

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, May 10, 2016

Members Present: Roger Doering, Denise Fleming, Susan Gubernat, Michael Hedrick, Linda Ivey, Mark Karplus, Carolyn Nelson, Jeffrey Newcomb, Rachael Stryker, Mitch Watnik

Guests: Eileen Barrett, Karina Garbesi, Sherman Lewis, Lindsay McCrea, Glen Perry, Mark Robinson, Margaret Rustick, Maureen Scharberg, Daminna Standfield, Roger Wen, Donna Wiley, Julie Wong

Members Absent: Jim Mitchell, Leroy Morishita, Evaon Wong-Kim

The meeting was called to order at 2:01 p.m.

1. Approval of the agenda

M/S/P (Stryker/Newcomb) to approve, amended to change Items 4B-D to Items 5.M-O, give Item 5.O a time certain of 3:45, and give Item 5.G a time certain of 3:50.

2. Approval of the 4/26/16 minutes

M/S/P (Stryker/Fleming) to approve, amended to strike the sixth sentence of the second paragraph of Item 2.

3. Reports:

A. Report of the Chair

Hedrick reported that according to Student Affairs VP Wong, the Enrollment Management AVP position opening was closed by HR.

B. Report of the Provost

Nelson reported that the Research Discussion Forum is May 12 at noon in UU 311 and the Sustainable City Year Program meeting is May 11 1:00-3:00 in the Biella Room

C. Report of the Statewide Academic Senators

There was no report.

D. Report of Semester Conversion

Barrett reported that the steering committee will be meeting Friday with presentations from Diana Balgas on the University Hour and by Maureen Scharberg on advising strategies. Perry reported that consultants are on campus and will be holding design sessions with faculty. Questions arose about how faculty will be appointed and compensated if the design session work takes place over summer.

#### 4. Information Items:

A. Why Accessibility? presentation (Daminna Standfield, Accessibility Compliance Technology & Media Coordinator and Roger Wen, Online Campus Director, 2:30pm time certain)

Standfield and Wen made the case for why a new campus policy on accessibility for online course material is needed. Wen noted that 57% of CSUEB undergraduates take at least one online class. Several ExCom members noted concerns around intellectual property. M/S (Watnik/Gubernat) to refer to ITAC. Suggestions included a joint referral with FAC or referral to a task force that would include accessibility experts. Standfield will forward relevant materials and ExCom will continue discussion at its next meeting.

B. Department Name Change Request (from the Marketing and Entrepreneurship to the Marketing Department (CAPR passed on 5/5)

M/S (Watnik/Doering) to place on the Senate agenda as an information item. It was noted that Senate approval is needed. M/S (Fleming/Gubernat) a substitute motion to place on the Senate agenda as an action item. The name change request came to ExCom without a CAPR document and with the approval documentation on Curriculog.

Time certain Items 6.A, 5.A, and 5.J were next. Item 4.B resumed after Item 5.J.

M/S/P (Fleming/Stryker) to refer to CAPR.

Time certain Item 5.O was next.

#### 5. New Business:

A. 15-16 CIC 31: Writing Skills Subcommittee Recommendations Regarding Writing II: Clarifying “Second Comp” and Second Tier (Margaret Rustick; 3:00 pm time certain)

M/S/P (Fleming/Watnik) to place on the Senate agenda. Rustick presented the recommendations and provided a handout summary. The Writing Skills Subcommittee recommends that Writing II be identified as a lower-division requirement, exceptions be allowed for transfer students who have completed a transfer model curriculum without a Writing II course, and approved lower-division GE courses that use a writing-to-learn approach be allowed to double-count for Writing II. Rustick provided background, including that Writing II (second comp) and “second-tier” courses have been conflated. She further recommended that students take Writing II before the WST.

Time certain Item 5.J was next.

B. 15-16 FAC 10: 2015-2025 Ten-year Quarter to Semester Transitional Calendar

M/S/P (Fleming/Gubernat) to place on the Senate agenda.

C. 15-16 CIC 15: Campus-Originated Challenge Exams

M/S/NP (Watnik/Stryker) to place on the Senate agenda. The motion did not pass. This followed M/S/NP (Ivey/Doering) to refer back to CIC. The vote on the motion to refer was two in favor and five opposed. The motion to refer did not pass. Critiques of the document included that the Background was unclear and did not justify the need for the proposed changes and that the proposed policy was not presented as changes (strikethrough and underline) to current policy.

Time certain Item 7 was next.

D. 15-16 CIC 33: Procedure for approval of Extension courses bearing academic extension credit

E. 15-16 CAPR 12: 2013-2014 Five-Year Program Review for General Education

F. 15-16 CIC 49: BIOL 3080: Biology Hands-on Laboratory General Education B6 request

G. 15-16 CIC 50: American Institutions Student Learning Outcomes (3:50pm time certain)

M/S/P (Watnik/Ivey) to place on the Senate agenda.

Item 5.B was next.

H. 15-16 CAPR 10: Request for University Adoption of Institutional Learning Outcome (ILO) Critical Thinking Measurement Rubric

I. 15-16 FAC 1: Allowance for an Executive Committee appointed representative to MPP search committees in emergency situations in the Policies and Procedures Governing Faculty Participation in Appointment and Review of Administrative Officers California State University, East Bay

J. 15-16 CAH Sustainability 1: Ad Hoc Committee on Sustainability (Karina Garbesi; 3:30 pm time certain)

M/S/P (Fleming/Ivey) to place on the Senate agenda, amended to add the Energy and Utilities Manager as the fourth liaison member in Article I, Section 1. There was discussion about Article III, Section 2.c relating to proposals and recommendations concerning curriculum.

Item 4.B resumed next.

K. 15-16 FAC 5: Revisions of the Retention, Tenure, and Promotion Policy and Procedures

L. 15-16 FAC 12: Addition of note on Discrimination, Harassment, and Retaliation to the CSUEB Common Syllabus

M. 15-16 CIC 32 & 15-16 CAPR 11: M.A. Teaching English to Speakers of Other Languages (TESOL) Approval

N. 15-16 CIC 51 & 15-16 CAPR 14: Request for discontinuance of Computer Networks M.S.

O. 15-16 CIC 48: New course request for SOC 3530: Continuity and Change in Brazilian Society-Study Abroad (3:45pm time certain)

M/S/P (Watnik/Ivey) to place on the Senate agenda.

Time certain Item 5.G was next.

#### 6. Discussion Items:

A. GE Director position call (Maureen Scharberg; 2:45 pm time certain)

Scharberg is seeking ExCom's help in filling the position and requested an extension in the application deadline. M/S/P (Karplus/Gubernat) to extend the deadline until 10:00 a.m. on May 31.

Time certain Item 5.A was next.

B. Open Educational Resources & Affordable Learning Solutions: A Plan for CSU East Bay

i) CSUEB flyer

ii) Assembly bill 798

C. Faculty workload under semesters

#### 7. Academic Senate draft 5/17/16 agenda (3:55 pm time certain)

M/S/P (Karplus/Doering) to approve, amended to include items approved today. Item 8 was next.

#### 8. Adjournment

The meeting adjourned at 4:00 p.m.

Respectfully submitted,  
Mark Karplus, Secretary