



18-19 BC 2
October 2, 2018

EXECUTIVE COMMITTEE

TO: The Academic Senate
FROM: Academic Senate Chair Mark Karplus
SUBJECT: Additional 2017-2018 Committee Chair Annual Reports

ACTION REQUESTED:

That the Academic Senate accept the attached 2017-2018 Annual Reports as submitted by 2017-2018 Committee Chairs as information, to be added to [18-19 BC 1](#).

Committee on Instruction and Curriculum (CIC)

2017-2018 Annual Report

Items approved by CIC and Passed by the Academic Senate

17-18 CIC 1	Policies and Procedures for CIC
17-18 CIC 2	University Graduate thesis due dates on semester schedule
17-18 CIC 3	GE considerations for Engineering
17-18 CIC 4	Incomplete grades in the Semester Catalog
17-18 CIC 5	Curricular Procedures Manual and Curricular Timelines
17-18 CIC 6	California Promise Implementation
17-18 CIC 7	Foundational Level General Science Certificate
17-18 CIC 8	Department of Theatre and Dance's Minor in Inclusive and Social Justice Perform
17-18 CIC 9	revision of the Minor in Philosophy
17-18 CIC 10	Hybrid Modification for the Multiple Subject Credential
17-18 CIC 11	Hybrid Modification for the MS in Early Childhood Education
17-18 CIC 12	Hybrid Modification for the MS in Educational Technology
17-18 CIC 13	Grade Forgiveness for Quarter Courses with No Semester Equivalents
17-18 CIC 14	Change the title of all courses numbered 398, 498, and 698
17-18 CIC 15	Allowing Students to request rescheduling of finals
17-18 CIC 16	Revision of the BS in Geography
17-18 CIC 17	2018-19 General Education Catalog Rights for 2017-18 students
17-18 CIC 18	Revision of Reserved Course Numbers Policy
17-18 CIC 19	Reopening Interdepartmental Consultation on Semester Catalog Courses
17-18 CIC 20	Policy on New Prefixes
17-18 CIC 21	Hybrid Modification for the MS in Reading and Literacy
17-18 CIC 22	Revision Request for Minor in Early Childhood Education
17-18 CIC 23	Revision Request for Minor in Geology
17-18 CIC 24	Revision Request for Minor in Sociology
17-18 CIC 25	Revision Request for Minor in Theatre
17-18 CIC 26	Request for New Undergraduate Concentrations in the BS Hospitality and Touris
17-18 CIC 27	Request for SOC 3480 Course Modification to Online Only
17-18 CIC 28	Registration Order
17-18 CIC 29	HON prefix for University Honors Program
17-18 CIC 30	Endorsement of CSU Math Council Resolution Regarding Purpose of and Require

<u>17-18 CIC 31</u>	<u>University Honors Program Catalog Revisions</u>
<u>17-18 CIC 32</u>	<u>Internship Course Descriptions</u>
<u>17-18 CIC 33</u>	<u>Health Sciences Prerequisite Policy</u>
<u>17-18 CIC 34</u>	<u>Grade Forgiveness Policy</u>
<u>17-18 CIC 35</u>	<u>Timeline for Curricular Changes</u>
<u>17-18 CIC 36</u>	<u>New course request for GS 4898: Cooperative Education</u>
<u>17-18 CIC 37</u>	<u>Revision Request for Minor in Communication</u>
<u>17-18 CIC 38 amended</u>	<u>Temporary continuation of GE B5 designation</u>
<u>17-18 CIC 39</u>	<u>Revised Clarification of B6 Standards</u>
<u>17-18 CIC 40</u>	<u>History Writing Skills Courses for Semesters (HIST 277 and 301)</u>
<u>17-18 CIC 41</u>	<u>Updated Curricular Procedures Manual</u>
<u>17-18 CIC 42 revised</u>	<u>Revision Request for Online Teaching and Learning</u>
<u>17-18 CIC 44</u>	<u>SPED prefix for Special Education</u>
<u>17-18 CIC 45</u>	<u>SLHS prefix for Speech Language and Hearing Science</u>
<u>17-18 CIC 47</u>	<u>CIVE prefix for Civil Engineering</u>
<u>17-18 CIC 74</u>	<u>Data Technology for Health Science</u>

The following items were passed by CIC, but did not reach consideration by the Academic Senate in 2017/18, they will be resubmitted for the 2018/19 year:

[17-18 CIC 31](#) [University Honors Program Catalog Revisions](#)

[17-18 CIC 43](#): Course classification guide referred back by CIC on 4/24/18

[17-18 CIC 46](#): Proposed Membership Change for Affordable Learning Solutions Subcommittee

[17-18 CIC 48](#): Disposition of Courses approved for C3

[17-18 CIC 49](#): General Education Approvals for Semesters from Biological Sciences

[17-18 CIC 50](#): General Education Approvals for Semesters from Anthropology, Geography, and Environmental Studies

[17-18 CIC 51](#): General Education Approvals for Semesters from Art

[17-18 CIC 52](#): General Education Approvals for Semesters from Business, Accounting, Finance, Management, and Marketing

[17-18 CIC 53](#): General Education Approvals for Semesters from Earth and Environmental Science

[17-18 CIC 54](#): General Education Approvals for Semesters from Communication

[17-18 CIC 55](#): General Education Approvals for Semesters from Economics

[17-18 CIC 56](#): General Education Approvals for Semesters from Human Development and Women's Studies

[17-18 CIC 57](#): General Education Approval for Semesters from Hospitality, Recreation, and Tourism

[17-18 CIC 58](#): General Education Approvals for Semesters from Ethnic Studies
[17-18 CIC 59](#): General Education Approval for Semesters from Health Sciences
[17-18 CIC 60](#): General Education Approvals for Semesters from History
[17-18 CIC 61](#): General Education Approvals for Semesters from Philosophy
[17-18 CIC 62](#): General Education Approvals for Semesters from Modern Languages and Literatures
[17-18 CIC 63](#): General Education Approval for Semesters from Physics

[17-18 CIC 64](#): General Education Approval for Semesters from General Studies
[17-18 CIC 65](#): General Education Approvals for Semesters from Sociology
[17-18 CIC 66](#): General Education Approval for Semesters from General Studies
[17-18 CIC 67](#): General Education Approvals for Semesters from Engineering
[17-18 CIC 69](#): General Education Approval for STAT 401
[17-18 CIC 70](#): General Education Approval for ECON 101
[17-18 CIC 71](#): Maximum number of Units for Summer Sessions
[17-18 CIC 72](#): Writing Skills Approvals for Semesters
[17-18 CIC 73](#): Revision of 14-15 CIC 41: Policy on Graduate Courses to Fulfill the University Writing Skills Requirement Major/Minor Policy

Committee Membership

CHAIR: Gwyan Rhabyt, Art (18-20)

Stephanie Alexander, LIB (17-19)

Brian Cook, Continuing Education, Non-voting University Extension Representative

John Eros, Music (18-20)

Marlin Halim, Chemistry & Biochemistry (17-19)

Murray Horne, Psychology (18-20)

Talya Kemper, TED (17-19)

Jaski Kohli, Accessibility Services (17-19)

Arnab Mukherjea, Health Sciences (17-19)

Steve Peng, Management (18-20)

Mitchell Watnik, APS, Presidential Appointee

Meiling Wu, MLL (17-19)

Subcommittee Memberships

Affordable Learning Solutions Subcommittee

CHAIR: Aline Soules

General Education Subcommittee

CHAIR: Julie Glass

Graduate Programs Subcommittee

***Not meeting in 17-18**

Writing Skills Subcommittee

CHAIR: Margaret Rustick

Critical Thinking GE Requirement Subcommittee*

***Not meeting in 17-18**

Cultural Groups/Women GE Requirement Subcommittee*

***Not meeting in 17-18**

Notable Achievements of CIC 17-18

CIC spent a good deal of its time this AY making final adjustments to curricula for the transition to semesters and updating curriculum-related portions of the University Catalog. CIC also debated the implications of Executive Orders 1100 and 1110 on shared governance and made appropriate changes in the curriculum. All of these resulted in heroic workloads for the General Education Subcommittee, who are to be particularly commended.

Many departments took advantage of the transition to semesters to transform their programs, and even department names. In this area CIC sent forward the following to the Academic Senate:

A new policy on Prefix Changes
New prefixes of HON (for University Honors Program),
SPED (for Special Education),
SLHS (for Speech Language and Hearing Science),
and CIVE prefix (for Civil Engineering).

Approvals of GE and Writing requirement status for 22 departments
7 new or revised minors
5 new or revised majors
2 new or revised concentrations
2 new or revised courses (a surprisingly low number)
4 new or revised certificates and credentials
plus changes in numbering and titling of Internship courses across all departments

In addition, the following general GE changes were made:
Temporary continuation of GE B5 designation in semesters,
Clarification of B6 standards,
Modification of GE requirements for Engineering majors,
Disposition of Courses approved for C3 after the sub-area was disapproved by the CO
Revision of Writing Skills requirements for graduate courses,
and a resolution on the purpose and requirements for quantitative reasoning standards

In terms of updates to the Catalog, changes were made in due dates, timelines and language:
University Graduate thesis due dates on semester schedule
Incomplete grades in the Semester Catalog
Curricular Procedures Manual and Curricular Timelines
California Promise Implementation
Grade Forgiveness for Quarter Courses with No Semester Equivalents
Allowing Students to request rescheduling of finals
2018-19 General Education Catalog Rights for 2017-18 students
Revision of Reserved Course Numbers Policy
Registration Order
University Honors Program Catalog Revisions
Health Sciences Prerequisite Policy
Grade Forgiveness Policy
Timeline for Curricular Changes
Updated Curricular Procedures Manual
Course classification guide
Maximum number of Units for Summer Sessions

In summary, CIC's work was divided between approving necessary department-initiated curricular changes related to semester conversion, modernizing policy and catalog language in light of semester conversion and orders from the CO and legislature, and finally in discussing issues of shared governance.

Respectfully Submitted,
Gwyn Rhabyt, Chair, 2017-2018 CIC

Academic Senate
Faculty Diversity and Equity Committee
2017-2018 ANNUAL REPORT

Prepared by Carlos Salomon, Chair
Members:

Patricia Drew, Human Dev & Women's Studies (16-18);
Anndretta Wilson, Ethnic Studies (17-18);
Diana Balgas, Transfer Program and Presidential Appointee;
Gr Keer, Library (15-18);
Lan Wu, Accounting (15-18),
Alina Engelman, Nursing & Health Sciences (16-18),
Dianne Rush Woods, University Diversity Officer.
Ardalla Dailey, Educational Leadership; (17-19)
Danvey Le, Political Science (18-19)

FDEC Liaisons:
Ann Marie Rivas, Risk Management
Jessika Murphy, DISC

FALL 2017

Gale Young - Provided an overview and historical context for the establishment of FDEC as a standing committee in 2014. From 1998 to 2014 it was a subcommittee. She discussed the importance of this committee to protect and serve the rights of all students and faculty

FDEC Members voted for approval for Dr. Diana Balgas to represent FDEC on the Semester Conversion Committee. During the course of the year she updated the committee on the progression of Semester Conversion and its impact on faculty and students.

FDEC members voted for approval to add as standing agenda items: ASI representative report and to include the Coordinator from the Diversity Inclusion Center as a member of FDEC (Jessika Murphy) in our discussions. Both give the FDEC insight regarding diversity in student life on campus.

Eun Rhee, Research Associate from IRADS presented Campus Climate Survey Fall 2016 Overview and summary of results. This was an Online survey primary goal to access.

University Diversity Officer and the DELO gave information regarding the search committees for 28 faculty positions during the academic year. We were happy to report that more departments are asking candidates to submit diversity statements compared to previous years. This was the first year that Diversity Officer / DELO have strongly encouraged departments to request / require diversity statements.

Food Security Discussion: Dr. Sarah Taylor discussed grant project researching food insecurity issues on the CSUEB campus. Food insecurity is an aspect of student success.

WINTER 2017

MLK breakfast at 8a on Jan 16, lots of great speakers. Space is still available, can sign up via BaySync

FDEC Chair worked with Dr. Engleman and Dr. Rush-Woods on a Diversity Metric proposed by Rafael Hernandez. This was a report of campus diversity.

Throughout the year Diana Balgas reported on the issues of immigration, Dreamers, and DACA students. UndocuALLY trainings discussed and promoted.

FDEC discussed campus vandalism, including discriminatory and culturally insensitive remarks, events and flyers on campus and began to discuss ways to keep campus safe.

FDEC discuss a draft of Diversity Strategic Plan. We changed the previous one that has been in place for the past 5 years and worked toward a plan to move forward in the next 5 years.

The ILO Rubric regarding diversity passed University Faculty Senate 1/24/18, with FDEC input. The process for Diversity ILO rubric operationalization began in 2013, the intention is to give an assignment, provide instruction, and see if content is sound. The FDEC provided some feedback to ILO subcommittee.

Continued work and assistance ongoing in the community for DACA students. Some students featured in recent Pioneer article were surprised to find their pictures in the newspaper or were displeased by the quote that was used. ICE is starting to do a lot of checks in the area. Kim Geron sent a link to a Berkeley paper re: the university's obligation to protect students.

FDEC discussed the policy for Assigned Time for Exceptional Levels of Service to Students. The main issue we pushed was Cultural taxation. Faculty of color are often asked to undertake additional advising duties for students in comparison to others. CSUEB CFA president asked why this is no longer a priority – that it has been minimized as other factors have been added.

SPRING 2017

Faculty Diversity and Equity Committee (FDEC) created a Statement on Protecting Vulnerable Populations. This statement is meant to protect the anonymity of students whose status would be revealed through class assignments, particularly oral histories of undocumented students. This statement arose from such a case.

FDEC had a presentation on CSU East Bay Proposed 2018-20 Strategic Plan for Inclusion, Equity and Diversity. Request for feedback today from FDEC. Five pillars – student success, curriculum, professional development, community partnerships, institutional practices. Also developed are categories/areas for goals identified for each of the pillars.

The FDEC wrote a DRAFT of the Pioneer Pete Retirement resolution. Students and faculty agree that Pioneer Pete is a potentially insensitive image for the university to support.