

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, October 20, 2015

Members Present: Roger Doering, Denise Fleming, Susan Gubernat, Michael Hedrick, Linda Ivey, Mark Karplus, Carolyn Nelson, Jeffrey Newcomb, Rachael Stryker, Mitch Watnik, Evaon Wong-Kim

Guests: Eileen Barrett, Dennis Chester, Linda Dobb, Lindsay McCrea, Mark Robinson, Sophie Rollins, Dianne Rush Woods, Jason Singley, Donna Wiley

Members Absent: Jim Mitchell, Leroy Morishita

The meeting was called to order at 3:08 p.m.

1. Approval of the agenda

M/S/P (Gubernat/Fleming) to approve.

2. Approval of the 10/13/15 minutes

M/S/P (Fleming/Watnik) to approve. There were abstentions.

3. Reports:

A. Report of the Chair

There was no report.

B. Report of the Provost

There was no report.

C. Report of the Statewide Academic Senators

There was no report.

D. Report of Semester Conversion

There was no report.

4. Appointments/Approvals:

A. CBE/A2E2 appointment for 2015-2016: Steve Peng, Management

See Item 4.B below.

B. CEAS/A2E2 appointment for 2015-2016: Paul Carpenter, Kinesiology

M/S/P (Watnik/Karplus) to bundle Items 4.A and 4.B and appoint Peng and Carpenter.

C. COBRA's Classroom Upgrade Master Plan Special Subcommittee

i) Membership (as last year): 2 members from COBRA, 2 from each college (including lecturers) and 1 from the Library (can be a lecturer)

M/S/P (Fleming/Watnik) to reconstitute the subcommittee.

D. Faculty replacement for Doris Yates on Ombuds Search Committee

M/S/P (Fleming/Watnik) to put out a call with ExCom to appoint at its next meeting.

5. Semester Conversion:

A. 15-16 ASCSC 1: Approval Process for the Semester Conversion Steering Committee

M/S/P (Fleming/Gubernat) to accept and place on the Senate agenda as an information item. Some formatting revisions may be made.

B. 15-16 ASCSC 2: Department Funding Model for General Education and Graduation Requirements and Subcommittee Referrals

M/S/P (Stryker/Wong-Kim) to accept and place on the Senate agenda as an information item. Karplus stated concerns including that CFA had not been consulted and that it was unclear whether the WTUs allocated to departments for certain tasks were the same WTUs that faculty performing the tasks would receive. Singley acknowledged that the semester conversion directors had not consulted CFA and stated that this funding model was similar to the funding model for departments provided in Spring. Gubernat questioned whether lecturers were eligible to receive assigned time. Singley stated his understanding that it has not been the business practice of the University. Fleming raised the concerns that faculty in some departments were excluded from funding and/or excluded from discussion of how funding would be allocated; she suggested the possible involvement of FAC. Associate Provost Dobb observed that funding allocation was intended to be a faculty-driven process. Watnik cited Statistics as a department in which a committee of the whole yielded a fair distribution. He suggested a possible process in which every faculty member in a department would sign off on having seen the final conversion plan.

6. New Business:

A. 15-16 CIC 1: Policies and Procedures for CIC

M/S/P (Watnik/Wong-Kim) to approve, amended to postpone the formation of an Undergraduate Programs Special Subcommittee.

B. 14-15 FAC 14: Suggested revisions to the Student Evaluation of Teaching (SET) policy

M/S (Watnik/Stryker) to place on the Senate agenda. Associate Provost Dobb stated that important changes in the policy include the requirement that all classes be evaluated rather than just a minimum of two and CSU requirements regarding retention of evaluations. Karplus noted concerns regarding Section 3.3, that there was ambiguity in the meaning of “equivalent time period”; 4.7, whether these provisions have been written in policy before; 5.1, whether it is clear how paper evaluations are dealt with; and 5.4.1, whether the reference to 4.6 is correct or if 4.7 was intended. There were comments that 3.3 may need clarification and that 5.1 does not. There was considerable discussion regarding Section 4.7 including the meaning of “campus-wide assessment of learning” and whether a motivation is to compare learning in one department to another. It was noted that the scoring system was recently changed with the number scale being reversed and that there have been problems with the student evaluation process including low participation rate. It was suggested that student GPA could be incorporated, as is done at San Jose State. Referral back to FAC was suggested. M/S/P (Fleming/Stryker) a substitute motion to hold over for discussion at the next ExCom meeting.

Item 8 was next.

C. 14-15 FAC 15: Lecturer Subcommittee Recommended Changes to the CSUEB Bylaws

D. 14-15 FAC 16: Suggested revisions to the Policy on Course Syllabus Information

E. 15-16 CIC 2: Approval of COMM 2550 Queer Cultures: Knowledge and Literacy for GE D1-3

F. 15-16 CIC 3: Approval of GEOL 3080 Hands on Earth Science Lab for B6 GE10/20/15

G. 14-15 CIC 25 revised: Procedure for Handling Pilot Programs’ Migration to Permanent Status

7. Discussion Items:

A. Discussion of hiring processes for faculty

B. Discussion of emergency appointments for search committees

8. Adjournment

M/S/P (Doering/Stryker) to adjourn. The meeting adjourned at 4:00 p.m.

Respectfully submitted,  
Mark Karplus, Secretary