

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, February 16, 2016

Members Present: Roger Doering, Denise Fleming, Michael Hedrick, Linda Ivey, Mark Karplus, Carolyn Nelson, Jeffrey Newcomb, Mitch Watnik

Guests: Linda Dobb, Lindsay McCrea, Glen Perry, Sophie Rollins, Sarah Taylor, Donna Wiley, Julie Wong

Members Absent: Susan Gubernat, Jim Mitchell, Leroy Morishita, Rachael Stryker, Evaon Wong-Kim

The meeting was called to order at 2:03 p.m.

1. Approval of the agenda

M/S/P (Fleming/Doering) to approve, amended to add appointment of the CEAS representative to the Writing Skills Subcommittee of CIC as item 4.A, and give Item 6.E a time certain of 3:00.

2. Approval of the 2/9/16 minutes

M/S (Watnik/Doering) to approve. M/S/P (Fleming/Watnik) a substitute motion to postpone approval until the next meeting.

3. Reports:

A. Report of the Chair

Hedrick had no report. Karplus reported on an email dated February 9 from CFA East Bay Chapter President Nick Baham announcing CFA Strike Town Hall Meetings to be held February 23 and 24 from 4:15 to 6:15 each day in the Library Biella Room.

B. Report of the Provost

Nelson reported that University Advancement is undertaking a rebranding campaign, it appears that the final recommendation for faculty recruiting software will be for Interfolio, and the next affinity hire speaker event will be February 26. There was discussion of the litigation involving the Master Plan.

C. Report of the Statewide Academic Senators

Fleming reported that the next ASCSU plenary will be during the first week of March.

D. Report of Semester Conversion

McCrea reported that Watnik presented four time module models at Friday's steering committee meeting. In response to a question, she confirmed that Jason Singley is no longer a co-director.

4. Appointment:

A. Appointment of the CEAS representative to the Writing Skills Subcommittee of CIC

M/S/P (Fleming/Ivey) to appoint Kathryn Hayes, Educational Leadership.

There was brief discussion about 15-16 CIC 15: Credit by Examination Policy which was referred back to CIC at ExCom's previous meeting. It was suggested that FAC might look at the workload implications of the policy.

B. 2016-2019 ACIP representative

ExCom members spoke highly of the four candidates' qualifications. M/S/P (Fleming/Doering) to postpone making the appointment until the next ExCom meeting.

5. Information Item:

A. 15-16 COBRA 1: Year End Report on the Progress of the "Classroom Planning Study and Classroom Design Standards; California State University East Bay: 21st Century Classroom Plan" project (COBRA Chair Nancy Mangold and AVP of Facilities, Development and Operations, 2:30 pm time certain)

M/S/P (Fleming/Doering) to place on the Senate agenda as an information item. In response to a question about the origin of the statement in Section 3.2.3, "Faculty is planning for the imminent transition from quarter to semester schedule within the CSU system by anticipating larger class sizes," Facilities AVP Zavagno answered that it came from the vendor. In response to a question about the timeline for converting additional single stall restrooms into gender inclusive restrooms, he stated there are currently 19 gender inclusive restrooms with two more to be converted this summer in the Library.

B. 15-16 COBRA 2: Report on the Current Status of the Classroom Upgrade Project

M/S/P (Watnik/Ivey) to place on the Senate agenda as an information item. Mangold and Zavagno provided background. There was discussion of concerns expressed in the report, including the \$821,000 cost estimate to renovate four classrooms and that the project does not include a large classroom. Zavagno stated that the President has budgeted \$10 million over the next five years for 80 remaining classroom renovations.

Time certain Item 6.E was next.

6. New Business:

A. 15-16 FAC 7: Suggested changes to the Appointment and Review of Department Chairs Policy and Procedures

M/S/P (Fleming/Watnik) to place on the Senate agenda. In response to a question, Dobb stated that the proposed change was in response to a specific problem that was reported. There was discussion of the proposed new recusal language. It was suggested that “and is willing to serve” could be added after “ranking” in the first new sentence in red. There was discussion of whether the ranking ballot in Section 1.3 could leave out faculty not willing to serve.

B. 15-16 FAC 8: New CSU East Bay Policy on Emerita and Emeritus Status

M/S (Fleming/Watnik) to place on the Senate agenda. Concerns were raised about the word “extensive” under Purpose, the requirement for nominations, the inclusion of administrators, and the exclusion of FERP faculty. It was noted that the link in the Subject line goes to a previous draft policy rather than the proposed new policy and the second link under Background relates to a veto message for a topic different from the emeritus policy. M/S/P (Fleming/Ivey) a substitute motion to refer back to FAC.

C. 15-16 CAPR 7: Temporary Suspension of the Master of Art and Master of Science in Interdisciplinary Studies

M/S/P (Watnik/Fleming) to place on the Senate agenda.

D. 15-16 CAPR 8: Proposed changes to the Academic Program Review Procedures regarding accredited programs and annual reports

M/S/P (Fleming/Watnik) to place on the Senate agenda.

Time certain Item 7.F was next.

E. 15-16 CR 2: Animal Care and Use Policy Amendment (CR Chair Sarah Taylor, 3:00pm time certain)

M/S/P (Doering/Fleming) to place on the Senate agenda. Suggestions were made regarding including an effective date and “upon signature of the President” language in the Action Requested. The quorum requirement and whether the Chair will be appointed or elected will be clarified under Membership.

Item 6.A was next.

7. Discussion Items:

A. Appointment and Review document (additional issues of adding/removing reviewed admins)

It was noted that ExCom previously made a referral. See Item 7.A of the minutes for the meeting on January 19, 2016.

B. Faculty workload (i.e. independent study etc.)

Discussion continued from ExCom's previous meeting. Reference was made to 14-15 FAC 7: Resolution to redress the inequity across colleges of 'assigned time' for special registration courses such as Independent Study, Senior Thesis, Graduate Thesis, and Practicum, which was on ExCom's agenda for May 26, 2015 but not discussed. Discussion will continue at the next ExCom meeting.

Item 8 was next.

C. Faculty workload under semesters

D. Time Modules

E. Open Educational Resources & Affordable Learning Solutions: A Plan for CSU East Bay

- i) CSUEB flyer
- ii) Assembly bill 798

F. Senate 2/23/16 draft agenda (3:45 time certain)

M/S/P (Fleming/Newcomb) to approve, amended to include items added today.

Item 7.A was next.

8. Adjournment

M/S/P (Fleming/Karplus) to adjourn. The meeting adjourned at 4:02 p.m.

Respectfully submitted,
Mark Karplus, Secretary