

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, February 9, 2016

Members Present: Roger Doering, Denise Fleming, Susan Gubernat, Michael Hedrick, Linda Ivey, Mark Karplus, Jim Mitchell, Carolyn Nelson, Jeffrey Newcomb, Rachael Stryker, Mitch Watnik, Evaon Wong-Kim

Guests: Jim Murray, Mark Robinson, Sophie Rollins, Jason Smith, Donna Wiley, Julie Wong

Members Absent: Leroy Morishita

The meeting was called to order at 2:04 p.m.

1. Approval of the agenda

M/S/P (Stryker/Wong-Kim) to approve, amended M/S/P (Watnik/Mitchell) to remove Item 5.B, 15-16 DSCI 1, and amended to give Item 6.F a time certain of 2:15.

2. Approval of the 1/26/16 minutes

M/S/P (Watnik/Mitchell) to approve, amended to change the second in Item 1 to Mitchell.

3. Reports:

A. Report of the Chair

Hedrick reported that there have been a few additional emailed comments regarding 15-16 CIC 20, the GE subcommittee is working on overlays and will be scheduling forums in the next few weeks, and Watnik will be giving a presentation on time modules at this Friday's semester conversion steering committee.

B. Report of the Provost

Nelson reported that the choice for a software package for faculty recruiting has been narrowed to Interfolio and PeopleAdmin. In response to a question about the memo making a case for three-unit classes under semesters and reports that chairs were being pressured by their deans, Nelson stated she had not had any new communication with the deans on the issue. There were comments that it will be difficult for departments to make conversion budget neutral and transformative since they do not control their budgets or know them in advance.

Time certain Item 6.F was next.

C. Report of the Statewide Academic Senators

Fleming will forward Trustee Stepanek's report to the ASCSU January plenary dealing with the Sustainable Financial Model Task Force.

D. Report of Semester Conversion

Wiley reported that there will be a time module presentation at Friday's steering committee meeting, the co-directors are reviewing GE funding proposals and hope to finish by the end of the week, and 20 Master's programs and 600+ classes have started in Curriculog. In response to a question about a replacement for Dean Singley as co-director, Nelson stated that she would raise the issue with the sponsors at a meeting tomorrow morning.

4. Information Item:

A. 15-16 COBRA 1: Year End Report on the Progress of the "Classroom Planning Study and Classroom Design Standards; California State University East Bay: 21st Century Classroom Plan" project

M/S (Fleming/Stryker) to accept and place on the Senate agenda as an information item. Questions were raised about the references to the Master Plan on Page 1, the meaning of "Instructional/Learning" as a category in survey responses in Section 2 of the report, and the source of and evidence for the following statement in 3.2.3: "Faculty is planning for the imminent transition from quarter to semester schedule within the CSU system by anticipating larger class sizes." M/S/P (Gubernat/Newcomb) a substitute motion to postpone action until ExCom's meeting next week and extend an invitation to COBRA.

B. 15-16 CIC 24: Request from Kinesiology to modify KIN 3330: Motor Learning Control

M/S/P (Watnik/Murray) to accept and place on the Senate agenda as an information item.

Item 5.B was next.

5. New Business:

A. 15-16 FAC 5: Proposed amendment to add the Provost to the process of the University RTP Procedures and other changes (2:40 pm time certain)

M/S (Watnik/Ivey) to place on the Senate agenda. Murray gave an overview of the proposed changes. It was unclear where adding the Provost to the procedures was first proposed. There was discussion of whether adding the step would be formalizing a process that was already taking place, and whether the additional layer would take away rights or provide greater due process. It was suggested that an alternative to explicitly adding the Provost would be for the President to have a designee. A question was raised about the origin of the new sentence added at the end of 2.2. Rollins stated that it may have been suggested by Faculty Development Director Jessica Weiss. Problems with the reference to 15.5 in 3.3.3.b (4) and the phrasing in the

last sentence of 3.9.3 were noted. Concerns were raised about the lack of detail in 13.1. M/S/P (Fleming/Mitchell) a substitute motion to refer back to FAC.

Item 3.C was next.

B. 15-16 CIC 15: Credit by Examination Policy

M/S (Watnik/Wong-Kim) to place on the Senate agenda. In response to a question, Wiley explained that the email on the third page of the document had been addressed to her; it addresses requirements related to credit by exam not specifically stated in the executive order. Fleming provided hard copies of the proposed policy and Executive Order 1036 and expressed concern that the policy inserts a lot that is not in the executive order. Others expressed concerns that the policy may be too restrictive to students. M/S/P (Gubernat/Doering) a substitute motion to refer back to CIC.

C. 15-16 CIC 23: Bridge course exemptions to moratorium on curriculum changes

M/S/P (Mitchell/Watnik) to place on the Senate agenda.

6. Discussion Items:

A. Space allocation committee

Hedrick reported that Facilities AVP Jim Zavagno and Administration and Finance VP Debbie Chaw are open to reconstituting the committee and including faculty. Rollins will forward the relevant policy from 2009. Watnik cited 13-14 COBRA 4 and suggested that a representative from COBRA on the committee may be appropriate.

B. Faculty workload (i.e. independent study etc.)

Gubernat described the practice that when faculty have agreed to supervise independent studies or theses, we have been required to sign away our right to be compensated. In Fall 2015, there was notification of a new policy in CLASS, pending a campus-wide policy, that such work would need to be reported in a memo as service, even though it was instruction. That policy was later rescinded. So there is no policy, and the principle that faculty should not have to work for free continues to be violated. She noted that this was on the heels of the new contractual right for lecturers to be paid for the 16th unit. Wong-Kim described how in extension students pay separately for and faculty can be compensated for independent studies. It was commented that if compensating faculty for independent studies and theses becomes policy, where is the funding going to come from. M/S (Watnik/Mitchell) to extend the meeting five minutes. M/S/P (Fleming/Gubernat) a substitute motion to continue the discussion next week.

Item 7 was next.

C. Faculty workload under semesters

D. Time Modules

E. Open Educational Resources & Affordable Learning Solutions: A Plan for CSU East Bay

- i) CSUEB flyer
- ii) Assembly bill 798

F. Nominees for enrollment management committee (2:15 pm time certain)

Nelson reported that there is interest in having two faculty on the committee. Health Sciences Professor expressed interest in serving. M/S (Fleming/Mitchell) to put out a University-wide call. Questions arose regarding the policies and procedures of the committee, what the term of the faculty on the committee would be, and whether the Senate Chair or an ExCom member would serve. The motion was withdrawn. Nelson will consult with the enrollment management committee at their next meeting and report back to ExCom.

Time certain Item 5.A was next.

G. Appointment and Review document (additional issues of adding/removing reviewed admins)

7. Adjournment

The meeting adjourned at 4:02 p.m.

Respectfully submitted,
Mark Karplus, Secretary