

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, January 31, 2017

Members Present: Denise Fleming, Karina Garbesi, Kim Geron, Susan Gubernat, Nina Haft, Michael Hedrick, Erik Helgren, Edward Inch, Mark Karplus, Jeffrey Newcomb

Guests: Diana Balgas, Linda Dobb, Kristopher Disharoon, Julie Glass, Nancy Mangold, Lindsay McCrea, Glen Perry, Mark Robinson, Sophie Rollins, Maureen Scharberg, Jason Smith, Julie Wong

Members Absent: Leroy Morishita, Meiling Wu

The meeting was called to order at 2:02 p.m.

1. Approval of the agenda

M/S/P (Garbesi/Newcomb) to approve the agenda

2. Approval of the 1/17/17 minutes

M/S/P (Helgren/Geron) to approve the 1/17/17 minutes, as amended to add additional guests who were in attendance

3. Reports

A. Report of the Chair

Chair Karplus reminded members that they are invited to participate in the Unconscious Bias workshop taking place in the University Union on Friday, 2/24, from 10:00-2:30. Several ExCom members said they are unavailable on that date, but would like to attend a future training, if that can be arranged.

B. Report of the President

President Morishita is at the Board of Trustees meeting

C. Report of the Provost

Provost Inch reported on a social mobility study conducted by the *New York Times* that measures economic mobility for students who attend and graduate from CSUEB. Approximately 12% of students come from bottom quintile, while 45% of those who graduate earn in the top quintile. This demonstrates that our education can tremendously affect our students' lives and lives in the

region. (The report may be accessed at <https://www.nytimes.com/interactive/projects/college-mobility/>)

Inch reported that the Student & Faculty Support building was just granted LEED platinum status and has also been nominated for a Hayward environmental award.

As of 9/1/17, this campus will be smoke- and tobacco-free. Each campus is responsible for developing an implementation policy. Notification from the CO is forthcoming; the Provost would like two faculty members to serve on an implementation task force.

Trump's executive orders have turned students' lives upside down. Inch found the CSU statement poignant.

Applications are a bit ahead of last year; we should hit our enrollment target.

Three campus impaction hearings will take place before March 15 (the final application deadline). Locations include the Hayward campus (3/6), Diablo Valley College (or another community college), and a school in the Hayward Promise neighborhood.

Applications for the CIO position are in and ready for review. The search committee still needs to seat a member from CLASS. The ORSP search committee is currently reviewing applications. The CBE position description is awaiting review by the Senate. The President's Office will forward a position description for VP Advancement; there is a desire to move quickly, since there is a capital campaign in progress.

Both the budget and enrollment remain relatively flat. Academic Affairs has begun the budget planning process; the Provost will meet with deans and all AA departments to review proposed budgets. Inch stated the focus is on capacity, retention, and timely graduation.

Reports on use of the Student Success funds indicate some successes, one of which is that we have 400 more students applying for graduation than last year at this time.

D. Report of the Statewide Academic Senators

ASCSU Senator Gubernat reported on the January Plenary. She reviewed the resolutions that were passed and first reading items. Of major concern is the decrease in tenure density for the system. Under ACR 73, our target was 75%. We are currently at 55.5% down from 62.1% last year and 66.9% in 2009.

Of special note, Gubernat brought forward a first reading on a resolution of support for the plan to restore the master plan. The plan would necessitate significant changes, including major tax reform, progressive income tax, Prop 13 reform, oil extraction tax, and change in estate valuations.

Gubernat emailed a summary of resolutions to the Senate.

E. Report of Semester Conversion

Hedrick reported that the Semester Conversion Faculty Development Subcommittee will hold a workshop on Wednesday, 2/8, from 12-1:15, titled *Teach Smarter Not Harder*. He encouraged all to attend.

4. Appointments

A. FAC CSCI Winter Quarter replacement

M/S/P (Garbesi/Helgren) Kathy Hahn (MATH) to appoint

5. New Business

A. Winter 2017 university-wide election schedule

M/S/P (Garbesi/Haft) to approve, as amended

M/S/P (Garbesi/Fleming) to remove the Search Committee for Advancement if ExCom has not approved the job description by February 14th

B. 16-17 FAC 3: Quarter to Semester updates for Interpretation of Rights of Faculty with FERP and PRTB Assignments to Participate in Elections and to Serve on Committees

M/S/P (Geron/Gubernat) to postpone until the next ExCom meeting

M/S/ (Garbesi/Hedrick) to place on the Senate agenda (No vote due to postponement)

C. 16-17 CAPR 5: Suggestions to CAPR's continuation recommendations in the Academic Program Review Procedures document

M/S/P Fleming/Geron to refer back to CAPR

M/S/ Helgren/Newcomb to place on the Senate agenda (No vote due to referral back)

Items 5D-5J were not addressed before adjournment

D. 16-17 CAPR 6: Request for discontinuance of six Kinesiology options

E. 16-17 CIC 36: Policy on Cross-listing of General Education Courses

F. 6-17 CIC 51: Developmental English and Math Policy

G. 16-17 CAPR 8: Request for the discontinuance of the MA program in Sociology

H. 16-17 CIC 56: Graduation Filing Policy

I. 16-17 CIC 57: Policy on Grade Forgiveness Under Semesters

J. 16-17 CIC 58: Prerequisite Enforcement for Second-Tier Writing

6. Discussion items

A. Dean of CBE job description

M/S/P (Gubernat/Garbesi) to approve, as amended

M/S/P (Fleming/Garbesi) to amend to approve with the understanding that the terminal degree and knowledge of ethical practices in business environments will be added to the job description

B. Composition of proposed Academic Affairs budget advisory committee

ExCom members continued an earlier discussion of the composition of the advisory committee. Suggestions included ensuring that there is faculty representation from every college and the library and that faculty members be selected by faculty, i.e., not “in consultation with the deans.” The Provost’s goals include using the committee as a learning experience for faculty who wish to become associate deans.

C. Classroom upgrade update

COBRA Chair Mangold reported on the classroom upgrade project. Facilities asked COBRA to recommend four classrooms for the second phase of renovations to occur this year. \$2M has been allocated for the next four classrooms, although budgetary problems may interfere with plans to proceed.

Last year, four classrooms (two small- and two medium-sized) were upgraded at a cost of approximately \$815K. Student work stations cost more than \$600 each.

Preparatory to making a recommendation, COBRA surveyed faculty and students to determine their three likes and dislikes as users of the renovated classrooms. A problematic area is the white wall surrounds, which are not only difficult to clean, but become gray and unsightly over time. Faculty complained that the faculty work stations are not in fixed locations, which renders the stations inconvenient for laptop use.

ExCom members expressed continuing strong concerns about the project, citing excessive costs and a flawed plan. It was suggested that Academic Affairs, rather than facilities, should be driving the plan. Further, members agreed that the project should be placed on hold until Academic Affairs completes the assessment and prioritization of classroom needs.

M/S/P (Fleming/Garbesi) that ExCom recommend to President Morsihita classroom renovation stop until AA prioritization of classroom needs are assessed and brought to ExCom.

Some members also expressed a desire for a cost breakdown or audit of the work completed to date.

D. Center for Community Engagement priority registration proposal

Kris Visharoon presented a request for priority registration.

M/S/P (Haft/Helgren) to refer to CIC

Items 6E-6G were not addressed before adjournment

- E. Recent assaults on academic freedom
- F. Recommendation from UARC to postpone review of AVP Financial Services
- G. Three-year pilot for time modules under the semester calendar

7. Information Items

Items 7A-7B were not addressed before adjournment

- A. 16-17 COBRA 1: Summary of the 2016-17 CSUEB Budget Highlights
- B. 16-17 CIC 55: Revision request for B.A. Environmental Studies

8. Academic Senate 2/7/17 draft agenda

M/S/P (Fleming/Gubernat) to approve the draft agenda and to add to the agenda any other items that may be completed prior to adjournment (one abstention)

At 4:00 (normal adjournment time), the committee decided to continue discussion of Item 6C (see above); to do that, two extensions were passed, as follows:

M/S/P (Garbesi/Gubernat) to extend five minutes

M/S/P (Garbesi/Gubernat) to extend two minutes

9. Adjournment

Chair Karplus adjourned the meeting at 4:08pm

Respectfully submitted,
Denise Fleming, Secretary