

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, April 19, 2016

Members Present: Roger Doering, Denise Fleming, Susan Gubernat, Michael Hedrick, Linda Ivey, Mark Karplus, Jim Mitchell, Carolyn Nelson, Jeffrey Newcomb, Rachael Stryker, Mitch Watnik, Evaon Wong-Kim

Guests: Eileen Barrett, Linda Dobb, Karina Garbesi, Darrell Haydon, Sherman Lewis, Nancy Mangold, Lindsay McCrea, Jim Murray, Mark Robinson, Sophie Rollins, Glen Perry, Donna Wiley, Julie Wong

Members Absent: Leroy Morishita

The meeting was called to order at 2:01 p.m.

1. Approval of the agenda

M/S/P (Fleming/Stryker) to approve, amended to add Faculty workload under semesters as a Discussion item.

2. Approval of the 3/29/16 minutes

M/S/P (Ivey/Wong-Kim) to approve.

3. Reports:

A. Report of the Chair

Hedrick stated next week ExCom will hold a closed meeting with the President from 2:00 to 3:30 followed by an open meeting from 3:30 to 4:30. There have been no applicants for the GE Director position.

B. Report of the Provost

There was no report. In response to a question, Nelson stated that the workload task force is gathering data and looking at what would be a possible financial model. The next meeting will be May 4. Citing an asbestos-related lawsuit at another CSU campus, Fleming stated concerns over the AE building (in particular its age) to the Interim Provost and formally requested that it be tested for asbestos. The Interim Provost requested that Fleming follow up by email. Fleming also requested that when there are any new administrative searches or policy decisions being discussed at the cabinet level, that they be included as regular parts of the Report of the Provost.

### C. Report of the Statewide Academic Senators

There was no report. The next plenary is May 18-19, with committee meetings May 17.

### D. Report of Semester Conversion

Barrett reported that the deadline for curriculum conversion for undergraduate programs is May 13. The University Hour survey has already received 1500 responses. McCrea has prepared a flyer for the April 30 welcome meeting for students. In response to a question about how assigned time will be distributed to faculty in programs with 4-unit classes, Barrett stated that she does not have an answer; however, that workload issue has been talked about and is on the steering committee's radar.

Item certain Item 5.L was next.

#### 4. Information Items: (COBRA Chair Dr. Nancy Mangold; 2:30 pm time certain)

##### A. 15-16 COBRA 3: Executive Summary of the University Revenue and Expense Summary by Fund Group – Year End June 30, 2015

M/S/P (Stryker/Gubernat) to place 15-16 COBRA 3 and 15-16 COBRA 4 on the Senate agenda as information items. Mangold provided an overview of the two documents. Financial Services AVP Haydon joined in the presentation and answered questions. Fleming asked where in the summary is the allocation to Academic Affairs and if there was a surplus in Academic Affairs. Mangold stated that the Interim Provost has been invited to COBRA; Academic Affairs funds will be in the next report. Fleming asked where the \$10 million for classroom renovations would appear. Haydon stated that it would likely appear under the equipment group as a maintenance item. Citing the minutes of the March 8, 2016, Senate meeting, where it was stated that the money for classroom renovations would come from campus reserves, Karplus asked where that would be reflected. Haydon stated that to show reserves would require a snapshot. He offered to meet with anyone offline to discuss. Gubernat, ASCSU liaison to library deans, noted the suspension of the subscription to LexisNexis and inquired as to the use of lottery funds. Haydon stated that lottery funds are primarily used to buy subscriptions. He offered to discuss offline. There was discussion of transfers shown on the summary on Page 20 of the posted pdf for 15-16 COBRA 3, including transfers for continuing education. Haydon stated that \$3 million had been spent on an expansion of the Oakland Center. Mangold and Haydon will be available for Senate.

##### B. 15-16 COBRA 4: Executive Summary of the University Revenue and Expense Summary by Fund Group – 2015-16 Mid-Year Report

See Item 4.A above.

#### 5. New Business:

##### A. AVP of Enrollment Management job description and search committee (2:45pm time certain)

M/S/P (Fleming/Doering) to approve the job description. In response to questions, Student Affairs VP Wong stated that the description was based on that of Greg Smith but was unsure how it differed. Questions were raised about the inclusion of the Athletic Director as an employee performing similar duties, particularly in light of the President's rejection of including them as a reviewable administrator. Asked why this a critical position for the University at this time, Wong stated that expertise is needed to oversee financial aid and the registrar. It was suggested that the description be stronger on the issues of collaboration with faculty and diversity. Several faculty noted the need for an updated organizational chart.

M/S/P (Watnik/Fleming) to appoint Steve Ugbah and David Fencsik to the search committee. A ballot election was held to appoint one of two nominees from CLASS. Lettie Ramirez was elected.

Time certain Item 5.E was next.

B. 15-16 CIC 42: Overlay Outcomes

M/S/P (Watnik/Mitchell) to place on the Senate agenda. Commas will be added after "disability" on the ninth line of the first outcome and after "environmental" on the third line of the last outcome.

Time certain Item 4.A was next.

C. 15-16 CIC 6 revised: Revision of requirements for a Minor under semesters

D. 15-16 CIC 38: Approval of Extension Course Numbering Regime Under Semesters

M/S/P (Mitchell/Wong-Kim) to place on the Senate agenda. The designation number on the document will be corrected.

Item 7 was next.

E. 15-16 FAC 8: New CSU East Bay Policy on Emerita and Emeritus Status (FAC Chair Dr. James Murray, 3:30 pm time certain)

M/S (Doering/Newcomb) to place on the Senate agenda. Murray provided background for the document, which had been referred back to FAC previously. ExCom members stated that the ASCSU resolution did not mandate that changes be made to the policy or that it be organized into subsections, and questioned the need for additional hoop-jumping. M/S/P (Fleming/Stryker) to refer back to FAC. The vote to refer was six in favor and five opposed.

Items 5.J and 5.K were next.

F. 15-16 CAPR 10: Request for University Adoption of Institutional Learning Outcome (ILO) Critical Thinking Measurement Rubric

G. 15-16 CIC 15: Campus-Originated Challenge Exams

H. 15-16 CIC 25: Suggested amendments to the Online & Hybrid Instruction Policy

I. 15-16 CIC 33: Procedure for approval of Extension courses bearing academic extension credit

J. 15-16 CIC 39: Revision request for Physics B.S.

M/S/P (Watnik/Stryker) to place 15-16 CIC 39 and 15-16 CIC 40 on the Senate agenda as information items.

K. 15-16 CIC 40: Revision request for Human Development B.A.

See Item 5.J above.

Item 5.M was next.

L. 15-16 CIC 41: Resolution to Enable Grant Application for State Funding for Affordable Learning Solutions (ALS) (2:15pm time certain)

M/S/P (Watnik/Mitchell) to place on the Senate agenda. Watnik provided background for the document. Concerns were raised about legislative intrusion and the tying of money to governance in the item. It was suggested that those concerns could be given voice by amending the resolution.

Item 5.B was next.

M. 15-16 CAH Sustainability 1: Ad Hoc Committee on Sustainability

M/S (Mitchell/Stryker) to place on the Senate agenda. Garbesi provided background and spoke in support of forming the committee. ExCom members commented on whether there should be members appointed by departments, the election of at-large members, how the member serving on the Campus Sustainability Committee would be determined, and whether there would be a member from the Executive Committee. It was suggested that the membership could be appointed by ExCom. M/S/P (Fleming/Mitchell) to table until a future meeting.

Item 5.D was next.

N. 15-16 CAPR 12: 2013-2014 Five-Year Program Review for General Education

6. Discussion Items:

A. Open Educational Resources & Affordable Learning Solutions: A Plan for CSU East Bay

i) CSUEB flyer

ii) Assembly bill 798

B. Faculty workload under semesters

7. Adjournment

M/S/P (Fleming/Gubernat) to adjourn. The meeting adjourned at 4:00 p.m.

Respectfully submitted,  
Mark Karplus, Secretary