

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

AMENDED Minutes of the Executive Committee Meeting, November 6, 2018

Members Present: Andrew Carlos, Paul Carpenter, Karina Garbesi, Edward Inch, Mark Karplus, Michael Lee, Jeff Newcomb, Ian Pollock, Jason Smith

Guests: Kimberly Baker-Flowers, Gretchen Reevy, Mark Robinson, Mitch Watnik

Members Absent: Denise Fleming, Julie Glass, Leroy Morishita

1) Approval of the agenda:

M/S/P (Smith/Pollock) to approve as amended:

- Added to the agenda, at the request of FAC Chair: 18-19 FAC Exceptional Service to Students to Business.
- Remove from the agenda: 18-19 CAPR 2. This item was tabled at the last meeting until resubmitted by CAPR to address the issues raised in the minutes of the last meeting.

2) Approve minutes: M/S/P (Smith/Pollock) with two abstentions

3) REPORTS

a) Report of the Chair

- The Chair met with President Morishita. The President suggested that as we move forward to address the revisions of the Constitutions and Bylaws that we separate the process and work first on those issues related to election of the Chair.
- Fleming cannot attend the next meeting of the CSU Academic Senate.
- M/S/P (Pollock/Garbesi) Lee will replace Fleming at upcoming meeting of the CSU Academic Senate.
- Pollock recommends a process for review of Constitution and Bylaws that includes widespread input from the faculty. Lee offers to host a meeting of the Faculty. Karplus argues the importance of including lecturers. Newcomb agrees. FAC has requested suggested amendments on the Constitution and Bylaws by Friday Feb 2nd.

b) Report of Provost

- FTES and headcount are both down relative to last year. This affects income through fees. He believes the enrollment drop will be short lived, given that financial aid problems will be resolved.
- Baseline funding \$55.952M is up from \$55.173M last year (marginal increase). Does not include permanent baseline funding for GI2025 and for raises. 17-18 COBRA 7 lays out how funds get allocated. 17-18 CAPR 5 outlines principles for faculty hiring.
- Faculty hiring: 27 searches are now underway for tenure line positions; 30 positions are allocated for next year; 48 requests for new hires have been received from departments to date.

- GI2025 funds are providing Cal State East Bay with \$2.5 million; one third is targeted for faculty lines. The Provost received recommendations on funding allocations from COBRA and from the GI2025 Academic Success Committee, the Academic Affair Budget Advisory Committee, and the Town Hall meeting. The long process delayed the use of funds this year. Wants to be able to act more quickly.

c) Report of Academic Senators NONE

4) **Information:**

[18-19 CIC 2](#): General Education Approvals for Semesters from History
M/S/P (Smith/Pollock) to place on Senate Agenda

5) **Business:**

a) [18-19 CIC 1](#): Updates to CIC's Policies and Procedures document
M/S/P (Smith/Carlos) to approve

b) [18-19 CIC 3](#): Prerequisite Enforcement for Upper Division GE and Second Composition
M/S/P (Smith/Carpenter) to send to Senate.

But ExCom notes that changes will be needed to be made on the Senate Floor.

- Watnik: GE can now be double counted by the Executive Order. The upper division GE has the lower division GE as prerequisites.
- Garbesi notes that there needs to be one clarification and one change in the document to make it both clear and to say what Watnik says it intends to mean. Specifically, the proposal should ALLOW students who are taking the prerequisite to sign up for the next class. The wording does not currently say that. Also in the last paragraph of the Background section, it needs to be clarified that "their first year" means their Freshman year. The group indicates that this should occur on the Senate Floor.
- Watnik: If a student has passed the prerequisite but we do not yet have their records they can petition the instructor for consent to allow the student in the class.
- The Chair will ensure that the needed changes are raised on the floor of the Senate.

c) [18-19 CAHS 1](#): Carbon Neutrality Education for all Cal State East Bay Students
M/S/P (Smith/Garbesi) to approve tasking CIC

M/S/P (Karplus/Pollock) to amend as follows

Delete the last header in the document to avoid having two actions requested.

Change the last paragraph in the document to read:

For the above-stated reasons the Committee requests that ExCom task the Committee on Instruction and Curriculum (CIC) to work with the Senate Sustainability Committee this academic year to identify the best means to fulfill Cal State East Bay's commitments to educate all students on the issue of carbon neutrality.

d) [18-19 FAC 5](#) Assigned Time for Exceptional Level of Service to Students Policy and Form
M/S/P (Smith/Carpenter) to accept and send to Senate.

6) **Discussion:**

a) [GI 2025 Fund Distribution](#)

- Smith: Instead of focusing on the process for this year, given the short time frame, we should think about how to handle future decisions that require quick action. The Senate should come up with a set of principles on how to move forward when quick decisions are needed.
- Provost: The first two weeks of December is the goal for finalizing the distribution of funds.

b) WST grading: Not discussed because of lack of time.

c) Meet new University Diversity Officer Kim Baker-Flowers

- i) Baker-Flowers came to discuss her philosophy and proposed means to interact with the faculty. She has been polling the faculty on opportunities and barriers and means that the Office can be of help the faculty. Her framework is from the theory of social justice. Her goal is to move the campus to a state of cultural competence and practice, to reflect an institution that believes in diversity, equity, and inclusion. Her primary focus is on equitable student success. What she has learned to date: We have pockets where great things are happening, but they are not connecting. She sees great potential for innovation because of the small size of our institution. We have largely become diverse because of our location. Faculty come here because they want to work with our student body. Given our faculty and staff we are perfectly positioned, but need a strategic plan to identify the synergies.
- ii) Lee recommends Baker-Flowers work with FDEC. Baker-Flowers indicates that she sits on that committee and has already started to actively engage in the Diversity and Equity Committee.
- iii) Pollock also notes some of the messaging coming out of the DISC is potentially damaging to campus climate.
- iv) Baker-Flowers indicates that the DISC has just became part of the Office of Diversity, will be hosting identity based groups, and that she will be working with them on communications.
- v) Karplus: Recommends inviting Baker-Flowers to address the Academic Senate.
- vi) Lee invites Baker-Flowers to approach the Chair and ExCom with any issues.

7) Academic Senate [11/13/18](#) draft agenda

M/S/P (Karplus/Garbesi) to approve the agenda with the additions of those items approved during today's meeting. ExCom's approves the possible addition of a time certain for Baker-Flowers, should she agree.

8) Adjournment:

M/S/P (Carlos/Garbesi) to adjourn at 4:00 pm.