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FACULTY WORKLOAD TASKFORCE

16-17 CAH FWT 1
January 24, 2017

TO: The Executive Committee and the Academic Senate
FROM: The Faculty Workload Taskforce
SUBJECT: Workload assignment for University-wide supervisory coursework
PURPOSE: Information to the Academic Senate

BACKGROUND:

The attached memo was reviewed by the Executive Committee on January 17, 2017. The memo was then accepted as information by the Academic Senate on January 24, 2017.

MEMORANDUM

Date: December 9, 2016

To: Edward Inch
Provost and Vice President, Academic Affairs

Mark Karplus
Chair, Academic Senate

From: Linda Ivey
Chair, Faculty Workload Taskforce

Re: Workload assignment for University-wide supervisory coursework

Background

While unique, University-wide supervisory coursework is still coursework and may require significant time and effort by the instructor of record. Currently, the assignment of workload for this coursework is not standardized across the University. In the Spring of 2016, the Faculty Workload Taskforce initially convened to tackle the issue of workload for University-wide supervisory coursework.

Recommendation

The taskforce recommends by a vote of 6-1-1 that workload for University-wide supervisory coursework listed below be standardized.

What follows is a presentation of the applicable coursework and an initial impact analysis using enrollment data from Fall, Winter, and Spring terms of AY 15-16.

Impact Analysis

Applicable coursework

| Catalog number | Title | Classification | K-Factor |
|----------------|---------------------|----------------|----------|
| 4900 | Independent Study | S-36 | 0.33 |
| 6899 | Project | S-25 | 0.48 |
| 6900 | Independent Study | S-25 | 0.48 |
| 6909 | Departmental Thesis | S-25 | 0.48 |
| 6910 | University Thesis | S-25 | 0.48 |

Workload (i.e. WTU) calculations for supervisory classifications (a.k.a. "S" classifications) are calculated per enrollee.

Count of enrollments

Source: 6321 report, Pioneer Data Warehouse, current snapshots for respective terms

| College | Catalog number | | | | | Total Enr. |
|---------|----------------|------|------|------|------|------------|
| | 4900 | 6899 | 6900 | 6909 | 6910 | |
| CBE | 0 | 6 | 1 | 1 | 0 | 8 |
| CEAS | 42 | 30 | 18 | 0 | 7 | 97 |
| CLASS | 83 | 131 | 26 | 21 | 29 | 290 |
| CSCI | 123 | 67 | 50 | 2 | 34 | 276 |
| Totals | 248 | 234 | 95 | 24 | 70 | 671 |

Sum of SCU

Source: 9005 report, Pioneer Data Warehouse, current snapshots for respective terms

| College | Catalog number | | | | | Total SCU |
|---------|----------------|------|------|------|------|-----------|
| | 4900 | 6899 | 6900 | 6909 | 6910 | |
| CBE | | 6 | 4 | 4 | | 14 |
| CEAS | 55 | 121 | 44 | | 20 | 240 |
| CLASS | 294 | 496 | 78 | 104 | 105 | 1077 |
| CSCI | 221 | 279 | 117 | 8 | 192 | 817 |
| Totals | 570 | 902 | 243 | 116 | 317 | 2148 |

Sum of WTU (enrollments * respective K-Factor)

| College | Catalog number | | | | | Total WTU |
|---------|----------------|--------|-------|-------|-------|-----------|
| | 4900 | 6899 | 6900 | 6909 | 6910 | |
| CBE | 0.00 | 2.88 | 0.48 | 0.48 | 0.00 | 3.84 |
| CEAS | 13.86 | 14.40 | 8.64 | 0.00 | 3.36 | 40.26 |
| CLASS | 27.39 | 62.88 | 12.48 | 10.08 | 13.92 | 126.75 |
| CSCI | 40.59 | 32.16 | 24.00 | 0.96 | 16.32 | 114.03 |
| Totals | 81.84 | 112.32 | 45.60 | 11.52 | 33.60 | 284.88 |

Sum of cost (WTU * rate of \$1,250/WTU)

| College | Catalog number | | | | | Total Cost |
|---------|----------------|------------|-----------|-----------|-----------|------------|
| | 4900 | 6899 | 6900 | 6909 | 6910 | |
| CBE | 0.00 | 3,600.00 | 600.00 | 600.00 | 0.00 | 4,800.00 |
| CEAS | 17,325.00 | 18,000.00 | 10,800.00 | 0.00 | 4,200.00 | 50,325.00 |
| CLASS | 34,237.50 | 78,600.00 | 15,600.00 | 12,600.00 | 17,400.00 | 158,437.50 |
| CSCI | 50,737.50 | 40,200.00 | 30,000.00 | 1,200.00 | 20,400.00 | 142,537.50 |
| Totals | 102,300.00 | 140,400.00 | 57,000.00 | 14,400.00 | 42,000.00 | 356,100.00 |

In addition to this applicable coursework, the taskforce recommends that Department-specific supervisory coursework useable towards degree progress be assigned workload according to its specifically assigned K-Factor. One example (but not the only example) of this is GEOL 4910 Senior Thesis. With a classification of S-36, each enrollee would count as 0.33 towards the workload assigned for the course.

Implementation

In recommending the implementation of this standard, the taskforce acknowledges the immense challenge it presents in terms of feasibility related to budget. The \$356K in the final table above indicates the amount of work that is not currently accounted for in faculty workload assignments. To this end, the taskforce feels strongly that a shift in how work is allocated is necessary, and that the following practices be promoted University-wide:

- College Deans provide their Department Chairs with the parameters of SCU goals and WTU limits in order to schedule coursework;
- Administrative decisions be geared towards student need, including decreasing time to graduation, increasing support of high impact practices, and fostering a campus culture of rigorous and engaging curriculum;
- Serious consideration of circumstances in which independent study coursework is a necessity for timely degree completion;
- Departmental development of guidelines, in consultation with the College Dean, regarding workload assignment issues related to the major(s), pertaining to University-wide supervisory coursework.

Timeline

The taskforce recommends this standard be in effect starting Spring 2017.