

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, January 30, 2018

Members Present: Paul Carpenter, Denise Fleming, Karina Garbesi, Edward Inch, Mark Karplus, Dawna Komorosky, Jason Smith, Meiling Wu

Guests: Diana Balgas, Linda Dobb, Kyzyl Fenno-Smith, Mike Hedrick, Lindsay McCrea, Glen Perry, Mark Robinson, Sophie Rollins, Maureen Scharberg, Jeff Seitz, Shirley Yap

Members Absent: Susan Gubernat, Margaret Harris, Leroy Morishita

The meeting was called to order at 2:00 p.m.

1. Approval of the agenda

M/S/P (Wu/Fleming) to approve the agenda, as amended

M/S/P (Karplus/Wu) to move Item 6Aii to business 5i

2. Approval of 1/9/18 draft meeting minutes

M/S/P (Garbesi/Wu) to approve

3. Reports

A. Report of the Chair

Chair Karplus welcomed Dr. Jason Smith to ExCom.

He is seeking more information about the disposition of grant funds for course redesign made available due to the EOs.

A card for Senator Gubernat is being circulated

B. Report of the President

President Morishita is at the Board of Trustees meeting

C. Report of the Provost

Provost Inch reported on the following:

- He attended the American Association of Colleges & Universities (AAC&U) annual meeting; important topics included different ways to manage faculty workload and how to help faculty find useful Open Source materials

- February 15 is the deadline to apply for FERP status
- FTES is about 2% below budget target
- Based on the Governor's budget numbers, we are projecting a 3-4% decrease in hiring for next year
- Semester schedules for SU18 and F18 will be available on the web by April 30.

In addition, Provost Inch spoke briefly about the Senate request for a mid-year report on course redesign. Since there are so many initiatives funded by the CO and since each requires an annual report, he is hesitant to ask faculty to engage in the extra work a mid-year report would entail.

D. Report of the Statewide Academic Senators

ASCSU Senator Fleming reported on the January Plenary. Resolutions included:

- **Project Rebound Program: Support and Expansion** (Passed). This resolution calls for support for formerly incarcerated individuals now attending the CSU, encourages expansion of the program, argues for more coordination of programs across the state, and argues for permanency of Second Chance Pell Grant funding.
- **Resolution Opposing the Governor's Proposal for a State Mandated Online Learning Lab** (First reading). This resolution argues against an ongoing \$10M appropriation to an outside organization that works with state-supported online higher education.
- **Revisions to Faculty Trustee Recommendation Criteria and Procedures** (first reading). The resolution is in response to suggestions regarding criteria and procedures from prior ASCSU Trustee recommending committees and commends a set of "best practices" to future committees.
- **Tuition Increases in the California State University** (first reading). This resolution opposes tuition increases in principle and argues that any tuition increases be predictable and based upon a long-term strategy.

E. Report of Semester Conversion

No report

4. Appointments and Elections

A. CLASS vacancy on GE subcommittee for remainder of 17-18

M/S/P (Smith/Komorosky) to appoint Eileen Barrett to the GE subcommittee for the remainder of AY17-18

B. Vacancy on Ad Hoc Committee on Sustainability for remainder of 17-18

Ian Pollack (ART) was appointed via written ballot

C. Winter 2018 Election Schedule

M/S/P (Garbesi/Wu) to approve

5. Business

A. 17-18 BEC 7: Change in Ballot Date and Specification of Effective Date for 16-17 FAC 7

M/S/P (Wu/Garbesi) to place on the Academic Senate

B. 17-18 ASCSC 2: University Hour Recommendations for Semesters

M/S/P (Smith/Fleming) to place on the Senate agenda for approval

M/S/P (Karplus/Garbesi) to amend Action Requested as “Approval by the Senate”

M/S/P (Karplus/Garbesi) to strike the second sentence from the background statement

Hedrick and Balgas explained the process: went through 2 revisions, went to SCSC, revised, then approved

C. 17-18 FAC 4: Schedule updates for the Assigned Time for Exceptional Levels of Service to Students

M/S/P (Garbesi/Komorosky) to place on the Senate agenda

D. 17-18 CIC 27: Request for SOC 3480 Course Modification to Online Only

M/S/P (Smith/Garbesi) to refer back to CIC to address the Fall 2018 date and consider removing the appendix

M/S/ (Smith/Carpenter) to accept and place on the Senate agenda

E. 17-18 CIC 28: Registration Order

M/S/P (Garbesi/Smith) to place on the Senate agenda as an information item

F. 17-18 CIC 32: Internship Course Descriptions

M/S/P (Garbesi/Wu) to place on the Senate agenda for approval

G. 17-18 CIC 33: Health Sciences Prerequisite Policy

M/S/P (Smith/Garbesi) to place on the Senate agenda for approval

H. 17-18 CIC 34: Grade Forgiveness Policy

M/S/ (Garbesi/Wu) to place on the Senate agenda for approval

I. 17-18 CAHS 1: Report on CORE Building Project

M/S/P (Fleming/Wu) to accept the report and to place it on the Senate agenda as an information item, amended without objection to clarify that Fenno-Smith attended the November 20 meeting in her role as Chair of Library faculty and to add “with respect to design for sustainability” at the end of Recommendation 2.

6. Discussion Items

A. CORE Building update

17-18 COBRA 1: Report on the CORE Building

M/S/P (Fleming/Garbesi) to allow COBRA to revisit their report after they obtain new information from the Provost

M/S/ (Fleming/Smith) to send to the Academic Senate as information
Since the substitute motion passed, there was no vote

M/S/NP (Karplus/Wu) to send to the Academic Senate as information and request further information from COBRA

B. Strategic Enrollment Management Organization draft document

M/S/P (Fleming/Garbesi) to appoint Chair Karplus to serve on the committee and for ExCom to continue deliberations about the SEM document and process

Note: Items 6 C,D,E,G & H were not addressed prior to adjournment. Item 6F was addressed due to a time certain.

C. Status of 16-17 FAC 9: Revisions to POLICIES AND PROCEDURES GOVERNING FACULTY PARTICIPATION IN APPOINTMENT AND REVIEW OF ADMINISTRATIVE OFFICERS document

D. Memo from Provost Inch regarding faculty workload task force

E. Presidential Directives

- i. Degree Conferral for Eligible Students
- ii. Graduation and Change of Major

F. ORSP Draft Guidance: Grant-funded Faculty Buyout Draft

Dr. Jeff Seitz, AVP Research and Sponsored Programs, discussed the ORSP Draft Guidance on Grant-Funded Faculty Buyout. Normally, grant funded release time can only be applied to instructional load. In unusual circumstances, it may also be applied to indirect instructional activity.

G. Graduate student theses and online publishing

H. Compilation of no-cost text list by OAA

7. Information Items

Items 7A-7B were not addressed prior to adjournment

A. 17-18 CAPR 3: Annual report submissions of 2016-2017 as information to the Provost and the Academic Senate

B. 17-18 CR 3: Principal Investigator Policy

8. Academic Senate 2/6/18 draft agenda

M/S/P (Garbesi/Wu) to approve and place all items approved today on the Senate agenda

M/S/P (Wu/Carpenter) to extend the meeting until 4:05

9. Adjournment

The meeting was adjourned at 4:06 pm

Respectfully submitted,
Denise Fleming, Secretary