CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, March 26, 2019

Members Present: Paul Carpenter, Karina Garbesi, Julie Glass, Edward Inch, Mark Karplus, Michael Lee, Jeff Newcomb, Stephanie Seitz, Jason Smith, Meiling Wu

Guests: Caron Inouye, Gretchen Reevy, Mark Robinson, Maureen Scharberg, Mitch Watnik

Members Absent: Andrew Carlos, Leroy Morishita, Ian Pollock

Meeting convened at 2:02pm

1) Approval of the agenda
   ● M/S: Garbesi/Newcomb
   ● Move 6o to 6a and make 2:50 time certain
   ● /P

2) Approval of 3/12/19 minutes
   ● M/S Carpenter/Garbesi
   ● /P 1 abstention

3) Reports:
   a) Report of the Chair
      ● Met with Ryan Smith - sent invite to come to Senate to Interim Dir. of Accessibility Services, no reply as yet
      ● Met with Shannon Coskran to follow up on student financial aid issues presented at last Excom and for a deeper briefing. Met with Provost and Dean APS to discuss - are aware of all issues and report that are doing what is needed to resolve problems, generate lists of students, issue correct warnings, send clear messages to inform students of needed actions, resolve issue over appeals and possible billing of those with rejections, etc. Met with Prez Chief of Staff and he said Prez. is also aware and taking steps. Hopefully will resolve. Will keep in touch with APS, Provost and Advisors on this.
      ● We had low levels of self-nominations for Spring elections - so prepared snapshot of 2018-19 participation by college and dept. Will turn into permanent database to be updated each year. Sent email with direct appeal to 1st/2nd year new faculty.
      ● Drew attention to memo between SUST and GEOC over climate neutrality - expecting some recommendation in near future
      ● Faculty Development Director position is open for new 3 year appointment - need 2 faculty for search committee
      ● Met with IT about migrating Senate website - one of two remaining to do on campus - is v. complicated given 11,000 archived PDFs each with links that will die once we switch. Need to do this very carefully to keep good and improve bad of our site and to keep the
ability to find critical documents and their links. Work in progress. Karplus gave some
history.
● C&B&L did not make it out of FAC committee so nothing to approve to go to Senate or for
University faculty vote this year - FAC will draft information item archiving work done so
far and with recommendations on how to proceed next year so as not to lose
momentum, etc. Will be up to Excom to keep the process moving with new referral.
● GEOC were charged with response to GE Task Force Report. Glass recommended that
we draft a resolution - would report on this in her Statewide report.

b) Report of the President - no report
c) Report of the Provost
● Discussed budget and FTE
● Comprehensive analysis of advising systems, believe we can get funding
● Survey about mascot

4) Appointments: (closed session 2:20-2:40 pm time certain)
a) CSUEB Appointee to the Academic Council on International Programs (ACIP)
● Most votes for Andrew Wong
b) University Honors Program Director 2019-21
● Most votes for Shirley Yap
d) Report of the Statewide Academic Senators
● Powerpoint and feedback collection link about GE taskforce attached
  ○ Would like response from this body highlighting need for discussion and
  feedback
  ○ Lee will draft BEC and Glass and Wu will provide guidance

Business Item 6o) 18-19 CAPR 22: Proposed Five year Curriculum Assessment Plan
● M/S: Wu/Carpenter
● Discussion regarding integration with 5 yr reviews
● Will add “on signature of Prez.” language
● /P

5) Information:
a) 18-19 CIC 27: The 2019-20 Implementation Guidelines for University Executive Directive 18-
01
● M/S: Wu/Carpenter
● Discussion:
  ○ Link in document nonfunctioning
  ○ Can accept and include in Chair’s report
● /P 1 against
● Motion to send to senate from Excom as information item (Wu/Garbesi) instead of
include in Chair’s report to Senate
● /P
b) 18-19 COBRA 3: Update on CORE Building Project
● M/S: Garbesi/Wu
● Discussion:
  ○ Pg. 3 line 4, need to correct word “plague” to “plaque"
3

Will ask on floor of Senate if objective is to also preserve rock on which plaque is affixed.

6) Business:

a) 18-19 BEC 8: Changing Tu-Th Senate Committee Times to Match Time Modules
   - M/S: Garbesi/Smith
   - Discussion:
     - What other conflicts does this create?
     - Could change be made for Spring or in a year's time?
     - Impinges on University hour events
     - Irregularity of meetings may cause conflict
   - /P 1 against

b) 18-19 CIC 18: Diversity Overlay Approval for Nursing sequence
   - M/S: Wu/Garbesi
   - Add identifier for Subcommitee (GEOC) line 10
   - /P

c) 18-19 CIC 20: Social Justice Overlay Approval for Nursing pair
   - M/S: Wu/Garbesi
   - Add identifier for Subcommitee (GEOC) line 10
   - /P

d) 18-19 CIC 21: Approval of OTL 606 to satisfy UWSR
   - M/S: Wu/Newcomb
   - Discussion:
     - Which subcommittee is being referred to?
       - Writing Skills Subcommittee
       - Mark will edit for clarification
   - /P

e) 18-19 CIC 22: Sustainability Overlay Approval of LIBY course
   - M/S: Wu/Garbesi
   - Discussion:
     - Pg. 5 of 7 on attachment - LO 1 is incorrect and should be deleted
     - Overlay LOs not integrated into course
     - Motion to send back to CIC to correct errors (Seitz/Smith)
       - Motion withdrawn
     - Substitute motion to approve with instruction to Sara Aubert to remove overlay LO1 and renumber as error appears throughout document (Glass/Garbesi)
     - Add identifier for Subcommitee (GEOC) line 10
   - /P

f) 18-19 CIC 23: GE Approval of MLL courses
   - M/S: Wu/Garbesi
   - Discussion:
Clarification of subcommittee (GEOC) - will add

- /P

g) 18-19 CIC 24: GE Approval of SOC 325 to satisfy GE Area D4
- M/S: Wu/Carpenter
- Add identifier for Subcommittee (GEOC) line 10
- /P

h) 18-19 CAPR 18: Request to add Accounting Concentration to BSBA Online Program
- M/S: Newcomb/Wu
- /P

i) 18-19 CIC 25 & 18-19 CAPR 19: New Minor in Japanese Language and Culture
- M/S: Wu/Garbesi
- /P

j) 18-19 CIC 28: Overlay and Hybrid Approval of GS 321 and 322
- M/S: Wu/Garbesi
- Discussion:
  - Change line 21 to be consistent with other documents (eg. those from nursing):
    “Students who successfully complete all of GS 321 and GS 322 will satisfy the Diversity Overlay. A note shall be placed in the catalog indicating that the Diversity Overlay satisfaction occurs only if both courses are passed”
  - Motion will include edit
- /P

k) 18-19 CIC 29: GE Approval of HIST 480
- M/S: Wu/Garbesi
- /P

l) 18-19 CIC 31: Revision to 17-18 CIC 43: Course classification guide

m) 18-19 FAC 9: Recommended Changes to Range Elevation Policy and Procedures
- M/S: Newcomb/Wu
- Discussion:
  - Is there anywhere that states that work to be reviewed was completed at EB, or is it implied
    - Not practice to put work from other universities; implicit
    - Range elevation only applies to single department
  - Administrative duties (ex. Pg. 3 line 6) - is this separate appointment
    - Some lecturer appointments are primarily administrative
    - Language is too ambiguous - should be coded more specifically

8) Academic Senate 4/9/19 draft agenda (3:50 PM time certain)
- M/S: Carpenter/Smith
- /P

Continuation of discussion on item m:
- What counts as “within work assignment”
- Language is “administrative”, but description sounds more like non-instructional work
- Document makes it sound that assessment only counts what is in formal workload
■ Could be dealt with on Senate floor
■ Review should include things not directly pertinent to work assignment

9) Adjournment
M/S: Smith/Seitz

Meeting adjourned at 4pm