

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, March 8, 2016

Members Present: Roger Doering, Denise Fleming, Susan Gubernat, Michael Hedrick, Linda Ivey, Mark Karplus, Jim Mitchell, Carolyn Nelson, Jeff Newcomb, Mitch Watnik, Evaon Wong-Kim

Guests: Eileen Barrett, Lindsay McCrea, Mark Robinson, Sophie Rollins

Members Absent: Leroy Morishita, Rachael Stryker

The meeting was called to order at 4:06 p.m.

The lone agenda item was Position description for Director of Semester Conversion, continued from the Executive Committee meeting of March 1, 2016.

Hedrick reported the need was for a faculty member to work as co-director during Spring alongside Barrett and then take over as director beginning in Summer. There was discussion of whether two permanent co-directors were needed. Barrett noted that McCrea would continue as associate director and there are two project managers. There was discussion of how compensation would work for Spring. Barrett stated the appointment would be 12-month beginning in Summer. McCrea emphasized the importance of maintaining a faculty presence in the director role.

There was discussion of whether the process is moving too quickly, whether there will be time for the best candidates to apply and to arrange for compensation and/or release time. It was noted that ExCom already approved the draft description by email vote, although the Chair agreed to continue discussion today. In response to a question, Nelson confirmed that it was always the intention that the appointee would get compensated for Spring. The call will go out March 11 with an application deadline of March 25, and ExCom will consider the applications at its meeting on March 29.

The meeting adjourned at 4:36 p.m.

Respectfully submitted,
Mark Karplus, Secretary