

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, May 9, 2017

Members Present: Denise Fleming, Karina Garbesi, Kim Geron, Susan Gubernat, Nina Haft, Michael Hedrick, Erik Helgren, Edward Inch, Mark Karplus, Leroy Morishita, Jeffrey Newcomb, Meiling Wu

Guests: Andrew Carlos, Linda Dobb, Bridget Ford, Rafael Hernandez, Silvina Ituarte, Linda Ivey, Nancy Mangold, Jim Murray, Jenny O, Trina Ostrander, Mark Robinson, Sophie Rollins, Maureen Scharberg, Jason Smith, Donna Wiley

Members Absent: none

The meeting was called to order at 2:01 p.m.

1. Approval of the agenda

M/S/P (Wu/Hedrick) to approve the agenda, as amended to have the President's report following approval of the minutes.

2. Approval of the 4/25/17 minutes

M/S/P (Wu/Newcomb) to approve

3. Information Items

M/S/P (Garbesi/Haft) to bundle and place 3A-3K on the Senate agenda as information items

- A. 16-17 CIC 92: Revision request for Multiple Subject Credential
- B. 16-17 CIC 94: Revision request for the Single Subject Credential Program
- C. 16-17 CIC 99: Revision request for MS in Counseling
- D. 16-17 CIC 93: General Education Approvals for Semesters from Department of Art
- E. 16-17 CIC 95: General Education Approvals for Semesters from Anthropology
- F. 16-17 CIC 108: Revision request for Minor in Business Administration
- G. 16-17 CIC 109: Revision request for Minor in Computer Science
- H. 16-17 CIC 110: Revision request for Minor in Information Technology Management
- I. 16-17 CIC 111: Revision request for Minor in International Business
- J. 16-17 CIC 113: Revision request for Minor in French
- K. 16-17 CIC 114: Revision request for Bachelor of Science Speech Pathology and Audiology

- L. 16-17 ITAC 1: CSUEB Computer Refresh Policy

M/S/P (Gubernat/Garbesi) to accept and place on the Senate agenda as an information item

Faculty members may apply via a service desk ticket. Budget line is through the colleges; however, if the cost of the refresh exceeds the college allocation, then departments must pay the difference. Members also asked if there is a refresh program for lecturers.

M. 16-17 ITAC 2: Faculty Instructional Technology Support at CSUEB

M/S/P (Garbesi/Haft) to accept and place on the Senate agenda

4. New Business

A. 16-17 CR 1: STEM proposal for charter renewal

M/S/P (Helgren/Wu) to place on the Senate agenda

The Committee expressed concern that the STEM Director does not need the terminal degree. Director Trina Ostrander stated that a well-qualified academician is not the best qualified director.

16-17 CAPR 9: Name change request from Department of Communicative Sciences and Disorders; new proposed name to be Department of Speech, Language, and Hearing Sciences

M/S/P (Garbesi/Wu) to place on the Senate agenda, as amended to be placed on the consent calendar

B. 16-17 CAPR 15; 16-17 CIC 117: Request for the MS in Accountancy conversion from pilot to regular program status

M/S/P (Wu/Newcomb) to place on the Senate agenda

C. 16-17 CAPR 5: Academic Program Review procedures document suggested revisions

M/S/P (Wu/Garbesi) to place on the Senate agenda

D. 16-17 FAC 7: Suggested changes to CSUEB Constitution and Bylaws

M/S/P (Geron/Wu) to place on the Senate agenda

E. 16-17 FAC 9: Revision of Policies and Procedures Governing Faculty Participation in Appointment and Review of Administrative Officers

M/S/ (Garbesi/Newcomb) to place on the Senate agenda

The following items were not discussed prior to adjournment

F. 16-17 CIC 98: MS Reading

- G. 16-17 CIC 101: Prefix Request for Special Education
- H. 16-17 CIC 102: Hybrid modification for the Single Subject Credential Program
- I. 16-17 CIC 103: Hybrid modification request for Doctorate in Educational Leadership
- J. 16-17 CAPR 8; 16-17 CIC 104: Request for the discontinuance of the MA program in Sociology
- K. 16-17 CAPR 12; 16-17 CIC 105: Request for the discontinuance of the Interdisciplinary Language, Literature, and Writing Studies Option, English, B.A.
- L. 16-17 CIC 97: Graduate Certificate Programs
- M. 16-17 CIC 106: Additional Semester Catalog Issue
- N. 16-17 CIC 107: Definition of “Concentrations” for Semester Catalog
- O. 16-17 CAPR 13; 16-17 CIC 115: Request for the discontinuance of the BS in Health Sciences Option B Pre-clinical
- P. 16-17 CAPR 14; 16-17 CIC 116: Request for the discontinuance of the BS in Health Sciences Option D Environmental Health
- Q. 16-17 FAC 10: Revision of RTP Procedures for Electronic Submission of Dossiers
- R. 16-17 CIC 118: Registration Order

5. Reports

A. Report of the Chair

B. Report of the President

President Morishita stated that we are hoping for more funding for the CSU in the revised budget. If our allocation increases to \$325M, then there will be no tuition increase.

C. Report of the Provost

No report

D. Report of the Statewide Academic Senators

No report

E. Report of Semester Conversion

No report

6. Discussion items

A. Process for Appointment of University Honors Program Director

The committee discussed how to vote on the new director when we take up the appointment at our final ExCom.

B. Draft Call to Serve on the Ad Hoc Committee on Sustainability for 2017-18

M/S/ (Garbesi/Haft) to approve the call

M/S/P (Gubernat/Wu) to amend the call to strike “ongoing”

Concerns were raised about the Committee on Sustainability’s contradictory status as an “ongoing *ad hoc*” committee. ExCom initially amended to strike “ongoing,” before addressing the need to renew the Committee on Sustainability’s charge for the next academic year.

Fleming proposed that the Committee on Sustainability not be an ad hoc committee, since we anticipate it will continue. Rather, it can be an ongoing committee (not a standing committee), much like FDEC was and that can be done at Senate.

The next item was addressed owing to a time certain

C. Report of the University Honors Program Director

Bridget Ford reported on the Honors Program. Of the 246 students accepted to the program in 2017, 176 have completed one contract and 17 seniors are graduating.

There is an “Honors Leadership and Service” course connecting students to community service partners.

Dr. Ford stated that she is working on several new activities, including a credit-generating program for semester conversion, a greater student pipeline from first-year students to graduating seniors through a Freshman Learning Community, and strengthening connections to Program Learning Outcomes (course content and assessment).

The next item was addressed owing to a time certain

D. Report of Ombuds Services

Silvina Ituarte reported on the new Ombuds Services program, which adheres to the International Ombudsman Association (IOA) principles of confidentiality, informality, impartiality, and independence.

Those wishing to access services should contact Paris Winter by phone, not email, for confidentiality reasons. The position is funded for five hours per week. Wednesday is typically the day Ituarte is in, but she is flexible and provides services at other times.

A report will be forthcoming in mid-July. The most common issues are respect, management issues, and communication. Staff are the predominant users of the program.

The next item was addressed owing to a time certain

E. Faculty Workload Task Force Report and Recommendations

M/S/P (Fleming/Wu) to amend the Senate agenda to include this item

Dr. Linda Ivey reported on the workload taskforce. Proposed workload would be paid for in part by increasing class size and reallocating assigned time.

M/S/P (Gubernat/Hedrick) to extend by 5 minutes

M/S/P (Wu/Geron) to extend 5 minutes

The next item was not addressed prior to adjournment

F. Further discussion of classroom renovations

The next item was addressed owing to a time certain

7. Academic Senate 5/16/17 draft agenda

M/S/P (Fleming/Geron) to approve and include any items we add on today.

M/S/P (Fleming/Wu) to amend the agenda to include the Ombuds report.

M/S/P (Garbesi/Helgren) to place Report of the University Honors Director on the Senate agenda as an information item.

M/S/P (Fleming/Gubernat) to add approval of the Committee on Sustainability.

8. Adjournment

M/S/P (Gubernat/Garbesi) to adjourn at 4:11 p.m.

Respectfully submitted,
Denise Fleming, Secretary