

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, March 1, 2016

Members Present: Roger Doering, Michael Hedrick, Linda Ivey, Mark Karplus, Jim Mitchell, Carolyn Nelson, Jeffrey Newcomb, Rachael Stryker, Mitch Watnik, Evaon Wong-Kim

Guests: Eileen Barrett, Linda Dobb, Julie Glass, Glen Perry, Mark Robinson, Sophie Rollins, Jeff Seitz, Sarah Taylor, Donna Wiley, Julie Wong

Members Absent: Denise Fleming*, Susan Gubernat*, Leroy Morishita

The meeting was called to order at 2:03 p.m.

1. Approval of the agenda

M/S/P (Stryker/Wong-Kim) to approve, amended to move 14-15 FAC 15 to the top of New Business, give Item 7 a time-certain of 3:40, and add appointment of an ITAC representative from Student Affairs as Item 4.C.

2. Approval of the 2/9/16 and 2/16/16 minutes

M/S/P (Wong-Kim/Newcomb) to approve both sets of minutes. There were several abstentions.

3. Reports:

A. Report of the Chair

Hedrick reported on the Chancellor's visit the day before. The Chancellor's Office has announced there will be \$2.5 million of RSCA funding.

B. Report of the Provost

There was no report.

C. Report of the Statewide Academic Senators

*Statewide Senators Gubernat and Fleming are attending the ASCSU plenary in Long Beach.

D. Report of Semester Conversion

Barrett reported that the time modules task force is collecting feedback from standing committees. Two of the time module models have University hours and two do not.

4. Appointments/Approvals:

A. 2016-2019 ACIP representative

Sukari Ivester was appointed by ballot vote.

B. University Treasure Award recipient

A ballot vote was held. The recipient will be announced later in March.

C. ITAC Representative from Student Affairs

Nicole Davidson from Admissions was appointed.

5. New Business:

A. 14-15 FAC 15: Lecturer Subcommittee Recommended Changes to the CSUEB Bylaws

M/S/P (Karplus/Newcomb) to place on the Senate agenda a BEC to put the proposed Bylaws amendments in 14-15 FAC 15 on the Spring ballot. Karplus provided draft BEC language.

B. 15-16 CIC 22: Statistics and Biostatistics department request for the new course prefix DATA

M/S/P (Mitchell/Doering) to refer back to COS.

C. 15-16 CIC 25: Suggested amendments to the Online & Hybrid Instruction Policy

M/S/P (Mitchell/Stryker) to place on the Senate agenda.

D. 15-16 CIC 26: New course request for SOC 3535: Contemporary Brazilian Society-Study Abroad

M/S/P (Watnik/Mitchell) to place on the Senate agenda as an information item.

E. 15-16 CIC 28: Course modification request: HIST 3400 America to 1900

M/S/P (Watnik/Doering) to place on the Senate agenda as an information item.

F. 15-16 CIC 29: Health Science request for a revision of the Pre-Clinical Preparation Option, B.S.

M/S/P (Watnik/Doering) to place on the consent calendar of the Senate agenda.

G. 15-16 CIC 30: Master's Requirements for Semester Calendar

M/S (Watnik/Ivey) to place on the consent calendar of the Senate agenda. Questions were raised about the rationale for some of the proposed changes. M/S/P (Watnik/Mitchell) a substitute motion to place on the Senate agenda.

6. Discussion Items (3:15 time certain):

A. Faculty workload (i.e. independent study etc.) and formation of a subcommittee/task force

Nelson stated her interest in forming a committee or task force with a few administrators and faculty from FAC. Administrators will be Nelson, CLASS Associate Dean Hernandez, and CEAS Interim Dean Zarrillo. M/S/P (Watnik/Mitchell) that faculty on the task force include representatives from ExCom, FAC, CR, and COBRA, and a lecturer, and that Jeff Newcomb serve as the ExCom and lecturer representative.

B. Proposal to move Senate meeting on 4/19 to 4/12 or 4/26

M/S/P (Mitchell/Wong-Kim) to move the Senate meeting on 4/19 to 4/12. A BEC will be placed on the Senate agenda as an information item.

C. Position description for Director of Semester Conversion

Nelson is seeking a director to replace Barrett who will be leaving the position at the end of Spring. A draft position description was emailed to ExCom members during the meeting. Hedrick proposed that ExCom comment on the draft document by email and then approve the call by email. Among the concerns raised were how compensation and assigned time will be arranged for Spring on such short notice and whether ExCom needs to proceed so quickly.

D. Space Advisory Committee

i) Space Management and Assignment Policy, 11/9/09

M/S/P (Mitchell/Stryker) to add faculty from CAPR and COBRA to the Space Policy Committee and to the Space Advisory Committee, with the understanding that the updated policy will be provided to ExCom along with a report on the activities of the two committees.

Time certain Item 7 was next.

E. Faculty workload under semesters

There was discussion on the effect of a 4-4 workload on attracting and retaining faculty and on research and service required for RTP. It was noted that President Morishita suggested that the Senate take up the issue when he attended ExCom on January 19. Discussion will continue at ExCom's next meeting.

F. Time Modules

There was a brief introduction to the four time module models posted on the walls of the meeting room.

Item 8 was next.

G. Open Educational Resources & Affordable Learning Solutions: A Plan for CSU East Bay

i) CSUEB flyer

ii) Assembly bill 798

7. Senate 3/8/16 draft agenda (3:40 time certain)

M/S/P (Karplus/Wong-Kim) to approve, amended M/S/P (Karplus/Newcomb) to move the BEC approved in Item 5.A to Item 5.E of the Senate agenda.

Item 6.E was next.

8. Adjournment

M/S/P (Karplus/Wong-Kim) to adjourn. The meeting adjourned at 3:58 p.m.

Respectfully submitted,
Mark Karplus, Secretary