

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, October 10, 2017

Members Present: Paul Carpenter, Denise Fleming, Karina Garbesi, Susan Gubernat, Margaret Harris, Murray Horne, Edward Inch, Mark Karplus, Dawna Komorosky

Guests: Wendy Chen, Linda Dobb, Mike Hedrick, Garrett Moriguchi, Glen Perry, Mark Robinson, Sophie Rollins, Manuel Saldanha, Maureen Scharberg, Angela Schneider, Jeff Seitz, David Truelove

Members Absent: Leroy Morishita, Meiling Wu

The meeting was called to order at 2:10 p.m.

1. Approval of the agenda

M/S/P (Garbesi/Carpenter) to approve the agenda

2. Approval of 9/26/17 draft minutes

M/S/P (Garbesi/Gubernat) to approve

3. Reports

A. Report of the Chair

Chair Karplus announced that the Academic Affairs Budget Advisory Committee will meet from 11:15-12:15 tomorrow in the Provost's Conference Room.

Karplus attended the Campus Fee Advisory Committee today. The committee is considering making transfer orientation advising mandatory (it is currently optional) and raising the fee from \$35 to \$110. In response to a question, Karplus will research the reason for the change and size of the increase.

The Chair reported on an invitation for six faculty and staff to attend a Mathematics/Quantitative Reasoning Course Development workshop. Fleming suggested that teacher education faculty be included.

Karplus reported an issue with the criteria in the call for nominations for faculty to serve on the Foundation Board issues. Since the next meeting is in December, ExCom decided to look at the call at the next ExCom meeting.

M/S/P (Garbesi/Harris) to postpone sending out the call

Next, the Chair and Provost provided an update on the recent Blackboard outages. Subsequent to the Senate briefing, Roger Wen updated on two delays that did not rise to the level of outages. Provost Inch stated that the Blackboard team still has not identified the root of the program; our campus is not alone in experiencing problems with Blackboard. However, there are several safeguards in place that will prevent crashes and protect data.

#### B. Report of the President

President Morishita is in Long Beach

#### C. Report of the Provost

Provost Inch reported on efforts to help students graduate on time. When including developmental units, the average units to a degree have increased to 221.

The 2025 Graduation Initiative Symposium is taking place this week in Long Beach. Locally, the Student Success Dashboard is now available at [data.csueastbay.edu](http://data.csueastbay.edu)

The good news is that the graduation rate for first time freshmen rose from 10.7% to 12.7%, still down from our all-time high of 15.1%, but moving in the right direction.

We continue to be a diverse campus; over the past five years, we have increased our diverse student population from 53% to 59%. We are the fifth most diverse university in the country, with the other top four universities in Hawaii.

The bad news is that our stop-out rates are high. We graduate 38.13% of our students in six years, with 42.85% graduating in eight years.

Inch applauded those working hard over the summer to address challenges in developmental education, especially in math and English. He stated that developmental programs have not been effective, especially for underserved students. While graduation rates have improved, the increase has been uneven across populations, with fewer underrepresented student groups experiencing gains. While 51% of students graduate, Hispanic and Black groups graduate only 43%.

Over the past five years, of the 1611 students who took developmental math and became a STEM major, only 132 earned a STEM degree. 1388 change to non-STEM majors. Of the 851 traditionally underserved students, 42 earned a STEM degree.

#### D. Report of the Statewide Academic Senators

Senator Gubernat reported that the Interim committee meetings will take place on Friday, October 13.

#### E. Report of Semester Conversion

Director Hedrick reported that the Semester Conversion Steering Committee held its first meeting of the year on Friday. The committee voted unanimously to allow students, during AY 2018-2019 to elect the 2018-2019 catalog requirements for majors, concentrations, and minors, as was done with 16-17 CIC 106

#### 4. Appointments

VP Student Affairs Search Committee:

The following faculty members were elected by secret ballot to

Lettie Ramirez (TED)  
Daniel Martin (MGMT)  
Kim Geron (POLI SCI)

M/S/P (Garbesi/Carpenter) to appoint Yi Karnes (CBE) to FAC for Fall 2017

M/S/P (Garbesi/Carpenter) to appoint Farzad Shahbodaghlou (CSCI) to the Grade Appeal and Academic Grievance Committee for Fall 2017

M/S/P (Carpenter/Harris) to appoint Meiling Wu as CIC member to GE General Education Subcommittee

M/S/P (Harris/Komorosky) to appoint the following individuals to the Institutional Learning Outcomes Subcommittee:

Balaraman Rajan, CBE (17-18)  
Sarah Nielsen, CLASS (17-18)  
Martin Castillo, Co-Curricular Program  
Patrick Huang, CSCI (17-18)  
Caron Inouye, GE (17-18)  
Sandy Luong, CBE (17-18)  
Sharon Radcliff, LIB (17-18)  
Jason Smith, CAPR Chair (17-18)  
Julie Stein, Educational Effectiveness Project Manager  
Nancy White, CEAS (17-18)  
Jen Nguyen (SCAA)

M/S/P (Horne/Komorosky) to appoint the following individuals to the Affordable Learning Solutions Subcommittee:

Samantha Quiambao, ASI  
Eduina Escobar, Bookstore  
Twinki Mistry, Information Technology Services  
Dayrll Lewis, Duplicating Services

James Murray, CSCI  
Corazon Napolis, Accessibility Services  
Aline Soules, LIB  
Douglas Taylor, CLASS Missy Wright, CEAS  
Jing Wen Yang, CBE  
Stephanie Alexander, CIC representative ITAC (CIC approved 10/2/17)

M/S/P (Garbesi/Carpenter) to appoint the following individual to ITAC:

17-18 CIC/CBE: Hongwei Du

M/S/P (Garbesi/Komorosky) to appoint the following individuals to the Semester Conversion Steering Committee:

Gwyan Rhabyt, CIC Rep  
Jiannan Wang, FAC Rep

M/S/P (Garbesi/Harris) to appoint Paul Carpenter (CEAS) to A2E2 17-19

## 5. Information Items

### A. 16-17 CIC 101: Prefix Request for Special Education

M/S/P (Garbesi/Fleming) to place on the Senate agenda

M/S/P (Fleming/Gubernat) to amend to make this an action item for approval by the Senate

Next, items 5B-5D were bundled

M/S/P (Harris/Garbesi) to bundle Items 5B-5D and place on the Senate agenda as information items.

B. 16-17 CIC 100: General Education Approvals for Semesters from Biology

C. 16-17 CIC 112: Revision request for Minor in Photography

D. 16-17 CIC 128: General Education Approvals for Semesters from Chemistry

Next, Item 5E was considered

E. 16-17 CIC 130-152 (please see CIC archived documents page for the 22 documents)

M/S/P (Garbesi/Carpenter) to place on the Senate agenda as an information item

## 6. Business

A. 16-17 CIC 87: Policy on Cross-listing of General Education Courses

M/S/P (Fleming/Gubernat) to refer back to CIC to reconsider in light of Executives Orders 1100 and 1100 and any pending CSUEB response

M/S/ (Komorosky/Harris) to place on the Senate agenda [No vote taken due to substitute motion above]

B. 16-17 CIC 118: Registration Order

M/S/P (Garbesi/Carpenter) to place on the Senate agenda

C. 16-17 CIC 123: Learning Outcomes and Course Characteristics for Second-Tier Writing Courses Under Semesters

M/S/P (Garbesi/Carpenter) to place on the Senate agenda

7. Discussion items:

A. Time management of Executive Committee and Senate meetings

Members discussed ways to balance the need to process ExCom workload effectively while ensuring appropriate thoughtful deliberation

B. CSUEB Organizational Chart

C. Academic Affairs Organizational Chart

D. Associate Provost for Academic Resources and Planning position announcement

M/S/P (Fleming/Harris) to endorse the position announcement, with the suggestion that language be added regarding an understanding of student needs in the university context

E. Dean, College of Business and Economics position announcement

M/S/P (Fleming/Gubernat) to endorse the position announcement

F. Executive Orders

The Committee briefly discussed possible ways to respond to 1100 Revised and 1110 when Senate convenes in two weeks. Resolutions from the ASCSU and Campus Academic Senates will continue to be made available to the CSUEB Senate.

8. Adjournment

M/S/P (Gubernat/Garbesi) to adjourn at 3:58

Respectfully submitted,

Denise Fleming, Secretary