CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

<u>APPROVED Minutes of the Executive Committee Meeting, January 3, 2017</u>

<u>Members Present</u>: Denise Fleming, Karina Garbesi, Susan Gubernat, Nina Haft, Michael Hedrick, Erik Helgren, Edward Inch, Mark Karplus, Jeffrey Newcomb, Meiling Wu

<u>Guests</u>: Eileen Barrett, Melissa Cervantes, Linda Dobb, Tanya Hauck, Glen Perry, Mark Robinson, Sophie Rollins, Maureen Scharberg, Angela Schneider, Donna Wiley

<u>Members Absent:</u> Kim Geron, Leroy Morishita

The meeting was called to order at 2:01 p.m.

1. Approval of the agenda

M/S/P (Garbesi/Newcomb) to approve

2. Approval of the 11/22/16 minutes

M/S/P (Garbesi/Newcomb) to approve, with one abstention

3. Reports

A. Report of the Chair

Chair Karplus welcomed everyone back and wished all a good new year. He opened the floor to comments from ExCom members.

Senator Newcomb reported that a productive sustainability workshop was held at the Concord campus.

B. Report of the President

President Morishita was not present

C. Report of the Provost

The Provost announced that CSUEB's Aphasia Treatment Program was honored as the Program of the Year by the California Speech-Language-Hearing Association

Inch stated that the budget will likely remain unchanged, even as student enrollment increases toward 16K next year. The preliminary application for campus-wide impaction was submitted on December 22; the process is underway in large part to address unfunded growth.

The Provost announced that $100K would be allocated for research and faculty development, to be distributed to those colleges that increase their four-year graduation rates over last year.

Inch also reported on the Workload Committee, which continues the work it began last year. One task, compensation for supervisory work, resulted in a recommendation that would cost $350K. The challenge is finding and diverting the funding. The deans will begin to work on that on task on Monday.

The Provost next stated that he envisions a culture of budgetary literacy, where there is more advising and consultation. To that end, he wishes to form an academic affairs budget advisory committee, which would provide needed input on how to approach funding and spending. The committee would likely include some or all of the following: a dean, an associate dean, a budget analyst, and a representative from the senate who is conversant about budgets. He requested that Chair Karplus work on a recommendation.

The second charge for the workload committee is to achieve a funded 3-3 teaching schedule. The College of Business and some departments have already made this happen for their faculty; it is also in place for new faculty. This leaves approximately 150 tenure line faculty and he has asked the deans to begin working on how to achieve a 3-3 for them in time to initiate it when semester conversion begins.

Chair Karplus stated that report from the faculty workload task force is item 5G on our agenda and that Linda Ivey will be available in 2 weeks. Provost Inch commended Linda Ivey and members of the group for their hard work.

Retention slipped to 70% when we should be in the low 80s; Advisor and mentors early on are important as is declaring a major.

Garbesi noted that if we need larger classrooms, we will need to break walls in some buildings. Fleming stated that it is not mandatory that the graduation initiative funds be spent this year.

D. Report of the Statewide Academic Senators

Fleming welcomed ASCSU Senator Gubernat back from her sabbatical. Fleming reported that ASCSU meets the week of 1/23/17, with committee meetings on 1/25 and Plenary on 1/26-1/27

E. Report of Semester Conversion

Hedrick reported that the Individualized Advising Program (IAP) software now is now in place and being used. There are training guides for students and faculty. One training session has been held; more will be scheduled. Hedrick stated that the first Winter quarter Semester Conversion Steering Committee meeting will take place on Friday, January 13, from 12-2 in UU 102.

4. New Business

A. 16-17 CIC 11: Policy on Class Standing under semesters

M/S/P (Helgren/Wu) to place on the Consent Calendar

B. 16-17 CAPR 2: 2014-2015 Five-Year Program Review for Communication

M/S/P (Wu/Garbesi) to place on the Senate Agenda

C. 16-17 CAPR 3: Criminal Justice Administration name change request

M/S/P (Wu/Garbesi) to place on the Senate Agenda

D. 16-17 CIC 31: Registration Order

M/S/P (Garbesi/Haft) to place on the Senate Agenda

There was an informal suggestion for CIC to edit the background information

E. 16-17 CIC 32: Course modification request: STAT 1000 and STAT 6250

M/S/P (Fleming/Garbesi) to place on the Senate agenda as an information item

F. 16-17 CIC 33: Prerequisite Enforcement Pilot

M/S/P (Garbesi/Gubernat) to place on the Senate agenda for approval

G. 16-17 CIC 45: New minor in Astronomy

M/S/P (Wu/Garbesi) to place on the Senate agenda for approval

H. 16-17 FAC 1: Updating of FAC Policies and Procedures document

M/S/P (Wu/Gubernat) to refer back to FAC

Items 4I-4J were not addressed due to adjournment.

I. 16-17 FAC 3: Quarter to Semester updates for Interpretation of Rights of Faculty with FERP and PRTB Assignments to Participate in Elections and to Serve on Committees
J. 16-17 CAPR 5: Suggestions to CAPR's continuation recommendations in the Academic Program Review Procedures document

5. Discussion items:

A. Draft AVP/CIO job description (2:30 pm time certain)

M/S/P (Fleming/Wu) to approve, as amended

M/S/P (Gubernat/Wu) to amend to change "Experience in information technology within higher education" to a requirement, rather than a preference.

There was discussion about the importance of candidates having previous IT experience in higher education.

B. Campaign for Cal State East Bay discussion

Tanya Hauck, VP University Advancement, discussed the "Rising in the East" Fall campaign and the launch. When it was discussed in the Fall at ExCom, there was a discussion of "White Papers" and some ExCom members did not know what those were.

Hauck briefly described the history of the previous (2009) campaign, which stalled due to the economic crisis. Since that campaign was in the "silent phase," changes could be easily made. Thus, the goal was changed from $50M to $60 and the end date extended to 2019.

Because campaign priorities from 2009 may have changed with a new president and new deans, Advancement reached out to successful fundraisers, deans, Provost Houpis, and all those who submitted funding ideas in 2009. In February 2015, consultant Jim Langley facilitated a two-day workshop that included the "anatomy" of a white paper. Participants submitted 51 papers. (Hauck invited ExCom members and anyone who wished to submit a white paper to do so now.)

A major funding goal is a new building, "The Core," which will be a place to study, build knowledge, create opportunities, and develop research. We have been allocated $90M by the Board of Trustees, predicated on our raising the remaining $10M needed. Provost Inch noted that the seismic retrofit needs of the Library are cost prohibitive and would not meet the use purposes that the Core will offer.

Fleming suggested that faculty governance should be informed at an early stage when initiatives are launching. Hauck acknowledged this and stated that the transition from the previous campaign to the current one was happening just as she came on board. Consultation with governance will take place as the campaign moves forward.

C. UndocuAlly presentation to Senate on 1/10/17

Prof. Eileen Barrett introduced Melissa Cervantes, coordinator for GANAS, who presented to ExCom on the UndocuAlly Program, which provides allies with knowledge and skills to understand the needs of undocumented students, the policies and laws that affect them, resources available to support them, and how individuals can become allies. It is estimated that there are more than 200 undocumented students at CSUEB.

Information on the February 1 Hayward Campus training may be found at https://www.csueastbay.edu/faculty/senate/files/docs/excom/16-17/docs/unndocually-training-winter-2017-hayward.pdf

Information on the February 16 Concord Campus training may be found at
http://www.csueastbay.edu/faculty/senate/files/docs/senate-committee/16-17/docs/undocually-concord-flyer-senate-1-10-17.pdf

More information on the UndocuAllyprogram may be found at
http://www.csueastbay.edu/faculty/senate/files/docs/senate-committee/16-17/docs/undocually-slides-senate-1-10-17.pdf

Items 5D-5G were not addressed due to adjournment.

D. Possible referral to CIC on EO 1071
E. GE requirements under semesters
F. Recent assaults on academic freedom
G. Faculty workload taskforce memo

6. Information Items

Items 6A-6N were not addressed due to adjournment.

A. 16-17 CIC 34: General Education Approvals for Semesters from Department of Earth and Environmental Sciences
B. 16-17 CIC 35: General Education Approvals for Semesters from Department of Anthropology, Geography, and Environmental Studies
C. 16-17 CIC 37: Revision request for B.A. Art
D. 16-17 CIC 38: Revision request for B.F.A. Art
E. 16-17 CIC 39: Revision request for minor in Art History and Visual Studies
F. 16-17 CIC 40: Revision request for B.S. Computer Science
G. 16-17 CIC 42: Revision request for B.A. Biology
H. 16-17 CIC 43: Revision request for B.S. Biology
I.   16-17 CIC 44: Revision request for minor in Physics
J.   16-17 CIC 46: Revision request for B.A. English
K. 16-17 CIC 47: Revision request for Doctorate in Educational Leadership for Social Justice
L. 16-17 CIC 48: Revision request for M.S. in Educational Leadership for Social Justice
M. 16-17 CIC 49: Revision request for Administrative Services Credential Clear Induction Program
N. 16-17 CIC 50: General Education Approvals for Semesters from Department of Ethnic Studies

7. Academic Senate 1/10/17 draft agenda
    M/S/P (Garbesi/Helgren) to approve the draft agenda and add additional items as they are approved before adjournment

8. Adjournment

The meeting adjourned at 4:01 p.m.

Respectfully submitted,
Denise Fleming, Secretary