Executive Summary for CSUEB 2014-15 Operating Base Budget and Key Budget Issues for 2014-15

ii. 13-14 CIC 19: Prerequisite Enforcement (replaces 12-13 CIC 8)

8. Discussions:

A. Discussion of FAC referral for CSUEB Policy on Consensual Relationships

i. Portland State University consensual relationship policy

ii. Oregon State consensual relationships policy table (14 universities)

B. Discussion of Online Teaching

C. Discussion of campus workshops

D. Discussion of Lecturer emeriti policy

i. CSUDH Emeritus Status for Non-Tenure Track Faculty

ii. CSUDH Initial and Continuing Placement of Temporary Academic Personnel on the Salary Schedule

E. Discussion of LAO 14-15 Analysis of the Higher Education Budget report

F. Discussion of uniformity of elections procedures

G. 10/7/14 Academic Senate draft agenda (3:45 PM time certain)

M/S/P (Watnik/Ginno) to approve, amended to include items added at this meeting. M/S/P (Fleming/Gubernat) to add Items 6.O and 6.P above to the Senate agenda.

Item 9 was next.

9. Adjournment

M/S/P (Gubernat/Stryker) to adjourn. The meeting adjourned at 4:00 p.m.