

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, January 5, 2016

Members Present: Roger Doering, Denise Fleming, Susan Gubernat, Michael Hedrick, Linda Ivey, Mark Karplus, Jim Mitchell, Carolyn Nelson, Jeffrey Newcomb, Rachael Stryker, Mitch Watnik, Evaon Wong-Kim

Guests: Eileen Barrett, Linda Dobb, Glen Perry, Mark Robinson, Sophie Rollins, Jason Singley, Nancy Thompson, Donna Wiley, James Zarrillo

Members Absent: Leroy Morishita

The meeting was called to order at 2:02 p.m.

1. Approval of the agenda

M/S/P (Mitchell/Stryker) to approve, amended to add 15-16 ASCSC 3 as Item 5.B with a time certain of 2:15 and 15-16 ASCD 7 as Item 6.C.

2. Approval of the 11/24/15 minutes

M/S/P (Mitchell/Ivey) to approve.

3. Reports:

A. Report of the Chair

There was no report. Gubernat repeated her request, as noted in the ExCom minutes for November 24, 2015, that there be a faculty representative on the enrollment management task force. Nelson stated that the committee includes deans but is not meeting; she will bring the request to their next meeting.

B. Report of the Provost

There was no report.

C. Report of the Statewide Academic Senators

There was no report. Watnik asked if there was additional information about the Sac State Provost; the Sacramento Bee reported that she had stepped down.

D. Report of Semester Conversion

Singley noted that there are two items on ExCom's agenda related to semester conversion. The steering committee expects to finalize the conversion budget by next week.

Time certain Item 5.B was next.

4. Appointments/Approvals:

A. CLASS Academic Senator Winter Qtr replacement for Steven Borish; Elena Dukhovny as proposed by CLASS Associate Dean Dennis Chester

M/S (Mitchell/ Doering) to appoint. The phrasing of the agenda item prompted questions about the nomination process. M/S/P (Watnik/Mitchell) to table discussion until the next meeting.

B. 15-16 CR 1: Nominees to fill vacancies on the Institutional Review Board

M/S/P (Watnik/Stryker) to approve. Following approval, Gubernat raised concerns about the appointment procedures in the document, including the role of the Executive Committee and that the AVP makes the final selection. The procedures in the document are excerpted from 07-08 CR 5. M/S/P (Fleming/Gubernat) a substitute motion to refer to FAC and CR. Fleming and Gubernat will help draft the referral.

C. Appointment of CBE, CLASS and CEAS lecturers to Semester Conversion Subcommittee

The following faculty were appointed: Mary D'Allewa, CLASS; Rebecca Loboschefskey, CEAS; and Jeff Newcomb, CBE. It was noted that a total of 31 lecturers from the three colleges expressed interest in serving.

D. Winter 2016 University-wide Election schedule

M/S/P (Fleming/Ivey) to approve.

5. Information Item:

A. Letter from ITAC to President Morishita regarding Qualtrics institutional subscription

M/S/P (Mitchell/Newcomb) to accept and place on the Senate agenda as an information item. Several ExCom members spoke favorably of the software. The letter will be formatted as an ITAC item.

Hedrick requested that time certain Item 7.B be postponed until after New Business. Item 6.A was next.

B. 15-16 ASCSC 3: Change of Summer from Leading to Trailing Term beginning with the 17-18 Financial Aid Year (2:15 pm time certain)

M/S (Karplus/Stryker) to accept. Barrett provided background on the document. Mitchell described how three programs in CEAS start in the Summer. Interim CEAS Dean Zarrillo stated that it was unclear how the change would affect CEAS programs. ExCom members asked about the consulting firm used, whether other colleges besides CEAS might have concerns, and if it might be better to have Summer 2018 as state-support. M/S/P (Fleming/Mitchell) to table discussion until the next ExCom meeting. Financial Aid Executive Director Rhonda Johnson will be invited to attend and deans will be notified.

Item 4.A was next.

6. New Business:

A. GE Learning Outcomes (GE approved on 12/7/15; CIC approved 1/4/16)

i) 15-16 CIC 20: General Education Learning Outcomes

M/S/P (Watnik/Mitchell) to place 15-16 CIC 20 on the Senate agenda. There were abstentions. ExCom members raised points about how certain outcomes will be measured, the delay in overlay requirements, the implications of elimination of Area F, distinctions made regarding skills, and that some disciplines may be advantaged over others. Watnik noted that the GE subcommittee strove to be inclusive rather than exclusive.

B. 15-16 CIC 17: Minimum grade requirements for native/transfer students in A1-A3 and B4 from EO 1100

M/S/P (Watnik/Mitchell) to place on the Senate agenda.

C. 15-16 ASCD 7: Extension of the deadline for implementing the prerequisite policy from fall 2016 to fall 2018

M/S/P (Stryker/Mitchell) to approve the referral to CIC. Watnik informed ExCom that the item has already been on the CIC agenda.

Time certain Item 8 was next.

7. Discussion Item:

A. Faculty workload under semesters

B. Appointment and Review document changes from Chair Hedrick and President Morishita (3:15 pm time certain)

Hedrick had emailed ExCom a memo with proposed changes based on conversations with the President, including specific additions and deletions to the administrative review schedule and one additional Presidential appointee to the search committee for the Provost position. There

was discussion of the role of presidential appointees on search committees and why additional appointees would be needed. It was suggested that the President be invited to discuss.

Item 9 was next.

8. Academic Senate 1/12/16 draft agenda (3:45 pm time certain)

M/S/P (Mitchell/Wong-Kim) to approve, amended to include items approved today.

Item 7.B was next.

9. Adjournment

The meeting adjourned at 4:02 p.m.

Respectfully submitted,
Mark Karplus, Secretary