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TO: Members of the Executive Committee
FROM: Michael Lee, Chair, Academic Senate
SUBJECT: **Executive Committee Agenda**
MEETING DATE: Tuesday, November 27, 2018, 2-4pm in SF 329

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DRAFT MINUTES

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Meeting was called to order at 14.10.

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1) Approval of the agenda

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M/S/P Karplus/Garbesi

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Added 18-19 FAC6 as a discussion item (7d) with a time certain of 15.00

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Added 18-19 FAC3 as a discussion item (7e) to follow item 7d.

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M/S/P Karplus/Newcomb

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Add discussion item (7f) on Agora Stage

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M/S/P Garbesi/Carlos

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Add discussion item (7g) on ensuring individuals nominated are qualified

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M/S/P Glass/Garbesi Approve agenda as modified

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2) Approval of [11/6/18](#) minutes

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M/S/P Garbesi/Glass (1 abstention) Approval of minutes as modified

19

3) **Reports:**

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a) Report of the Chair

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Presidential search process. Motion to prevent closed searches for Presidential appointments.

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Tenets of Shared Governance. Issue around language on when the process can be overridden due to budgetary concerns.

23

Attended ASI Board meeting.

24

Been attending meetings of all Senate Standing Committees.

25

b) Report of the President

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The President reported on the impact of the fires at our sister schools and also talked about the process of closing the campus due to the poor air quality due to the fires. This was a consultative process with the Provost and also involved conversations with local schools and colleges as these would be impacted by the university closing.

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30 Reported on the BOT meeting where an ask of \$456M in the general fund increase for the system was approved –
31 2nd largest ever fund increase request. Included requests to meet compensation increases, GI2025 initiatives, 5%
32 enrollment growth, increased mandatory costs, one-time increase for deferred maintenance and basic needs (e.g.,
33 mental health provision), and funds to address facility infrastructure.

34 During questions it was asked whether there were opportunities for East Bay to become a leader around providing
35 support for students displaced by natural disasters. Also, how to encourage people to opt into the emergency update
36 system to be notified of emergency situations such as the recent closure due to the Camp Fire.

37 c) Report of the Provost

38 The Provost commented that unfortunately we may see more of the natural disasters we have been experiencing.
39 He asked, how do we modify our processes so we are better prepared as a campus to deal with these situations?
40 Registration is underway but we are down in enrollment (down 1000 in headcount) and this needs to be considered
41 as courses are scheduled for next year. The lower enrollment presents budget challenges as tuition and fee revenues
42 drop. The lower enrollment has resulted in less stress on scheduling. As enrollments rebound, capacity issues
43 around scheduling will mean a need to more fully use days/times/locations.

44 Budgeting is underway for next year.

45 GI2025 fund allocation. Numerous groups provide input and the provost felt the COBRA document from last year
46 on recommended budget priorities and COBRA's recommendations for GI2025 funds provided the best framework
47 for addressing GI2025 allocations. The Provost indicated he is open to forming a taskforce to assess the barriers to
48 student success and is open to suggestions on forming such a taskforce. Around the question of student success
49 there was some discussion about closing the advising gap between GE and major as well as the need for more
50 advisors.

51 Faculty hiring for 19/20 is well underway. Thirty hires will be allocated for 20/21 and the Provost is waiting on the
52 list of prioritized positions from the Deans (48 positions had been identified as needed). A decision on allocation of
53 positions will be made prior to the winter break.

54 d) Report of the Statewide Academic Senators

55 Julie Glass reported on the statewide meeting and the ongoing conversation around the tenets of shared governance.
56 She noted that Sac State had endorsed the tenets document but other CSUs had submitted resolutions speaking
57 against the document.

58 4) **Appointment:**

59 a) Spring 2019 CEAS vacancy on FDEC

60 Meghan McCollow was appointed as the CEAS representative to FDEC for Spring 2019

61 5) **Information:**

62 a) [18-19 COBRA 1](#): Updated CSUEB 2018-19 Budget Highlights

63 M/S/P Karplus/Garbesi Placed on senate agenda as an information item.

64 b) [18-19 COBRA 2](#): 2017-18 Financial Review – Summary of University Revenue and Expense by Fund Group

65 M/S/P Karplus/Garbesi Placed on senate agenda as an information item.

66 6) **Business:**

67 a) [18-19 CAPR 3](#): Request for one-year postponement of Theatre Arts Five-year Review

68 M/S/P Garbesi/Carlos Placed on senate agenda as an approval item.

69 b) [18-19 CAPR 4](#): Request for one-year postponement of M.S. Health Care Administration Five-year Review

70 M/S/P Garbesi/Carlos Placed on senate agenda as an approval item.

71 7) **Discussion:**

72 a) [GI 2025 Fund Distribution](#)

73 i) COBRA [recommendations](#)

74 ii) Town Hall [feedback](#)

75 iii) Student Success Committee [report](#)

76 iv) AABAC GI Fund [Distribution](#)

77 The Provost reiterated from his report using the COBRA documents as a guide for allocation. He also spoke of the
78 need to establish a set of principles and processes to deal with future funding opportunities such as GI2025 in such a
79 way as a last-minute scramble to identify a plan. Next steps in this process involved the Provost submitting a report
80 on allocation to the President (this will be shared) who needs to submit a report to the Chancellor's Office. The
81 final allocation of specific funds to projects is to be determined.

82 M/S/F Garbesi/Karplus Add as a discussion item to the senate agenda the COBRA GI2025 recommendations.

83 b) WST grading

84 c) CSU [Tenets of Shared Governance](#)

85 d) 18-19 FAC 6: New academic calendar for AY19-20 and AY 20-21, Summers 2019-2021, and Winter
86 Intersession 2019 (*time certain 3:00pm*)

87 James Murray (FAC Chair) outlined the issues around the proposed calendar dates, namely, the multiple Mondays
88 lost due to holidays in Fall 2019 and 2020. The calendar is constrained by CO rules around the 45 days between
89 pay periods and the minimum number of required duty days. Discussion ensued around exchange days, using
90 online delivery for missed days (raised concerns about pushing a program to online status).

91 M/S/P Glass/Carlos Convert to an action item and place on senate agenda with the understanding that the Executive
92 Committee is notified of any errors by Friday.

93 e) 18-19 FAC 3: Updates to FAC policies and procedures (*time certain immediately following 7.d.*)

94 James Murray (FAC Chair) explained that this was a time sensitive issue to list the new award for lecturers to go out
95 with the other awards in the call. Murray also noted a few typographic corrections and some non-substantive
96 changes to the Appendix A reflecting the new dates for the new award.

97 M/S/P Karplus/Glass To be placed on the senate agenda as a bifurcated action item with the changes to the language
98 of item 12e and the amended appendix with a return to the full document at a subsequent Executive Committee
99 meeting.

100 f) Agora Stage

101 Due to time constraints not discussed.

102 g) Procedures to determine criteria satisfaction on Senate Committees

103 Due to time constraints not discussed.

104 8) Academic Senate [12/4/18](#) draft agenda (*3:50 PM time certain*)

105 M/S/P Karplus/Garbesi Approved with changes and additions.

106 9) Adjournment

107 M/S/P Carlos/Garbesi Meeting adjourned at 16.02