

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, March 29, 2016

Members Present: Roger Doering, Denise Fleming, Susan Gubernat, Michael Hedrick, Linda Ivey, Mark Karplus, Jim Mitchell, Carolyn Nelson, Jeffrey Newcomb, Rachael Stryker, Mitch Watnik, Evaon Wong-Kim

Guests: Eileen Barrett, Kevin Brown, Stephanie Couch, Linda Dobb, Lindsay McCrea, Glen Perry, Mark Robinson, Sophie Rollins, Angela Schneider, Donna Wiley, Julie Wong

Members Absent: Leroy Morishita

The meeting was called to order at 2:04 p.m.

1. Approval of the agenda

M/S/P (Fleming/Mitchell) to approve, amended to make 15-16 CIC 34 and 15-16 CIC 35 (Items 7.F and 7.G) information items and add Creation of two CSUEB resolutions regarding strike action as Discussion Item 8.D with a 3:30 time certain.

2. Approval of the 3/1/16 & 3/8/16 minutes

M/S/P (Mitchell/Doering) to approve the 3/1/16 minutes. There were abstentions. M/S/P (Fleming/Gubernat) to approve the 3/8/16 minutes.

3. Reports:

A. Report of the Chair

Hedrick reported that he will be at a conference next week; Ivey will chair the Senate meeting. Regarding the Provost search committee, he met with the University Diversity Officer March 10. She stated she was an ex officio non-voting member. He met with the President's Chief of Staff the next day and communicated ExCom's concerns and recollection that past search committee memberships were announced. He met yesterday with the President and communicated that the UDO is not a member of the committee, the President did not notify ExCom, and designating a diversity advocate could be considered by ExCom. The President has requested to meet 3:00-4:00 April 26 with Excom for annual administrative review. Adding an hour to the April 26 meeting was suggested. Hedrick will check with the President and decide whether 1:00-4:00 or 2:00-5:00 will work best.

Among the comments by ExCom faculty members: Did we see a formal announcement of the search committee membership? We still do not know who is attending the meetings. What

about the policy's requirements around confidentiality; have they been violated? The policy does not dictate that there be an ex officio member.

Time certain Item 7.G (originally 7.I) was next. Discussion resumed after 7.G.

Among the additional comments by ExCom faculty members: The recent violations are the latest in a long line of actions and inactions that have weakened shared governance. Is anyone under any illusion that the practice will stop? The breakdown between faculty and administration hurts students. A reprimand or resolution could include that the President attend ExCom. The President could have come to ExCom and the Senate to request the addition of the Diversity Officer. M/S/P (Gubernat/Fleming) to draft a resolution.

B. Report of the Provost

Nelson will be seeking ExCom's advice regarding the hiring of the new GE Director. Training for faculty search committee members will be held in early May. In response to a question about whether there has been a change in policy about chalk being provided in classrooms, Nelson stated that she would check with VP Administration and Finance Chaw. Whether decisions and announcements of affinity hires would be coming from the deans or centralized in Academic Affairs was raised.

C. Report of the Statewide Academic Senators

There was no report.

D. Report of Semester Conversion

Barrett noted that several items on the agenda propose referrals to CIC. There is discussion of a survey regarding a possible University Hour. The faculty development subcommittee is working on an idea book on strategies for teaching. The Phase II consultants will be starting their work in April. Professor Kim Costino from San Bernardino will be visiting April 4; San Bernardino is converting in 2020.

4. Appointments/Approvals:

A. Space Advisory Committee nominees (CAPR: Dr. Luz Calvo, COBRA: Dr. Jiansheng Guo)

M/S/P (Gubernat/Wong-Kim) to appoint.

B. Workload Task Force nominees (FAC: Dr. Jim Murray, COBRA: Dr. Nancy Mangold, CR: Dr. Kate Bell)

M/S/P (Fleming/Gubernat) to appoint, amended to add Linda Ivey as representative from ExCom.

C. AVP of Enrollment Management search committee members

Hedrick stated that he was informed about the position opening after it had been posted. According to the President it was not a new position; it had been filled by Greg Smith. VP Student Affairs Wong stated that she had put out the posting. ExCom faculty members expressed concerns over the failure of administration to follow policy. M/S/NP (Watnik/Doering) to vote. The vote was 4 in favor and 6 opposed. The motion did not pass.

D. Semester Conversion Director applicants

Hedrick was the sole applicant. The Senate Office will send the application to ExCom members. M/S/P (Mitchell/Wong-Kim) to approve a vote by email.

Time certain Item 8.D was next.

E. Special Grant Review Subcommittee of CR

M/S/P (Fleming/Wong-Kim) to approve.

F. Faculty Awards Subcommittee of FAC

M/S/P (Mitchell/Karplus) to approve.

G. 15-16 CIC 37: Policies and Procedures for CIC – revised (Maureen Scharberg on WSS & GE)

M/S/P (Karplus/Mitchell) to approve.

H. Director of GE position description

M/S/P (Mitchell/Ivey) to approve.

I. Spring 2016 Election

- i) Proportional representation allocation memo
- ii) Allocation of College Representation on the Academic Senate and Standing Committees of the Faculty for Academic Year 2016-2017 memo
- iii) Election schedule

M/S/P (Fleming/Mitchell) to approve i, ii, and iii of Item 4.I as a group.

5. Information Items:

A. 15-16 COBRA 3: Executive Summary of the University Revenue and Expense Summary by Fund Group – Year End June 30, 2015

M/S/P (Fleming/Mitchell) to postpone until a representative from COBRA or administration can attend.

B. 15-16 COBRA 4: Executive Summary of the University Revenue and Expense Summary by Fund Group – 2015-16 Mid-Year Report

M/S/P (Fleming/Gubernat) to postpone until a representative from COBRA or administration can attend.

C. 15-16 CIC 34: Revision request for Mathematics M.S. graduate program

M/S/P (Mitchell/Fleming) to place Items 5.C and 5.D on the Senate agenda as information items.

D. 15-16 CIC 35: Revision request for Chemistry M.S. and Chemistry Biochemistry Concentration M.S. graduate programs

See Item 5.C above.

6. Semester Conversion Referrals:

A. 15-16 ASCD 9: Registration Calendar for Shorter Sessions on Semester System

M/S/P (Fleming/Karplus) to refer to CIC.

B. 15-16 ASCD 10: Curricular policy or procedures documents that require minor revisions for the campus conversion to semesters

M/S/P (Fleming/Gubernat) to refer to CIC.

M/S/P (Fleming/Wong-Kim) to expend the meeting by five minutes.

C. 15-16 ASCD 11: Curricular policy or procedures documents that require substantive revisions for the campus conversion to semesters

M/S/P (Fleming/Gubernat) to refer to CIC.

7. New Business:

A. 15-16 FAC 8: New CSU East Bay Policy on Emerita and Emeritus Status

There was brief discussion on this item.

Item 10 was next.

B. 15-16 CAPR 10: Request for University Adoption of Institutional Learning Outcome (ILO) Critical Thinking Measurement Rubric

C. 15-16 CIC 6 revised: Revision of requirements for a Minor under semesters

D. 15-16 CIC 25: Suggested amendments to the Online & Hybrid Instruction Policy

E. 15-16 CIC 33: Procedure for approval of Extension courses bearing academic extension credit

F. 15-16 CIC 38: Approval of Extension Course Numbering Regime Under Semesters

G. 15-16 CR 3: Response to referral to review the appointment procedures for membership on the Institutional Review Board (IRB). Appointment procedures for the Institutional Animal Care and Use Committee (IACUC) are also discussed. (IRB Chair Dr. Kevin Brown, 2:15 time certain)

M/S (Watnik/Doering) to place on the Senate agenda as an information item. Brown clarified the procedures whereby faculty representatives are appointed. Some ExCom members had had concerns from the standpoint of protecting faculty's role in shared governance. M/S/P (Watnik/Doering) a substitute motion for ExCom to accept as an information item.

Item 3.A resumed next.

8. Discussion Items:

A. Faculty workload under semesters

B. Time Modules

C. Open Educational Resources & Affordable Learning Solutions: A Plan for CSU East Bay

i) CSUEB flyer

ii) Assembly bill 798

D. Creation of two CSUEB resolutions regarding strike action (3:30 time certain)

M/S/P (Mitchell/Gubernat) to draft resolutions in support of AS 3249 and the CFA call for strike.

Time certain Item 9 was next.

9. Senate 4/5/16 draft agenda (3:50 time certain)

M/S/P (Mitchell/Fleming) to approve, amended to include any items approved today.

Item 4.E was next.

10. Adjournment

M/S/P (Gubernat/Doering) to adjourn. The meeting adjourned at 4:06 p.m.

Respectfully submitted,
Mark Karplus, Secretary