

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

AMENDED Minutes of the Executive Committee Meeting, September 29, 2015

Members Present: Roger Doering, Denise Fleming, Susan Gubernat, Michael Hedrick, Linda Ivey, Mark Karplus, Jim Mitchell, Jeffrey Newcomb, Rachael Stryker, Mitch Watnik, Evaon Wong-Kim

Guests: Eileen Barrett, Luz Calvo, Linda Dobb, Karina Garbesi, Caitlin Kauffman, Terri LaBeaux, Nyassa Love, Lindsay McCrea, Glen Perry, Rebekah Rhodes, Mark Robinson, Sophie Rollins, Angela Schneider, Jason Singley, Lynn Van Hofwegen, Donna Wiley

Members Absent: Leroy Morishita, Carolyn Nelson

The meeting was called to order at 2:01 p.m.

There was informal discussion regarding reports and whether they should be moved to the end of the agenda.

1. Approval of the agenda

M/S/P (Stryker/Ivey) to approve. The Statewide Academic Senators will introduce a resolution during their report. M/S/NP (Watnik/Stryker) a motion to move the reports to the end of the agenda.

2. Reports:

A. Report of the Chair

i) 14-15 BC 1: Annual Report of the Chair

M/S/P (Watnik/Gubernat) to place on the Senate agenda as an information item.

B. Report of the Provost

Interim Provost Nelson was not in attendance. In response to questions, Associate Provost Dobb stated that the Provost will be meeting with the search committees for Dean of Research and Graduate Studies and Dean of Undergraduate Studies. Several ExCom members raised objections that the Interim ORSP AVP has been interim for well over a year.

C. Report of the Statewide Academic Senators

M/S/P (Fleming/Gubernat) to place a Resolution on California State University (CSU) 2015-16 Presidential Searches on the Senate agenda. The document will be given an appropriate designation and number.

3. Appointments:

A. FAC Fall 2015 appointments

- i) Maria Gallegos, CSCI
- ii) Lindsay McCrea, CSCI

M/S/P (Watnik/Mitchell) to appoint Gallegos and McCrea.

B. FDEC 15-16 representatives:

- i) Ethnic Studies: Colleen Fong
- ii) WOST: Patricia Drew

M/S/P (Fleming/Wong-Kim) to accept the appointments of Fong and Drew.

C. 2015-2017 A2E2 appointments (faculty on committee are staggered 2-year terms, 1 member from each college including library)

- i) CEAS
- ii) CSCI
- iii) LIB

M/S/P (Fleming/Gubernat) to appoint Dana Edwards (LIB) and Helen Zong (CSCI) for 15-17.

D. UCL nominations

There are nine nominations so far but none from CEAS or COBRA.

E. Faculty Marshal Fall 2015 nominations

M/S/P (Fleming/Stryker) to appoint Mitch Watnik Faculty Marshal for Fall 2015.

F. Information Technology Advisory Committee

M/S/P (Watnik/Wong-Kim) to appoint Andrew Carlos (LIB) for 15-16. An election was held for the open at-large position: David Fencsik (CSCI) was appointed.

Time certain Item 6.H was next.

4. Information Items:

A. Confidential Advocate Caitlin Kauffman. Title IX Officer Terri LaBeaux and Student Conduct Director Rebekah Rhodes; introduction of work on campus and presentation (3:00-3:30 PM time certain)

Kauffman, Labeaux, and Rhodes presented a PowerPoint that included the definition of sexual misconduct, an introduction to relevant executive orders, affirmative consent, duties to report, and limits of confidentiality. Communications with the new confidential advocate are confidential and privileged, and the confidential advocate is available for students, staff, and faculty. They also showed the Blue Seat Studios YouTube video on affirmative consent entitled Tea Consent: <https://www.youtube.com/watch?v=oQbei5JGiT8> . The expanded Title IX webpage is here: <http://www20.csueastbay.edu/af/departments/risk-management/risk/titleix/index.html> . (Note the tabs that go across horizontally.) It was noted that unfortunately these resources are still located in the Office of Risk Management. It was suggested that links to these resources be added to syllabi and/or Blackboard.

Discussion of Item 5.D resumed following Item 4.A.

B. 14-15 Committee Chair Annual Reports (to Excom and Senate)

M/S/P (Fleming/Gubernat) to place on the Senate agenda as an information item. There was no annual report from CAPR. Last year's CAPR Chair will be requested to provide one.

5. Semester Conversion:

A. 15-16 ASCD 1: Semester Conversion and the General Education and Graduation Requirements Program

M/S/P (Watnik/Fleming) to approve the requested referral to the GE Subcommittee.

B. 15-16 ASCD 2: Creation of a Task Force for Class Session Time Modules and Final Exam Schedules for Semester Calendar

M/S/P (Fleming/Gubernat) to approve and place on the Senate agenda as an information item. "Creation of a Task Force" will be added to the Subject, and the title of "Association Dean" will be corrected to "Associate Dean" under membership.

Time certain Item 6.F was next.

C. 15-16 ASCD 3: Revision of 14-15 CIC 10 Course Numbering Regime Under Semesters

M/S/P (Watnik/Ivey) to approve the requested referral to CIC.

D. 15-16 ASCD 4: 15-16 Semester Conversion Steering Committee and Subcommittees Membership

M/S/P (Fleming/Stryker) to accept and place on the Senate agenda as an information item. It was noted that Jason Singley remains as Co-Director although he is now Interim Associate Dean of Science and that the Staff Representative position is still vacant. The designation of Watnik as CIC Representative on the Steering Committee will be added. Concern was expressed over the small number of faculty on the Student Advising Subcommittee, particularly in light of the inadequate inclusion of faculty in developing the academic advising initiative and strategic enrollment plan presented by administration to ExCom at its September retreat.

Time certain Item 4.A was next. Discussion resumed following Item 4.A.

It was noted that faculty on the subcommittees are appointed by the Steering Committee.

6. New Business:

A. Fall 2015 university-wide election schedule

M/S/P (Fleming/Mitchell) to approve.

B. 15-16 BEC 1: Standing Rules of the Academic Senate

M/S/P (Mitchell/Doering) to approve, amended to strike the fourth and fifth sentences of 3.5, beginning "Items may be placed"; in 6.5, to begin the GAAG, ITAC, and LIB designations with a C or D; and in 6.5, to strike the designations for EAAUP, ECCUFA, and EUPC.

Time certain Item 6.L was next.

C. 15-16 BEC 2: Executive Committee and Academic Senate Meeting Schedule

D. 15-16 BEC 3: Election of 15-16 University Committee on Layoffs (UCL)

E. 15-16 BEC 4: 2015-2016 Administrative Review Schedule

F. 14-15 CAPR 24: Proposal for new Nursing M.S. degree program (Nursing Chair Lynn Van Hofwegen, 2:45 PM time certain)

M/S/P (Mitchell/Stryker) to place on the Senate agenda. Van Hofwegen spoke in support of the motion citing the large demand for the new degree program.

Item 5.C was next.

G. Outstanding 14-15 documents for referral back to committee or placement on Senate agenda:

i) 14-15 CAPR 23: CAPR Report of Earth and Environmental Sciences Five-year Program Review

ii) 14-15 FAC 6: Request for Reconsideration of a Waiver of External Search within the Appointment and Review document

- iii) 14-15 FAC 7: Resolution to redress the inequity across colleges of 'assigned time' for special registration courses such as Independent Study, Senior Thesis, Graduate Thesis, and Practicum
- iv) 14-15 FAC 14: Suggested revisions to the Student Evaluation of Teaching (SET) policy
- v) 14-15 FAC 15: Lecturer Subcommittee Recommended Changes to the CSUEB Bylaws
- vi) 14-15 FAC 16: Suggested revisions to the Policy on Course Syllabus Information
- vii) 14-15 FAC 17: Proposed recommendations for shorter sessions under semesters
- viii) 14-15 FAC 18: Policy for Distributing Assigned Time for Exceptional Levels of Service to Students

H. Excom vote on sending ITAC's request to turn on Google Apps to 10/6 Senate meeting (2:30 time certain)

M/S/P (Fleming/Gubernat) to place on the Senate agenda.

Item 4.B was next.

I. Proposal to create a Sustainability Subcommittee/Committee

i) Memo to Chair Hedrick

J. Discussion of emergency appointments for search committees

K. Discussion of new building space and allocation

i) Gaining Access 'N Academic Success (GANAS) request for forum to be heard at which to petition to stay in a space conducive to their program

ii) Academic Senate Office issue of no designated Academic Senate Standing Committee meeting space

iii) Planning, Design & Construction Space Management and Assignment Policy (11/2009); includes Space Policy Committee and Space Advisory Committee, which are said to include the Academic Senate Chair and an Academic Senate representative, respectively

L. 10/6/15 Academic Senate draft agenda (3:45 PM time certain)

M/S (Watnik/Karplus) to bundle the items in 6.G and place them on the Senate agenda. M/S/P (Fleming/Mitchell) a substitute motion to refer the items in 6.G back to committee. During the discussion, M/S/P (Mitchell/Fleming) to extend the meeting by five minutes.

M/S/P (Watnik/Karplus) to approve, amended to include items added today, a report from directors of semester conversion, and notification of the appointment of Fleming as Parliamentarian.

7. Adjournment

M/S/P (Mitchell/Stryker) to adjourn. The meeting adjourned at 4:03 p.m.

Respectfully submitted,
Mark Karplus, Secretary