

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

AMENDED Minutes of the Executive Committee Meeting, January 9, 2018

Members Present: Paul Carpenter, Denise Fleming, Karina Garbesi, Margaret Harris, Mark Karplus, Dawna Komorosky

Guests: Linda Dobb, Julie Glass, Mike Hedrick, Denise Johnson, Lindsay McCrea, Mark Robinson, Sophie Rollins, Maureen Scharberg, Mitch Watnik

Members Absent: Susan Gubernat, Edward Inch, Leroy Morishita, Meiling Wu

The meeting was called to order at 2:02 p.m.

1. Approval of the agenda

M/S/P (Garbesi/Komorosky) to approve, as amended to remove item 4E: 17-18 CIC 27: Request for SOC 3480 Course Modification to Online Only. The Senate Office will make some changes to the document after which it will return to ExCom.

2. Approval of 11/21/17 draft meeting minutes

M/S/P (Garbesi/Komorosky) to approve, as amended to add as the last sentence of the Provost's report on the grant time release issue first raised by Dr. Garbesi: "The discussion will be continued at ExCom when Dr. Seitz is available."

3. Reports

A. Report of the Chair

Chair Karplus welcomed everyone back to campus for our first meeting of the new year.

Both the President and Provost are away at system-wide meetings today.

The Chair invited news or announcements from the committee. Dr. Harris asked when the Constitution and Bylaws were last reviewed, as it appears that some may be out of date. The Chair responded that a full review of both entire documents took place about five years ago. Karplus added that revisions are ongoing; in fact, there have been bylaw revisions on several recent ballots.

Chair Karplus reported that he and Vice Chair Garbesi met with the President, Provost, and Chief of Staff yesterday. The CORE building project was discussed. Jim Zavagno is retiring and is no longer the project manager. There are now architectural plans for the new building, which

will be presented to the Board of Trustees for approval no earlier than May. Both COBRA and the Committee on Sustainability have discussed the project and will issue reports. Initial information from ExCom members (Carpenter and Garbesi) sitting on these committees indicates that the location, footprint, and budget are set and unlikely to change.

It appears that approximately \$80M of the funding will come from CSU bonds. CSUEB is responsible for raising the remaining \$8-9M; at present, we have not raised any of those funds.

The Chair reported that Murray Horne has a teaching conflict this quarter; Karplus will put out a call for nominees to fill his Senate seat from Science for W18, to be appointed by ExCom. As Dr. Horne is also a member of ExCom, the Senate will elect a one-quarter replacement for him on ExCom.

Senator Gubernat is on leave.

M/S/P (Fleming/Garbesi) to appoint Chair Karplus to attend the January Plenary in Dr. Gubernat's place.

B. Report of the President

No Report

C. Report of the Provost

No Report

D. Report of the Statewide Academic Senators

ASCSU Senator Fleming reported that Plenary and committee meetings will take place the week of January 22.

E. Report of Semester Conversion

Senator Hedrick stated that the first meeting of the Semester Conversion Steering Committee will take place this Friday, from 12-2 in UU102. Agenda items will include an enterprise resource planning (ERP) report by Joey Harpst regarding the technological transitions for semester conversion. There will also be an update report on the University Hour recommendations by the Co-Curricular and Student Support Subcommittee.

Lindsay McCrea encouraged faculty to take advantage of the semester conversion professional development training opportunities. These may be accessed at <http://www.csueastbay.edu/semester/faculty/faculty-development-workshops.html>

4. Information Items

M/S/P (Garbesi/Harris) to bundle Items 4A-4D and place on the Senate agenda

- A. 17-18 CIC 22: Revision Request for Minor in Early Childhood Education
- B. 17-18 CIC 23: Revision Request for Minor in Geology
- C. 17-18 CIC 24: Revision Request for Minor in Sociology
- D. 17-18 CIC 25: Revision Request for Minor in Theatre
- E. ~~17-18 CIC 27: Request for SOC 3480 Course Modification to Online Only~~

Item 4F was deleted during approval of the agenda

5. Business

- A. 17-18 CIC 26: Request for New Undergraduate Concentrations in the BS Hospitality and Tourism

M/S/P (Garbesi/Fleming) to place on the Senate agenda

6. Discussion Items

A. Draft Presidential Directives

The committee began with a discussion of the draft document “Degree Conferral for Eligible Students.” Questions and concerns centered around

- Is there really a need for the policy given the very small number of students it would apply to?
- Should there be data to support the assertion in the first sentence?
- Does the policy interfere with any existing policies?
- Where will the policy be published? If the catalog, the language and context should be accessible to students
- Are there any legal implications in graduating student who doesn't apply on her/his own?
- Given the backlog of transfer transcript evaluations, is this the best use of time and resources?
- Students may need more than 120 units to complete their major and take courses needed to meet grad school requirements
- Change “will” to “may” be graduated
- Include a recourse for students to petition to be exempt from being automatically graduated.
- How will this affect students pursuing a double major?

The committee then discussed the draft document “Graduation and Change of Major.” Questions and concerns centered around

- Should there be data to support the assertion in the first sentence?
- There appears to be overlap between this and the other draft document; how do they interrelate? Can they be melded into a single document?
- Is it possible that a student might be affected by both policies at the same time?
- The language about meeting “with an advisor” should be more specific to capture specific advising competence.

B. Strategic Enrollment Management Organization draft document

Chair Karplus stated that Provost Inch wants to increase faculty involvement in strategic enrollment management. In reviewing this draft document, the committee raised the following questions and concerns:

- Use caution to not duplicate the work of committees, such as CAPR and COBRA
- The document has a very heavy structure and reflects very limited faculty involvement
- Given that some students do not know their major upon admission, this may make them prone to struggling
- Most of our applicants tend to be recruited by the University; should they be recruited by programs instead?

C. ORSP Draft Guidance: Grant-funded Faculty Buyout

This item will be postponed until the next ExCom meeting

D. Possible GE Subcommittee Task Force on Executive Orders

Chair Karplus began the discussion by stating that, at the end of the Fall quarter, he and CIC Chair Rhabyt received an email from Dr. Julie Glass. She proposed the formation of a GE Subcommittee task force, including committee membership, to work on implementation of EO1100. There were also suggestions for compensating committee members for their work. Chair Karplus stated that he thanked Dr. Glass and her colleagues for their willingness to do the work, but also asked that they wait to begin any work.

The Chair stated that the matter is complicated due to the Senate having passed a resolution in opposition to the Executive Orders.

Some ExCom members expressed a desire to better understand what the administration has been doing relative to EO implementation. Since both the President and Provost will be present at the next ExCom meeting, we could request that they update us on any EO implementation plans.

Items 6E and 7E were not addressed prior to adjournment

E. Graduate student theses and online publishing

F. Compilation of no-cost text list by OAA

7. Adjournment

The meeting was adjourned at 4:02 p.m.

Respectfully submitted,
Denise Fleming, Secretary