TO: Members of the Executive Committee
FROM: Mark Karplus, Chair, Academic Senate
SUBJECT: Executive Committee Agenda
MEETING DATE: Tuesday, September 26, 2017, 2-4pm in SF 329

DRAFT AGENDA

1) Introductions
2) Approval of the agenda
3) Approval of 5/23/17 draft minutes
4) Reports:
   a) Report of the Chair
   b) Report of the President
   c) Report of the Provost
   d) Report of the Statewide Academic Senators
   e) Report of Semester Conversion
5) Appointments (see attached)
6) Information Items:
   a) 16-17 Senate and Committee Chair Annual Reports
7) Business:
   a) Fall 2017 university-wide election schedule
   b) 17-18 BEC 1: 2017-2018 Standing Rules of the Academic Senate
   c) 17-18 BEC 2: Executive Committee and Senate Meeting Dates
   d) 17-18 BEC 3: 2017-2018 Administrative Review Schedule
   e) 17-18 BEC 4: Election of the University Committee on Layoffs (UCL), 2017-18
   f) 17-18 BEC 5: Change in Date for Ballot and Specification of Effective Date for 16-17 FAC 7
   g) 2016-17 Documents (see attached)
8) Discussion items:
   a) VP of Student Affairs draft job description
   b) Executive Orders (3:30pm time certain)
      i) 1100 Revised
      ii) 1110
      iii) ASCSU Resolution
9) Academic Senate 10/3/17 draft agenda (3:50pm time certain)
10) Adjournment
UPCOMING FALL 2017 ELECTIONS AND APPOINTMENTS

Excom Appointments:

- Fall 2017 CSCI Academic Senator
- Fall 2017 CSCI Academic Senator
- Fall 2017 CLASS CIC member
- 17-18 Ethnic Studies appointment to FDEC (Anndretta Wilson)
- 17-18 HDEV appointment to FDEC (Patricia Drew)

General Education Subcommittee

- Julie Glass, CSCI
- Lawrence Bliss, Director of Academic Advising and Career Education
- Luz Calvo, CLASS
- Zach Hallab, CEAS
- Caron Inouye, General Education Director
- Rita Liberti, CEAS
- Sarah Nielsen, CLASS
- Filippo Rebessi CBE
- Aline Soules, Library
- Chongqi Wu, CBE
- Vacant, CSCI

Institutional Learning Outcomes Subcommittee

- Balaraman Rajan, CBE (17-18)
- Sarah Nielsen, CLASS (17-18)
- Martin Castillo, Co-Curricular Program
- Patrick Huang, CSCI (17-18)
- Caron Inouye, GE (17-18)
- Sandy Luong, CBE (17-18)
- Sharon Radcliff, LIB (17-18)
- Jason Smith, CAPR Chair (17-18)
- Julie Stein, Educational Effectiveness Project Manager
- Nancy White, CEAS (17-18)
- Jen Nguyen (SCAA)

Alternative Learning Solutions Subcommittee

- Samantha Quiambao, ASI
- Eduina Escobar, Bookstore
- Twinki Mistry, Information Technology Services
- Dayrl Lewis, Duplicating Services
- James Murray, CSCI
- Corazon Napolis, Accessibility Services
- Aline Soules, LIB
- Douglas Taylor, CLASS
- Missy Wright, CEAS
- Jing Wen Yang, CBE
- Vacant, CIC representative

ITAC

- 2 of following must be on CIC or COBRA:
  - 17-19 At-large member (any college)
- 17-19 CLASS member (Jiansheng Guo/COBRA)
- 17-19 CBE member (Hongwei Du/CIC)
- 17-19 CEAS member
- 17-19 CSCI/Senate Chair or designee

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- 17-19 CEAS
- 17-19 CSCI
- 17-19 LIB (Liz Ginno)

Semester Conversion: Appointments

Semester Conversion Steering Committee:

- CIC Rep
- COBRA Rep (Paul Carpenter)
- FAC Rep

Faculty Development Subcommittee:

- CEAS Faculty Rep
- CLASS Faculty Rep
- CSCI Lecturer Rep

Student Advising Subcommittee:

- CLASS Faculty Rep
- CSCI Faculty Rep

On-floor Senate election:

- 17-18 at-large Excom
- 17-18 at-large Academic Senator

On Fall election ballot:

- Professional Leave Committee: Five 17-18 tenured faculty members, 1 from each college/library
- Foundation Board of Directors: Two 17-19 members, any college/library
- 16-17 CIC 78: Proposed Change to Bylaws
- 16-17 FAC 7: Suggested changes to CSUEB Constitution and Bylaws

Special CLASS election:

- 17-19 Grade Appeal and Academic Grievance representative, tenured
- 17-19 Academic Senator

Special CEAS election:

- 17-19 Academic Senator
- 17-19 CIC member

CSCI Special election:

- 17-19 CAPR member
- 17-18 CIC member
- 17-19 COBRA member
**Documents from 2016-2017**

**CAPR/CIC partner documents**

16-17 CAPR 8; 16-17 CIC 104: Request for the discontinuance of the MA program in Sociology

16-17 CAPR 12; 16-17 CIC 105: Request for the discontinuance of the Interdisciplinary Language, Literature, and Writing Studies Option, English, B.A.

16-17 CAPR 13; 16-17 CIC 115: Request for the discontinuance of the BS in Health Sciences Option B Pre-clinical

16-17 CAPR 14; 16-17 CIC 116: Request for the discontinuance of the BS in Health Sciences Option D Environmental Health

**CIC**

16-17 CIC 87: Policy on Cross-listing of General Education Courses

16-17 CIC 101: Prefix Request for Special Education

16-17 CIC 118: Registration Order

16-17 CIC 123: Learning Outcomes and Course Characteristics for Second-Tier Writing Courses Under Semesters

**COBRA**

16-17 COBRA 5: Mid-Year Report on the University Revenue and Expense Summary by Fund Group July 1, 2016 to December 31, 2016

16-17 COBRA 6: Summary of the 2016-17 CSUEB and Divisional Budgets for Academic Affairs, Administration and Finance, Student Affairs, and University Advancement

**FAC**

16-17 FAC 10: Revision of RTP Procedures for Electronic Submission of Dossiers

16-17 FAC 11: Retention, Tenure, and Promotion Policy and Procedures document with Quarter to Semester changes

16-17 FAC 13: Lecturer Subcommittee Recommended Changes to the CSUEB Bylaws