



17-18 BC 3  
October 31, 2017

**EXECUTIVE COMMITTEE**

**TO:** The Academic Senate  
**FROM:** Academic Senate Chair Mark Karplus  
**SUBJECT:** 17-18 BC 3: Report of the CAPR Chair for 2016-17

**ACTION REQUESTED:** That the Academic Senate accept the attached Report of the CAPR Chair for 2016-17.

To: Academic Senate  
From: Jason Smith, Chair, CAPR  
RE: CAPR Annual Report 2016 – 2017  
Date: October 2017

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The CAPR committee had an active and productive year focused on updating its policies and procedures for program review and updating the five year review schedule for programs.

The Committee members all worked very hard to update and simplify the program review procedures. The committee included: Stephanie Alexander, Duke Austin, Kenneth Curr, Michele Hingst, Howard Lei, Jason Smith, John Tan, Rose Wong, Meiling Wu, Vanessa Yingling

CAPR's goal in updating the policies and procedures was to:

1. Simplify the program review procedures.
2. Make program review relevant to program management.
3. Link program reviews substantively to academic resource allocation.

CAPR worked closely with Academic Affairs this year to achieve these goals. CAPR also worked with Academic Affairs and Institutional Research to update data reporting requirements for programs.

A complete list of CAPR documents from 2016 – 2017 is available on the Senate website.

#### *Future Goals*

CAPR in 2017 – 2018 will focus on the new five year review process and annual report system. It is my belief that CAPR should focus on strengthening its role in program review and the allocation of academic resources. This is a critical function of shared governance and the resource allocation process should be a strong partnership between Academic Affairs and the Senate. It is my hope that CAPR will develop the systems and processes to perform that role.