

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, May 23, 2017

Members Present: Denise Fleming, Karina Garbesi, Kim Geron, Nina Haft, Michael Hedrick, Erik Helgren, Edward Inch, Mark Karplus, Jeffrey Newcomb, Meiling Wu

Guests: Diana Balgas, Julie Glass, Garrett Moriguchi, Jim Murray, Glen Perry, Mark Robinson, Sophie Rollins, Maureen Scharberg, Angela Schneider, John Wenzler, Donna Wiley, Julie Wong

Members Absent: Susan Gubernat, Leroy Morishita

The meeting was called to order at 2:04 p.m.

1. Approval of the agenda

M/S/P (Garbesi/Newcomb) to approve the agenda, as amended to include a 3:00 time certain for item 7A and add 16-17 FAC 13 as item 6EE

2. Approval of the 5/9/17 minutes

M/S/P (Haft/Garbesi) to approve

3. Reports

A. Report of the Chair

Chair Karplus discussed the second CORE Building meeting held last week. (The item is also on today's agenda as the last discussion item, along with several documents, including agendas, a PPT and a survey.) Karplus related that he shared concerns he heard about the "top-down" process and the speed with which the project is moving forward. He stressed that his comments were not intended as a critique, but rather to share feedback gathered in the meetings.

Karplus announced that he intends to run for a second term as Senate Chair.

B. Report of the President

President Morishita is in Long Beach at the Board of Trustees meeting.

C. Report of the Provost

Provost Inch reported that he attended the Education Leadership Summit with the President. He has been impressed with the efforts on campus and in the community, citing as examples Pioneers for Sustainability and the Environmental Leadership Award for Sustainability the

campus received. He stated that, when students and faculty work together, we achieve “incredible things” that positively impact the campus and the city of Hayward.

He concluded by thanking ExCom members for helping to make his first year a good one and for their productive work.

Inch reported that there are two new hires pending and three searches will roll over to next year.

The CBE dean candidates are on campus. CBE candidates will come this week and next week. The ORSP offer has been informally accepted.

The Provost reported that the President received a request from the Chancellor’s Office to nominate six individuals (from among administrators, faculty, and students) for summer workgroups. Since the work will begin in June and students and faculty are not on campus in the summer, all administrator teams would leave out important voices. He has moved forward with two faculty who have expressed an interest in participating: Julie Glass (MATH) and Denise Fleming (TED). This is a one-year plan, with stipends for faculty serving on the workgroups. Involving faculty is important; perhaps there can be a subgroup of the Senate working on this at the campus level.

D. Report of the Statewide Academic Senators

Fleming reported on the May Plenary Resolutions:

- Establishment of a Task Force to Explore Models of Employment and Security for Contingent Faculty, Librarians, Coaches, and Counselors
- Actions to Support Active Learning and High Impact Practices in the CSU Graduation Initiative 2025
- Campus Accommodation of Military Students’ Service Obligations
- Regarding lack of Consultation on Drafting CSU Intellectual Property Policy
- Resolution Regarding violation of Confidentiality of CSU San Bernardino Presidential Search Process and Censure of Trustee Emeritus Lou Monville and Mr. Paul Granillo

E. Report of Semester Conversion

Hedrick reported that faculty from CSULA will be on campus to discuss the semester conversion process. The meeting will take place tomorrow in the Library Biella room, from 12:30-1:30 (main session) and 1:30-3:30 (breakout sessions).

4. Appointments

A. Appointment of University Honors Program Director

Shirley Yap (MATH) was appointed University Honors Program Director by written ballot.

B. Appointment of Fall 2017 CLASS Academic Senator

Anna Alexander was appointed.

5. Information Items

A. 16-17 CIC 62: Clarification of B6 Standards

M/S/P (Garbesi/Haft) to place on the Senate agenda as an information item

B. 16-17 CIC 120: Approvals of Second Composition courses

M/S/P (Garbesi/Wu) to place on the Senate agenda as an information item

C. 16-17 CIC 124: Course modification requests: ANTH 3505, MUS 3014, POSC 4171, and GS 3011

M/S/P (Garbesi/Wu) to place on the Senate agenda as an information item

D. 16-17 CIC 125: Revision request for B.S. Statistics/Concentration in Data Science

M/S/P (Garbesi/Hedrick) to place on the Senate agenda as an information item

E. 16-17 CIC 127: Information on Affordable Learning Solutions (ALS), Open Educational Resources (OER), and the work of the ALS Subcommittee

M/S/P (Newcomb/Geron) to place on the Senate agenda as an information item

6. Business

A. 16-17 FAC 9: Revision of Policies and Procedures Governing Faculty Participation in Appointment and Review of Administrative Officers

M/S/P (Garbesi/Wu) to place on the Senate agenda

B. Draft call to serve on the Ad Hoc Committee on Sustainability for 2017-18

Garbesi reported on the committee's work this year. Garbesi noted that goals include meeting our education commitments on sustainability, monitoring progress toward 06-07 BEC 9, climate neutrality, and sustainability a part of the curriculum for all students.

The call to serve on committee was approved as amended

M/S/P (Fleming/Helgren) to amend to strike the first sentence, adjust the due date to May 31 and conduct the approval vote by email

M/S/P (Wu/Haft) to postpone the next time certain by 5 minutes

C. 16-17 CIC 98: MS Reading

M/S/P (Wu/Helgren) to place on the Senate agenda

D. 16-17 CIC 106: Additional Semester Catalog Issue

M/S/P (Garbesi/Wu) to place on the Senate agenda

E. 16-17 CIC 126: General Education Subcommittee Response to Chancellor's Office Request for Feedback on EO 1100

M/S/P (Geron/Helgren) to place on the Senate agenda

F. 16-17 FDEC 2: Recommendation of policy formation for the University's relationship with U. S. Immigration and Customs Enforcement (ICE) and Customs and Border Protection (CBP)

M/S/P (Geron/Wu) to place on the Senate agenda (with one abstention)

G. 16-17 CIC 57: Policy on Grade Forgiveness Under Semesters

M/S/P (Geron/Wu) to place on the Senate agenda

H. 16-17 CIC 80: SB 1359 Online Free Materials Designation

M/S/P (Fleming/Garbesi) to place on the Senate agenda

I. 16-17 CIC 85: Policy for renewal of all graduation requirements

M/S/P (Geron/Wu) to place on the Senate agenda

J. 16-17 CIC 86: Clarification of GE Area B5 transfer patterns under semesters

M/S/P (Geron/Wu) to place on the Senate agenda

K. 16-17 CIC 87: Policy on Cross-listing of General Education Courses

M/S/P (Wu/Geron) to place on the Senate agenda

L. 16-17 CIC 88 revised: Policy for second composition for transfer students

M/S/P (Wu/Helgren) to place on the Senate agenda and subject to the CIC Chair's wish to substitute

M. 16-17 CIC 101: Prefix Request for Special Education

M/S/P (Garbesi/Geron) to place on the Senate agenda

M/S/P (Fleming/Garbesi) to extend the meeting by five minutes

N. 16-17 CIC 102: Hybrid modification for the Single Subject Credential Program

M/S/P (Geron/Garbesi) to place on the Senate agenda

O. 16-17 CIC 103: Hybrid modification request for Doctorate in Educational Leadership

M/S/P (Fleming/Wu) to place on the Senate agenda

P. 16-17 CAPR 8; 16-17 CIC 104: Request for the discontinuance of the MA program in Sociology

M/S/P (Wu/Geron) to place on the Senate agenda

Q. 16-17 CAPR 12; 16-17 CIC 105: Request for the discontinuance of the Interdisciplinary Language, Literature, and Writing Studies Option, English, B.A.

M/S/P (Wu/Geron) to place on the Senate agenda

R. 16-17 CIC 97: Graduate Certificate Programs

M/S/P (Geron/Garbesi) to place on the Senate agenda

S. 16-17 CIC 107: Definition of “Concentrations” for Semester Catalog

M/S/P (Fleming/Geron) to place on the Senate agenda

T. 16-17 CAPR 13; 16-17 CIC 115: Request for the discontinuance of the BS in Health Sciences Option B Pre-clinical

M/S/P (Wu/Geron) to place on the Senate agenda

U. 16-17 CAPR 14; 16-17 CIC 116: Request for the discontinuance of the BS in Health Sciences Option D Environmental Health

M/S/P (Wu/Geron) to place on the Senate agenda

V. 16-17 FAC 10: Revision of RTP Procedures for Electronic Submission of Dossiers

M/S/P (Geron/Garbesi) to place on the Senate agenda

W. 16-17 CIC 118: Registration Order

M/S/P (Wu/Geron) to place on the Senate agenda

X. 16-17 CIC 119: Undergraduate Certificate Programs

M/S/P (Geron/Wu) to place on the Senate agenda

Y. 16-17 CIC 121: Policy and Procedures for Satisfying Graduation Writing Assessment Requirement under Semesters

M/S/P (Fleming/Wu) to place on the Senate agenda

Z. 16-17 CIC 122: Policy on Graduate Courses to Fulfill the University Writing Skills Requirement under Semesters

M/S/P (Garbesi/Geron) to place on the Senate agenda

AA. 16-17 CIC 123: Learning Outcomes and Course Characteristics for Second-Tier Writing Courses Under Semesters

M/S/P (Geron/Garbesi) to place on the Senate agenda

BB. 16-17 FAC 11: Retention, Tenure, and Promotion Policy and Procedures document with Quarter to Semester changes

M/S/P (Geron/Wu) to place on the Senate agenda

CC. 16-17 FAC 12: Updated Sue Schaefer Faculty Service Award call letter

M/S/P (Fleming/Geron) to place on the Senate agenda

M/S/P (Fleming/Garbesi) to extend the meeting by three minutes

DD. 16-17 CAH Sustainability 2: Amendment of the Retention, Tenure, and Promotion Policies to incorporate Cal State East Bay's Mission, as Reflected in its ILOs, in the RTP Process

M/S/P (Geron/wu) to refer to FDEC

M/S/P (Fleming/Geron) to refer to FAC

EE. 16-17 FAC 13: Lecturer Subcommittee Recommended Changes to the Bylaws

M/S/P (Wu/Geron) to place on the Senate agenda (with two abstentions)

7. Discussion items

A. Disposition of 16-17 CR 1: Institute for STEM Education Charter Renewal Proposal (time certain 3:00)

M/S/P (Garbesi/Wu) to refer to the Provost, with the suggestion that the Director have a terminal degree in a STEM or Education discipline

B. Discussion of semester calendar time modules model (time certain 3:10)

Diana Balgas reported from the Co-Curricular & Student Support. They are looking at adding two students to the committee, one representing online students and the other representing students at the Concord Campus. The work will continue during the summer and Balgas will meet early in the year with ExCom to provide an update on summer activity.

C. New Library Catalog and LINK+ replacement (time certain 3:20)

Dean Wenzler (LIB) reported on the Unified Library Management System (ULMS), a large hosted cloud system that will increase collaboration across the CSU. ULMS will cost approximately \$5M for a shared core collection; local purchases will be obtainable through a CO license. The ULMS will save time and effort, especially since staff will not have to enter the same materials up to 23 different times. CSU+ will replace LINK+ as the intersystem loan software.

D. Faculty Workload Task Force Report and Recommendations

i) Report and Recommendations

M/S/P (Garbesi/Wu) to place on the Senate agenda

M/S/P (Fleming/Wu) accept as an information item

E. Further discussion of classroom renovations

(Not addressed prior to adjournment)

F. Documents for Core Team Meeting #2 (5/17/17)

i) Core Team Meeting 2 Agenda

ii) Workshop Meeting Minutes

iii) Deans Focus Group Meeting Minutes

iv) Chairs Focus Group Meeting Minutes

v) Survey Summary Data

vi) Core Team Meeting #2 presentation

8. Academic Senate 5/30/17 draft agenda (3:50pm time certain)

M/S/P (Garbesi/Wu) to approve and add other items as approved and to include the Faculty Workload Task Force Report

9. Adjournment

Respectfully submitted,

Denise Fleming, Secretary