



APPROVED Minutes of the Executive Committee Meeting on May 8th 2018

Members Present: Paul Carpenter, Karina Garbesi, Edward Inch, Mark Karplus, Dawna Komorosky, Leroy Morishita, Gretchen Reevy, Meiling Wu

Guests: Brian Cook, Linda Dobb, Mike Hedrick, Lindsay McCrea, Glen Perry, Robert Phelps, Mark Robinson, Sophie Rollins, Maureen Scharberg, Jeff Seitz, Jason Smith, Mitch Watnik

Members Absent: Denise Fleming, Susan Gubernat(ASCSU), Murray Horne

The meeting was called to order at around 2:10 p.m.

1. Approval of the agenda

M/S/P (Garbesi/Komorosky) to approve the agenda

2. Approval of [4/24/18](#) draft minutes

M/S (Garbesi/Reevy) to approve the minutes

M/S/P (Karplus/Reevy) amend minutes with reference to item 7H 17-18 CAPR 6 to note item had not been passed.

M/S/P (Garbesi/Reevy) to approve minutes as amended

3. Reports:

- a) Report of the Chair

- Closed session with President between 2.00 and 2.30 pm at the Executive Committee meeting on 5/22/18
- CFA unconscious bias workshop on 5/24/18 between 1.00 and 5.00 pm

- b) Report of the President

- May budget revise may be known Friday of this week or Monday of next
- Tuition hike was not passed and no matter the result of the May revise that cannot be revisited – UC system can as they aren't bound by the same laws
- Appears broad support across the political spectrum for increased funding for CSU
- Federal CHIP funds being taken back so not available to fill any deficit at the state level
- President thanked all involved who had worked on the Climate Commitment
- Honorary Doctorate for Justin Dillon (CSUEB Psychology Alum) for work in combatting child trafficking

- c) Report of the Provost

- Thanked everyone involved in advising for their additional work in preparing students for semesters
- Thanked everyone involved in semester conversion and reported the cut over to semesters was successful this past weekend
- Thanked Ex Com for their work – May 29th the Provost is hosting a thank-you celebration
- Discussed Strategic Enrollment Management and the need for better data and better communication to delineate enrollment needs/plan based on, for example, changing demands (e.g., competition from organizations such as Google, CCs moving to 4 year programs) and demographics and questions such as tenure density. Sees the proposed SEM Organizational structure as a way to address this. Three key committees – Academic Planning, Finance, and Success and Retention. Questions were asked about offering lower division courses at Concord around agreements in place with local CCs; improving links to CCs and feeder CCs
- Spoke to invitation to have Dan Greenstein speak to the campus on potential challenges the campus may face as it relates to issues of SEM. Questions as to speaker's affiliation were asked and also concerns raised about online being seen as a panacea. Provost and President responded not the case but one option to explore.
- Announced that a plan was being finalized to extend the current CBA requirement of reassigned time to probationary faculty to cover all probationary faculty being on a 9-unit/semester teaching load as early as Fall 2018 and potentially to all faculty within the constraints of the existing budget.

d) Report of the Statewide Academic Senators

No report.

e) Report of Semester Conversion

- This past weekend the switch of systems from quarters to semesters was successfully completed.
- The Semester Conversion Steering Committee had its final meeting last Friday
- Mike Hedrick extended his thanks to everyone involved in semester conversion for their cooperation and collaboration in the conversion process

4. Discussion Items:

a) Strategic Enrollment Management Organization [draft document](#)

Discussion ensued about the draft document and extended discussion of this under the Provost's report. Areas addressed included whether the charges to each sub-committee needed to be changed; representation; overlap with existing senate committees; reporting lines and communication between programs and the sub-committees and reporting out and/or referring to existing senate committees. Provost asked whether the proposed structure was 'better or worse' than the current structure. Suggested reviewing the number of committees faculty serve on where service on one leads to service on another.

b) Creation of time modules task force (and body to assess recommended University Hour outcomes)

i) [16-17 BEC 8](#): Details of three-year pilot for time modules under the semester calendar

ii) [17-18 ASCSC 2](#): University Hour Recommendations for Semesters

- Chair Karplus outlined the issues and framed the task ahead of Ex Com at its next meeting and that discussion may occur ahead of that via email.

c) Faculty representation on the Climate Action Implementation Task Force formed by the administrative Campus Sustainability Committee

Did not get discussed.

5. Information Items:

- a) [17-18 ASCSC 3](#): GE Units for Semester vs. Quarter

Did not get discussed.

6. Business:

- a) [17-18 CR 5](#): Galindo Creek Field Station Proposal (*Executive Director of Concord Campus Robert Phelps, 3:25pm time certain*)

M/S (Garbesi/Wu) to approve action as requested

Robert Phelps provided an overview of the proposal.

Moved to time certain 6.)b).

M/S/P (Karplus/Garbesi) to amend background information on action requested, tying it to existing centers and institutes policy

M/S/P (Garbesi/Komorosky) to amend organizational structure to show Director reports to Provost

M/S/P (Garbesi/Wu) to amend document to state Director will adhere to all relevant policies and procedures for Centers and Director will keep records of all Field Station use

M/S/P (Garbesi/Wu) Back to main motion as amended

- b) [17-18 CAPR 6](#): Summary of Program Annual Report Findings (*CAPR Chair Jason Smith, 3:40pm time certain*)

Motion and second to move this to the senate floor was already in place from previous Ex Com meeting. CAPR Chair Jason Smith explained the rationale behind how the document was composed and why more specific data was not included. Discussion followed around what was meant by a 'strong' report, providing feedback to programs on improving reports, and whether more data should be included.

Moved to time certain 7)

M/S/P (Wu/Garbesi) refer back to CAPR to add context to the document and also to amend recommended action for senate on issues of office space and need for better data

- c) [17-18 CAPR 15](#): Request for one-year postponement of Liberal Studies Five-year Review

Not discussed

7. Academic Senate [5/15/18](#) draft agenda (*3:50 PM time certain*)

M/S/P (Garbesi/Wu) to approve academic senate agenda with the additions passed

8. Adjournment

M/S/P (Karplus/Garbesi) Meeting adjourned just after 4 pm.