

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

AMENDED Minutes of the Executive Committee Meeting, October 27, 2015

Members Present: Roger Doering, Denise Fleming, Susan Gubernat, Michael Hedrick, Linda Ivey, Mark Karplus, Jim Mitchell, Carolyn Nelson, Jeffrey Newcomb, Rachael Stryker, Mitch Watnik, Evaon Wong-Kim

Guests: Eileen Barrett, Linda Dobb, Kim Geron, Lindsay McCrea, Mark Robinson, Sophie Rollins, Dianne Rush Woods, Jason Singley, Donna Wiley

Members Absent: Leroy Morishita

The meeting was called to order at 2:00 p.m.

1. Approval of the agenda

M/S/P (Fleming/Doering) to approve.

2. Approval of the 10/20/15 minutes

M/S/P (Fleming/Gubernat) to approve. There was an abstention.

3. Reports:

A. Report of the Chair

Hedrick reported that the Senate Chair at San Bernardino received no advance notice of the Chancellor's November 6 visit to their campus. He requested comments on the draft position description for Provost by the end of the week. In response to a question, the Interim Provost stated that the searches for the Dean of Undergraduate Studies and Dean of Research and Graduate Studies would be moving forward.

B. Report of the Provost

Nelson reported that Google Apps will be turned on although there is no exact timeline. The campus will be holding a town hall on semester conversion on November 19, likely from 10:00 to 11:30, with the location to be decided. There were questions about the move into the new building. Dobb stated that move-ins will include GANAS on the second floor, Faculty Development and the Senate on the third floor, and faculty on the fourth floor. CEAS faculty were expecting to move but will not be. No explanation was given for that decision or for the lack of notification of the decision.

C. Report of the Statewide Academic Senators

Fleming described a trend to combine campus functions and centralize them at the Chancellor's Office. Gubernat, as ASCSU liaison to library deans, reported that the CSU is heading toward a common library catalog by 2017. There was a vote to end system-wide access to LexisNexis. Our campus library Dean voted to maintain it at the system level. If we wanted to keep it, we'd have to pay for it.

D. Report of Semester Conversion

Barrett reported that the time modules task force will meet on Friday. She provided a revised version of 15-16 ASCSC 1: Approval Process for the Semester Conversion Steering Committee.

4. Appointments/Approvals:

A. GAAG appointment: William Lawson, CLASS, Fall 2015

M/S/P (Mitchell/Fleming) to appoint.

5. Semester Conversion:

[There were no documents under this item. A later posting of the agenda deleted this item and renumbered subsequent items.]

6. New Business:

A. 14-15 FAC 14: Suggested revisions to the Student Evaluation of Teaching (SET) policy

Discussion continued from the ExCom meeting on October 20. M/S (Doering/Wong-Kim) to change "learning" back to "teaching" in the title and throughout the document. M/S (Watnik/Ivey) a substitute motion to refer back to FAC. It was noted that no rationale is given for the change in Section 2.1 to increase the evaluation period to the last two weeks of classes. M/S/P (Ivey/Mitchell) a substitute motion to refer back to FAC and invite FAC Chair Murray to meet with ExCom prior to FAC doing further work on the document.

B. 14-15 FAC 15: Lecturer Subcommittee Recommended Changes to the CSUEB Bylaws

M/S/P (Karplus/Newcomb) to place on the Senate agenda. It was noted that the Fall 2015 date in the Action Requested would need to be changed. Concern was raised about the new sentence in red in Section 2.

C. 14-15 FAC 16: Suggested revisions to the Policy on Course Syllabus Information

M/S/P (Watnik/Gubernat) to place on the Senate agenda. Dobb requested that the language in Discussion Item 7.E be included in the discussion. It was not. There was discussion of the intent of the new language in red under Number 2, whether it is preferable to include the required

information or link to it, and what specifically would be linked to. Watnik referenced 08-09 CIC 47 which requires GE student learning outcomes to be included on the course syllabus; the revisions in 14-15 FAC 16 will “unify the policy.”

D. 15-16 CIC 2: Approval of COMM 2550 Queer Cultures: Knowledge and Literacy for GE D1-M/S/P (Watnik/Doering) to place on the consent calendar of the Senate agenda.

E. 15-16 CIC 3: Approval of GEOL 3080 Hands on Earth Science Lab for B6 GE10/20/15 M/S/P (Watnik/Ivey) to place on the consent calendar of the Senate agenda.

F. 14-15 CIC 25 revised: Procedure for Handling Pilot Programs’ Migration to Permanent Status M/S/P (Watnik/Mitchell) to place on the Senate agenda.

G. 15-16 CAPR 1 and 15-16 CIC 8: Request for discontinuance of Social Services Option in Sociology and Social Services BA

M/S/P (Ivey/Doering) to place Items 6.G-J on the consent calendar of the Senate agenda.

H. 15-16 CAPR 2 and 15-16 CIC 9: Request for the discontinuance of the Organizational Communication Certificate in Communication

See Item 6.G above.

I. 15-16 CAPR 3 and 15-16 CIC 10: Request for discontinuance of MA in Geography

See Item 6.G above.

J. 15-16 CAPR 4 and 15-16 CIC 11: Request for discontinuance of MA in Anthropology

See Item 6.G above.

7. Discussion Items:

A. Cancellation of 11/17 Academic Senate meeting for CFA/Board of Trustees meeting

It was noted that a number of Senators will be absent on November 17. There was discussion of whether ExCom should cancel the meeting or leave it to the Senate to decide. M/S/P (Doering/Gubernat) to cancel. The vote was six in favor and four opposed. There was one abstention.

B. Discussion of hiring processes for faculty

As compared to administrative searches that use Interfolio, faculty searches are cumbersome and un-user friendly for both the applicant and search committee. The process needs to be welcoming for the applicant. Several ExCom members called for solutions to these problems that have persisted for years. M/S/P (Gubernat/Watnik) a joint referral to FAC and ITAC to review hiring processes for faculty and look at options for software.

C. Discussion of emergency appointments for search committees

Questions have arisen regarding ExCom's role in the appointment of replacements to elected positions on search committees. The appointment and review document does not give direction. Long delays can arise when it is too late in a quarter to hold an election to fill a vacancy. M/S/P (Fleming/Doering) to refer the issue to FAC with the request that Hedrick attend.

Time certain Item 7.G was next.

D. Referral to FAC regarding definition of Immediate Past Chair

i) Related research

The related research was compiled by Fleming. East Bay is one of two campuses found that do not clarify the term limit for Immediate Past Chair. ExCom discussed the pros and cons of having a past chair serve more than one year. It was noted that past chairs have occasionally served more than one year. Watnik is serving in his second year. M/S/P (Gubernat/Fleming) to refer to FAC.

Item 8 was next.

E. Suggestion from Risk Management for syllabus addition of Title IX language

F. 15-16 BEC 4: 2015-2016 Administrative Review Schedule

i) Discussion of AVP title discrepancies

G. Draft Senate agenda for 11/3/15 (3:45pm time certain)

M/S/P (Fleming/Gubernat) to approve, incorporating two first-reading items that were not discussed at the last Senate meeting, one consent calendar item that had its first appearance at the last Senate meeting, and items that were placed on the agenda today.

Item 7.D was next.

8. Adjournment

M/S/P (Mitchell/Gubernat) to adjourn. The meeting adjourned at 3:59 p.m.

Respectfully submitted,

Mark Karplus, Secretary