



THE EXECUTIVE COMMITTEE

17-18 BEC 11
May 22, 2018

TO: The Academic Senate
FROM: The Executive Committee of the Academic Senate
SUBJECT: 17-18 BEC 11: Formation of time modules task force
PURPOSE: Action by the Executive Committee and Information to the Academic Senate

ACTION REQUESTED:

That the Executive Committee approve the formation of a time modules task force as described below and provide as information to the Academic Senate.

BACKGROUND INFORMATION:

[16-17 BEC 8](#), Details of three-year pilot for time modules under the semester calendar, states that the Executive Committee will create a time modules task force consisting of faculty, staff, administration, and students to evaluate the time modules model and recommend adjustments. In addition, [17-18 ASCSC 2](#), University Hour Recommendations for Semesters, states that the Executive Committee will determine which body will assess the recommended University Hour outcomes. At its meetings on May 8 and 22, 2018, the Executive Committee discussed forming the task force and the body to assess the University Hour.

Time Modules Task Force

Membership: The task force shall consist of three faculty appointed for a three-year period by the Executive Committee, one staff appointed by administration, two administrators appointed by administration, and two students appointed annually by ASI.

Charge: Consistent with 16-17 BEC 8, “The task force will evaluate the time modules model and recommend adjustments, with the first evaluation to be completed no later than the end of Fall 2020. Adjustments to the model recommended by the task force and approved by the Academic Senate and the President will take effect in 2021-22 or later.” The task force will report to the Executive Committee at least once a semester and make any recommendations to the Executive Committee.

Meetings: The task force will meet two or three times per semester. Quorum shall be a majority of the membership.

University Hour Assessment Subcommittee of the Time Modules Task Force: The membership of the subcommittee shall be the three faculty appointed to the task force for a three-year period by the Executive Committee, three staff or administrators appointed by administration, and two students appointed by ASI. The subcommittee shall assess the University Hour consistent with 17-18 ASCSC 2, and report to and make recommendations to the task force. The subcommittee will meet two or three times per semester, and quorum shall be a majority of the membership.