

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, October 13, 2015

Members Present: Roger Doering, Denise Fleming(phone), Susan Gubernat, Michael Hedrick, Mark Karplus, Jim Mitchell, Carolyn Nelson, Jeffrey Newcomb, Rachael Stryker, Mitch Watnik

Guests: Eileen Barrett, Norman Bowen, Jillian Buckholz, Luz Calvo, Karina Garbesi, Sherman Lewis, Lindsay McCrea, Glen Perry, Mark Robinson, Sophie Rollins, Donna Wiley

Members Absent: Linda Ivey, Leroy Morishita, Evaon Wong-Kim

The meeting was called to order at 2:03 p.m.

1. Approval of the agenda

M/S/P (Mitchell/Watnik) to approve.

2. Approval of the 9/29/15 minutes

M/S/P (Mitchell/Stryker) to approve, amended to reverse the order of the first and second sentences of the second paragraph in Item 6.L, add the names of several guests who were present, and correct the spelling of Stryker's first name under Members Present.

3. Reports:

A. Report of the Chair

Hedrick reported that other campus senates are passing resolutions similar to 15-16 BEC 5, the resolution on open presidential searches that East Bay's Senate passed last week. Jim Mitchell, already a member of ITAC, will be serving as the Chair's designee on ITAC. The President will have the job description for the Provost search ready for ExCom soon. Doering reported that Engineering received its accreditation for the next six years.

Time certain Item 5.A was next.

B. Report of the Provost

Interim Provost Nelson met with the search committee for the Dean of Research and Graduate Studies but has not met with the search committee for the Dean of Undergraduate Studies. It was the understanding of Gubernat, a member of the latter search committee, that the committee extended an invitation to meet; Nelson did not receive it.

C. Report of the Statewide Academic Senators

Gubernat reported that the ASCSU Faculty Affairs Committee, on which she serves, is discussing a response to the new background check policy and a resolution around the continuing erosion of shared governance.

D. Report of Semester Conversion

Barrett reported that the steering committee met last Friday and will be meeting again this Friday. Minutes from the last meeting are posted and the agenda for the upcoming meeting will be posted.

4. Appointments/Approval:

A. Fall 2015 CBE replacement for Eric Fricke: Robert Loveland, Accounting & Finance

M/S/P (Karplus/Mitchell) to appoint Loveland to Senate for Fall.

B. Committee on Research Special Grant Review Subcommittee and membership

M/S/P (Mitchell/Watnik) to approve the slate of members provided by CR, pending the addition of members from unrepresented colleges (CBE and CSCI). ExCom may approve these additional members by email. It was suggested that the subcommittee be made a regular subcommittee rather than a special subcommittee.

C. CBE rep for ITAC: Dr. Pei-Hui Hsu, Accounting & Finance

Hsu was appointed without objection.

Item 6.A was next.

5. Information Items:

A. Campus Sustainability Committee (Jillian Buckholz, 2:10 PM time certain)

Sustainability Director Buchholz stated that the CSC has been accepting nominations to fill the faculty positions on this administrative committee, and ExCom could make recommendations. Buchholz stated that this committee differs from the one to be discussed by Professor Garbesi in Item 8.A in that this committee deals with the University as a whole, not just on the academic side, and that its existence fulfills a mandate required by President Morishita's signing of the American Colleges and Universities Presidents' Climate Commitment (ACUPCC). Questions were raised as to whether the CSC would be seeking ExCom's recommendation regarding faculty appointments, if ExCom or Senate would be making appointments, or if there would be a campuswide election. Buchholz stated she was fine with however ExCom wants to move forward. It was noted that it may not be the Director's decision as the CSC co-chairs are the Provost and VP Administration and Finance and they would need to be consulted before making changes to the posted document. In response to a question about a sentence on Page 2, "The

number of faculty appointments may vary by term,” Buchholz explained that due to staggered terms, initially two faculty would be appointed to one-year terms and two to two-year terms.

M/S (Doering/Fleming) to place on the Senate agenda as a discussion item. There was discussion as to whether the document would be modified before being sent to the Senate and what action, if any, might be sought. M/S/P (Watnik/Doering) to approve a substitute motion to postpone discussion until the next ExCom meeting. Asked whether she would welcome postponement, Nelson replied in the affirmative. It was noted again that the CSC is not merely an Academic Affairs entity, that it is co-chaired with the VP Administration and Finance.

Time certain Item 8.A was next.

6. Semester Conversion:

A. 15-16 ASCD 5: Registration Calendar for Semesters

M/S/P (Watnik/Gubernat) to approve the requested referral to CIC.

7. New Business:

A. 15-16 BEC 3: Election of 15-16 University Committee on Layoffs (UCL)

M/S/P (Karplus/Mitchell) to place on the Senate agenda. ExCom reviewed the list of nominations. Watnik withdrew his name from consideration as there are already sufficient nominees from Science. Jim Murray’s name was withdrawn, as Hedrick will be a member as Senate Chair and they are from the same department, Biological Sciences. Lindsay McCrea will be put forward as a member of FAC (and CSCD). Vacancies remain from CEAS and COBRA, and two representatives from CLASS will need to be chosen from four nominees.

B. 15-16 BEC 4: 2015-2016 Administrative Review Schedule

i) Discussion of emergency appointments for search committees

M/S (Mitchell/Stryker) to place on the Senate agenda. Hedrick noted that there are three reviews scheduled for this year: Dean CBE, AVP Facilities Development, and AVP HR. Watnik questioned whether the schedule should be approved by the Senate or by ExCom, citing the appointment and review document Article III, Section D: “The President of the University and the Executive Committee of the Academic Senate shall maintain a schedule...” M/S/P (Watnik/Gubernat) a substitute motion to approve and place as an information item on the Senate agenda, amended M/S/P (Watnik/Stryker) to add Student Affairs Associate Vice President/University Registrar Angela Schneider and Advancement Associate Vice President, University Communications and Marketing Jeff Bliss.

C. 15-16 CIC 5: Recommendation for Institutional Learning Outcome Overlays

M/S/P (Watnik/Mitchell) to place on the Senate agenda. Garbesi suggested that the second bullet under Sustainability on Page 2 might be modified to include the involvement of other appropriate committees or subcommittees. In response to a question, Interim APGS Associate VP Wiley confirmed that there would be interest in waiving the first reading at Senate.

Time certain Item 7.M was next.

D. 14-15 CIC 40: Recommendation for Freshman Year Experience under Semesters

M/S/P (Watnik/Stryker) to place on the Senate agenda. In the last paragraph on the second page, it was suggested that “the in” be changed to “in the” and “to add” be changed to “adding.” In response to a question, CIC Chair Watnik confirmed that this year’s CIC considered the document; it passed last year’s GE Subcommittee and passed CIC last week.

Item 7.L was next.

E. 15-16 CIC 4: Approval of Course Numbering Regime Under Semesters

M/S/P (Watnik/Gubernat) to place on the Senate agenda.

Item 7.D was next.

F. 14-15 FAC 14: Suggested revisions to the Student Evaluation of Teaching (SET) policy

G. 14-15 FAC 15: Lecturer Subcommittee Recommended Changes to the CSUEB Bylaws

H. 14-15 FAC 16: Suggested revisions to the Policy on Course Syllabus Information

I. 14-15 FAC 18: Policy for Distributing Assigned Time for Exceptional Levels of Service to Students (FAC Chair James Murray, 3:00 Pm time certain)

M/S/P (Karplus//Mitchell) to place on the Senate agenda. Karplus noted that the paragraph above Section IV.B on Page 3 marked with a star did not appear in last year’s interim policy and is inconsistent with Section IV.A.5. In response to a question, Murray confirmed that this year’s FAC reconsidered and passed the document.

M/S/P (Watnik/Stryker) to extend the meeting by five minutes.

Item 7.E was next.

J. 15-16 CIC 2: Approval of COMM 2550 Queer Cultures: Knowledge and Literacy for GE D1-3

K. 15-16 CIC 3: Approval of GEOL 3080 Hands on Earth Science Lab for B6 GE10/20/15

L. 14-15 CAPR 23: CAPR Report of the Five year report for Earth and Environmental Sciences (2006-2013)

M/S/P (Watnik/Stryker) to place on the consent calendar of the Senate agenda.

Item 9 was next.

M. Academic Senate draft agenda (3:45 PM time certain)

M/S/P (Mitchell/Watnik) to approve, amended to add items approved today. There was discussion around the lack of a second reading for the approval of the Standing Rules at the first Senate meeting. It was noted that the Standing Rules are required to be adopted at the first Senate meeting. Following approval of the draft agenda, it was noted that the agenda appeared light. M/S/P (Watnik/Gubernat) to reconsider the draft agenda and amend it to schedule the Senate meeting for 2:00-3:00, followed by an ExCom meeting.

Time certain Item 7.I was next.

8. Discussion Items:

A. Proposal to create a Sustainability Subcommittee/Committee (Dr. Karina Garbesi, 2:30 PM time certain)

i) Memo to Chair Hedrick

Garbesi described how the proposal arose from a self-organized faculty sustainability group. Asked whether the proposed committee or subcommittee might have the same individuals as on the administrative committee referenced in Item 5.A, she stated that it would not have to but that it could. She was asked about related efforts at the statewide level or at other CSUs to integrate sustainability into the university-wide curriculum. She stated that there are good examples at other universities although very few expose every student. Asked whether there is broad-based interest across the campus, she stated that there was and that there were opportunities for collaboration.

Time certain Item 8.B was next.

B. Discussion of new building space and allocation (Dr. Luz Calvo, 2:45 PM time certain)

i) Planning, Design & Construction Space Management and Assignment Policy (11/2009); includes Space Policy Committee and Space Advisory Committee, which are said to include the Academic Senate Chair and an Academic Senate representative, respectively

ii) Gaining Access 'N Academic Success (GANAS) request for forum to be heard at which to petition to stay in a space conducive to their program

Professor Calvo provided a one-page description of the GANAS program outlining its success with increasing graduation rates. GANAS has had an 8-by-15 space in a trailer in which 62 students spent a total of 4130 hours last year, providing a sense of community and family, but the

program is losing that space with the opening of the new building. The immediate concern is GANAS but the space issue affects other students in similar situations. Decisions have been made by a small group of people with no mechanism for appeal. Calvo calls on the President and Interim Provost to halt the move, and provide a mechanism for appeal. ExCom has a stake given the 2009 policy which places the Senate Chair on the Space Policy Committee and a Senate member on the Space Advisory Committee. Hedrick stated that he had asked the President about the 2009 policy and was told that it was not being used.

Watnik cited Article IV, Section 6 of the Constitution: “The University Faculty shall be consulted on: A. the planning and development of the campus and buildings of the University; and B. the allocation of funds, staff, equipment, and facilities among the programs of the University.” He also cited 13-14 COBRA 4. M/S/P (Watnik/Doering) to refer the matter to COBRA, particularly on the immediate issue (GANAS), requesting that it be addressed expeditiously, at the top of their agenda. ExCom members commented that the new building was planned and its designs firmed up without faculty consultation, and that once again, the President was not here to consult.

Item 3.B was next.

C. Discussion of hiring processes for faculty

9. Adjournment

M/S/P (Watnik/Gubernat) to adjourn. The meeting adjourned at 4:03 p.m.

Respectfully submitted,
Mark Karplus, Secretary