CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, April 30, 2019

Members Present: Paul Carpenter, Karina Garbesi, Julie Glass, Edward Inch, Mark Karplus, Michael Lee, Leroy Morishita, Jeff Newcomb, Ian Pollock, Stephanie Seitz, Jason Smith, Meiling Wu

Guests: Chris Chamberlain, Valerie Helgren-Lempesis, Caron Inouye, Gretchen Reevy, Gwyan Rhabyt, Mark Robinson, Maureen Scharberg, Angela Schneider, Jeff Seitz, Julie Stein, Mitch Watnik, Nancy White

Members Absent: Andrew Carlos

Meeting convened at 2pm

1) Approval of the agenda
   ● M/S Pollock/Smith
   ● Motion to switch 6 and 7 so business comes before information (Lee/Garbesi)
   ● Motion to make 8a last business item (6v with time certain of 3pm) (Smith/Garbesi)
   ● Add carbon neutral overlay to information items (Glass/Smith)
   ● /P

2) Approval of 4/16/19 minutes
   ● M/S: Carpenter/Garbesi
   ● /P

3) Reports:
   a) Report of the Chair
      ● Trustee meeting (Wenda Fong)
      ● Julie Glass will run election for Chair at organization meeting
      ● Will continue to solicit names for ad hoc sustainability committee (only 6, need 9) - can appoint at first Excomm meeting next year - Mark to place on draft agenda
      ● Excom retreat will be Mon August 12 - 9-4pm
      ● Accessibility focus group meeting on 5/9
      ● All standing committee chairs in place
   b) Report of the President
      ● Welcome day went well
      ● Should make up FTEs by next year
      ● Groundbreaking for CORE building ceremony last week
      ● Will have estimated advanced standing status available for transfer students
   c) Report of the Provost
- Ahead of last year’s progress at this time for enrollment (tracking to meet or exceed target)
- Running out of classroom space
- 25 Faculty positions filled
- Dean search for class ongoing
- Call out for GI2025 funding
- Stepsea foundation grant
- Commencement starts May 17
- Reception next week in Provost’s office

d) Report of the Statewide Academic Senators
   - Plenary in a couple weeks

4) Appointment
a) Two open seats on Campus Sustainability Committee (CSC)
   - Karina Garbesi appointed; Jason Smith appointed

5) Old Business:
a) 18-19 BEC 8: Changing Tu-Th Senate Committee Times to Match Time Modules
   - Line 28, Item 4: Evaluation of program to be scheduled during Spring 2020 (take out reference to Fall 2020) and make decision prior to Spring 2020 college elections

7) Business:
a) 18-19 CIC 26: Grade Forgiveness and General Education Requirements (revision of 17-18 CIC 76)
   - M/S: Garbesi/Wu
   - Discussion:
     ○ Should be information item, not action item (will address here as information item)
   - /P 1 abstention
b) 18-19 CIC 41: Course Classification Guide (revision of 17-18 CIC 43)
   - M/S: Smith/Wu
   - Discussion:
     ○ Table 1: typo faculty limits should be facility limits (throughout 3rd column)
     ○ Table 1: C-16 does this open up to more than 24?
     ○ Background: 2nd paragraph. Recommendations, not mandates; are they policy?
       How should they be used?
     ○ May have contractual issues re: capacity vs. workload
     ○ Purpose of document is to clarify a number of inconsistent documents
     ○ Will this be used to schedule classrooms?
     ○ Recommended language: facility limit if that's lesser than X (can be done on Senate floor)
   - 4-4-2; does not pass (concern about numbers for certain categories, when document will go into effect, how document will be used)
c) 18-19 CIC 43: Writing Skills Taskforce
   - M/S: Newcomb/Garbesi
   - Discussion:
2nd paragraph of background, appointment process unclear
- Could be subcommittee of CIC, and appointments approved by Excom
- Administration may offer stipend, taskforce more appropriate for stipended positions - was indicated by CIC Chair that Excom would appoint - CIC thought would be Excom task force rather than CIC
- Add that members will be appointed by Excom

- /P

d) **18-19 CIC 34**: GE Approval of GS 311 Strategies for Success in College and Career
- M/S: Wu/Garbesi
- /P

e) **18-19 CIC 35**: GE Approval of BUS 110 Fundamentals of Information Systems and Applications
- M/S: Smith/Wu
- /P

f) **18-19 CIC 36**: Sustainability Overlay Approval of HIST 388 US/California Environmental History
- M/S: Wu/Seitz
- /P

g) **18-19 CIC 39**: Double-counting of Code courses with GE
- M/S: Wu/Pollock
- /P

h) **18-19 CIC 40**: Procedure for renewal of GEOC courses
- M/S: Wu/Glass
- Discussion:
  - Pg. 1 line 28-29: Question about renewal cycles
- /P

i) **18-19 CIC 42**: GE Approval for CS 300 Data Structures for Everyone
- M/S: Smith/Wu
- /P

j) **18-19 CR 8**: Proposal for the creation of The Green Biome Institute (GBI)
- M/S: Garbesi/Smith
- Discussion:
  - Policy involves presenting as information item, but it must go through as a business item to get presidential signature
    - Current policy is being modified
  - Add modification to include “upon signature of president” in Action Requested
  - Limits to only CSCI students/faculty - provoked talk of silos - Chair Lee to send communication to new CR chair to consider this for future College Center applications
- /P 1 abstention

v) #Slack pilot roll out with interested departments (time certain 3pm; formerly 8a)
- Presentation from Jason Smith
- Questions about how it compares to other products (i.e. pros/cons)
- Industry tool that will be useful for students to practice
- Motion to support pilot program (Garbesi/Pollock)
  - /P

k) 18-19 CR 9: Proposal for the re-charter of the China America Business and Education Center (CABEC)
  - M/S: Seitz/Wu
  - /P

l) 18-19 CR 10: Proposal for the creation of the Center of Professional Excellence in Hospitality, Recreation and Tourism
  - M/S: Wu/Garbesi
  - /P

m) 18-19 CR 11: Proposal for the re-charter of the Center for Student Research (CSR)
  - M/S: Wu/Garbesi
  - /P

n) 18-19 CR 12: Proposal for the re-charter of the CBE Financial Literacy Center
  - M/S: Newcomb/Seitz
  - /P

o) 18-19 CR 13: Proposal for the re-charter of the Center for Sport and Social Justice (CSSJ)
  - M/S: Wu/Glass
  - /P

p) 18-19 CAPR 21: Request for Elevation to Full Degree Program, Masters of Science (MS) in Curriculum and Instruction
  - M/S: Garbesi/Glass
  - Discussion:
    - Not much budgetary information, should be addressed with incoming CAPR chair to include budget analysis - Chair Lee will send communication to incoming CAPR Chair to consider in 2019-20
    - New degree programs should have separate budget implications section - evidence rather than statements
  - /P

q) 18-19 CAPR 23: HDEV 381 (Interdisciplinary Perspectives on Lifespan Human Development) request to increase from 3 to 4 units
  - M/S: Wu/Glass
  - /P

r) 18-19 CAPR 24: Request to increase program units for the Department of Educational Leadership
  - M/S: Smith/Wu
  - /P

s) 18-19 CAPR 25: Request for an extension for submission of the 5-year review for the Department of Psychology
  - M/S: Smith/Wu
  - Similar concern as to budget implications, lack of specifics
  - /P
t) **18-19 CAPR 26**: Revisions to CAPR Annual Report and Five-year Program Review

Procedures
- M/S: Smith/Wu
- Discussion:
  - Some changes (ILO/GE) not identified in red
    - Changes should be indicated when presented to Senate (CAPR chair to do along with Julie Stein - will be done prior to submit to Senate)
  - Correction submitted by CAPR chair, Excom modified language to correct for grammatical error
- /

u) **18-19 CAPR 27**: Request to discontinue the Masters of Arts/ Masters of Science (MA/MS) in Interdisciplinary Studies
- M/S: Pollock/Smith
- Discussion:
  - Expression of disappointment about losing the ability to craft an interdisciplinary major at masters level
- Chair Lee rules that this should be an information item - will go back to CAPR to re-present as such

9) Academic Senate 5/7/19 draft agenda (3:50 PM time certain)
- Meeting in Biella room
- No objections

Motion to Extend - 15 minutes - JG/MW/Passed

6) Information:
   a) **18-19 CIC 31**: Hybrid Approval of DANC 234, Tap and Musical Theatre Dance on Stage and Film
      M/S Wu/Gabresi
      P

   b) **18-19 CIC 32**: Hybrid Approval of GS 101A, Foundations of Success I
      M/S Wu/Glass
      P

   c) **18-19 CIC 33**: Online Approval of PHIL 201, Introduction to Philosophy
      M/S Wu/Garbesi
      P

   d) **18-19 FAC 11**: Draft 7-year academic calendar for 2020-2027
      M/S Wu/Garbesi
      P

   e) **18-19 COBRA 5**: Statement of Budget Priorities
M/S Wu/Jeff

Discussion followed. Concerns about being an information item

f) **18-19 COBRA 6:** Report on COBRA’s exploration of textbook affordability initiatives on CSUEB campus
M/S Ian/Meiling

P

g) On amended agenda - INFORMATION from GEOC Re referral on Climate Neutrality - no motion to consider,

Put in chair’s report for next Excom to pick up

**Motion to Extend by 5 minutes Lee/Glass**
P

Motion to establish an Excomm Task Force on university honors programs with make-up and specific charge to be established at first Excomm meeting of new year.
M/S Lee/Pollock
P

Motion to establish an Excomm ad hoc committee on housing with make-up and specific charge to be established at first Excomm meeting of new year.
M/S Lee/Pollock

**Motion to extend by 1 minute Lee/Meiling**
P
P

Meeting Adjourn - 4:24PM

10) Adjournment

Reviewed by Chair Lee, 05/02/2019