

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, November 24, 2015

Members Present: Roger Doering, Denise Fleming (on phone), Susan Gubernat, Michael Hedrick, Linda Ivey, Mark Karplus, Jim Mitchell, Carolyn Nelson, Jeffrey Newcomb, Evaon Wong-Kim

Guests: Eileen Barrett, Jillian Buckholz, Linda Dobb, Tamra Donnelly, Stan Hebert, Lindsay McCrea, Glen Perry, Mark Robinson, Sophie Rollins, Diane Rush Woods, Jason Singley, Donna Wiley

Members Absent: Leroy Morishita, Rachael Stryker, Mitch Watnik

The meeting was called to order at 2:02 p.m.

1. Approval of the agenda

M/S/P (Mitchell/Wong-Kim) to approve, amended to add 15-16 ITAC 2 as an information item.

2. Approval of the 11/10/15 minutes

M/S/P (Doering/Wong-Kim) to approve. There was an abstention.

3. Reports:

A. Report of the Chair

Hedrick reported on last week's semester conversion town hall. In response to a question from Gubernat, he stated he was unaware that an enrollment management committee was meeting. Nelson stated that it had been formed last year by Provost Houpis and had not met since last month. Wiley clarified that the body was the strategic enrollment planning and management subcommittee of SSAC. Gubernat requested that there be a faculty representative.

B. Report of the Provost

Nelson reported that faculty searches are moving forward with CBE having already sent out an offer today. She is working with Linda Dobb, Gina Traversa, Dianne Rush-Woods, and Kim Geron on ways to condense or streamline the current nine-step search process. A space in the bookstore will be reserved for books by faculty. East Bay's MBA was recently ranked second best in the nation in salary-to-debt ratio. There was discussion about the scheduling of campus visits including why multiple candidates for the Dean of Undergraduate Studies are scheduled on the same day. Nelson thanked Tamra Donnelly for her service; she will be leaving East Bay to work at Maritime Academy.

Time certain Item 4.A was next.

C. Report of the Statewide Academic Senators

Gubernat reported that the Chancellor's Office is refusing to suspend the background check policy. The policy was written without consultation with the Senate and is unclear on who will make decisions on campus. Dobb stated that she is making the decisions at East Bay, that DUIs would not be used as a disqualifying event, and that discrepancies between self-reporting and the background check are looked at.

D. Report of Semester Conversion

Barrett reported that APGS has demonstrated Curriculog, the new curriculum software, to CLASS and CSCI curriculum committees. It will be ready to use on the first day of Winter quarter. The steering committee will be meeting Friday, December 4 from 12:00 to 2:00 in UU 102. Glen Perry and Veronica Salvador will report on the Fit Gap analysis and there will be discussion of the proposal to change summer from a leading to a trailing term for financial aid. The faculty working group of the Administrative Subcommittee has been working with the Senate office to review documents that need to be updated for semesters. Work has been completed on eight documents that will soon be sent to ExCom for recommended referral to FAC.

Item 5.A was next.

4. Appointments/Approvals:

A. Campus Sustainability Committee (Jillian Buckholz, 2:20 PM time certain)

i) Excom appointment of 4 CSC faculty members

The following were elected: Karina Garbesi, Vish Hegde, Cristian Gaedicke, and Ryan Smith.

Item 3.C was next.

5. Information Items:

A. 15-16 CIC 18: Sankofa Scholars Program

M/S/P (Wong-Kim/Mitchell) to accept and place on the Senate agenda as an information item.

B. 15-16 ITAC 2: HR software recommendation

M/S/P (Mitchell/Wong-Kim) to refer back to ITAC for updates and edits.

6. New Business:

A. 14-15 CAPR Annual Report from former chair Chris Chamberlain

M/S/P (Mitchell/Wong-Kim) to accept and place on the Senate agenda as an information item.

B. 15-16 ASCD 6: Appointment of Lecturers to the Faculty Development Subcommittee

M/S/P (Gubernat/Wong-Kim) to approve.

C. 15-16 CIC 15: Credit by Examination (credit by exam) Policy

M/S (Mitchell/Wong-Kim) to place in the Senate agenda. Several ExCom members expressed concerns about the document including that there are requirements not found in EO 1036, for example regarding satisfaction of prerequisites; whether laboratory courses should be excluded; and that there be links to EO 1036 and to the current campus policy. M/S/P (Mitchell/Wong-Kim) a substitute motion to refer back to CIC.

D. 15-16 CIC 7: Approval of B4 and D1-3 GE designation for FIN 2300: Personal Financial Management

M/S/P (Mitchell/Ivey) to place on the Senate agenda. Questions were raised whether this request was new or delayed from last year.

E. 15-16 CIC 16: Online/Hybrid course modification request from POSC 3441 Constitutional Law: Governance

M/S/P (Karplus/Wong-Kim) to place on the Senate agenda.

F. 15-16 FAC 1: Allowance for an Executive Committee appointed representative to MPP search committees in emergency situations in the Policies and Procedures Governing Faculty Participation in Appointment and Review of Administrative Officers California State University, East Bay

M/S/P (Karplus/Ivey) to place on the Senate agenda. There were comments about the deletion of the fourth paragraph of II.A and what constitutes an “emergency.”

G. 15-16 FAC 2: Establishing a term of service for the immediate past chair on the Academic Senate and Executive Committee within the University Constitution

M/S/P (Karplus/Mitchell) to place on the Senate agenda.

Time certain Item 8 was next.

H. 15-16 FAC 3: Reconciling voting threshold differences between the requirements in the University Constitution and Bylaws

M/S/P (Karplus/Mitchell) to place on the Senate agenda.

7. Discussion Items:

Doering announced that he has been elected Chair of the Oakland-East Bay Section of IEEE.

A. Structure of Academic Affairs

Nelson described the division of responsibilities with the addition of the two new positions in Academic Affairs. The Dean of Undergraduate Studies will oversee freshman clusters, AACE, and the tutoring center. The Dean of Research and Graduate Studies will oversee ORSP, educational effectiveness, and institutional research. It was unclear who will have responsibility for APGS compliance activities.

Item 9 was next.

B. Faculty workload under semesters

8. Academic Senate 12/1/15 draft agenda (3:45 pm time certain)

M/S/P (Mitchell/Wong-Kim) to approve, amended to include items added today.

Item 6.H was next.

9. Adjournment

M/S/P (Mitchell/Doering) to adjourn. The meeting adjourned at 3:57 p.m.

Respectfully submitted,
Mark Karplus, Secretary