

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE
ACADEMIC SENATE

Approved

Minutes of the Executive Committee Meeting, Tuesday, February 14, 2012

Members present: Nick Baham, Denise Fleming, Sharon Green, Mike Mahoney, Sally Murphy, Gretchen Reevy-Manning, Jeff Seitz, Mitch Watnik, Dianne Rush Woods

Members absent: Leroy Morishita

Guests: Eileen Barrett, Linda Dalton, Jiansheng Guo, Jim Houpis, Michael Lee, Sue Opp, Donna Wiley

Chair Mahoney called the meeting to order at 2:05 p.m.

1. Approval of the agenda

M/S/P (Reevy/Seitz) to approve the agenda

2. Approval of the minutes of January 24 and January 31, 2012

M/S/P (Green/Murphy) to approve the minutes of January 24, 2012

M/S/P (Seitz/Watnik) to approve the minutes of January 31, 2012

3. Reports

A. Report of the Chair

The Chair stated that he received a memo from the Provost stating that the composition of the University RTP Committee will remain as is, i.e., two members from CLASS and one each from CEAS, COS, and CBE. A subcommittee will be formed whenever a librarian is under RTP consideration.

Mahoney announced that Angelica M. Edwards has been awarded the 11-12 Homecoming Academic Ambassador Scholarship. Edwards is majoring in Business Administration, with an Option in Advertising and holds a 3.7 GPA. The annual scholarship is funded by donations from ExCom members.

Mahoney stated that the A2E2 Committee has convened, with ExCom member Fleming as Chair and Allison Lee (a student) serving as secretary. IRA monies funded 13 proposals, mostly from class; remaining IRA funds will be expended before fees collected this year are allocated.

Mahoney offered a clarification of the role of the ad hoc faculty advisory committee in comparison to the Faculty Services and Support Advisory Committee. FSSAC is an ongoing committee, which includes in its purview faculty development, research and sponsored programs, and other faculty areas. The ad hoc Instructional Technology Advisory Committee has a more focused mission on IT issues, and it is not expected to continue as currently constructed after the end of this academic year. ExCom will work with the President at the end of this academic year to determine the future of faculty input to IT Services

The ad hoc Instructional Technology Advisory Committee has met to discuss a catastrophic data loss policy, with the committee's Rafael Hernandez taking the lead. One key question for consideration is what

rights students have when Blackboard is down and/or data is lost.

Mahoney stated that a group of 7-8 CSU campuses and the CO are considering a joint license for the Blackboard learning management system. This would save approximately \$20K per year. The software currently costs CSUEB about \$120K per year. The Blackboard company wants a four-year contract; because it could take about that long to transition to another system, the length of the contract may not be a source of concern. Similarly, an Adobe licensing agreement is under consideration.

Eileen Barrett stated that Jessica Weiss led seven faculty members as part of a Faculty Learning Community that evaluated different course management systems. In their report, the FLC state they are ambassadors for Blackboard.

Google is changing its privacy policy, but according to ITS this will have no impact on CSUEB's agreement with Google for services or privacy, e.g., Gmail, calendar, contacts, docs, sites, etc.

The campus is in the process of moving the data center out of Warren Hall.

MyCSUEB will be down during the upgrade to PeopleSoft; students will have a short time period for the first pass at registration before the shutdown.

New IT service desk procedures now make it possible to call a live body for immediate assistance; this is an improvement in service and is being received positively.

Mahoney stated that CSU campus senate chairs will meet on Thursday in Long Beach. Topics of discussion will include budget, Cal State Online, SB1440, and enrollment planning for the system.

Mahoney and about 40 others attended a luncheon that introduced the STEM Institute.

B. Report of the Provost

Provost Houpis stated that searches are progressing well. There should be a CLASS Dean appointment announcement soon. AVP Research candidates will be coming to campus within the next two weeks; the search is expected to conclude by the first week of March. Applications are in for the Associate Provost position; candidates will be brought in by the end of March.

Houpis stated that ASCSU Chair Postma sent all chairs a white paper on online education; statewide senator Woods will forward it to all. The paper reveals a lot of variability across the system and provides recommendations for all campuses to consider.

Houpis also stated that the CO home page has a link to information about the Cal State Online initiative. Among other things, online programs would have their academic homes on the relevant campus, with the same oversight and faculty role as other programs. Compensation for faculty will be per CBA agreements; also, same peer review practices will be in place. Houpis has been appointed to governing board of Cal State online.

Regarding the STEM luncheon, Houpis was pleased with the interdisciplinary nature of the discussion. Science and math are an integral part of 90% of disciplines on campus. We cannot produce graduates who are marketable without skills they need to be successful citizens. He has been impressed with the breadth of initiatives.

C. Report of the Statewide Academic Senator

Woods reported that, in March, the Academic Affairs Committee will be reviewing comments on the online white paper.

ASCSU continues to address ways to counter erosion of shared governance. There is a growing list of resolutions and actions by the ASCSU where shared governance and faculty consultation have been superficial at best. Underfunding continues to undermine shared governance.

In an attempt to partner with local senates, the ASCSU plans to forward a resolution and white paper intended to encourage local senates to consider these issues and take local action, e.g., develop policies, resolutions, etc. Woods will take CSUEB comments back to the ASCSU in March.

There was a virtual reading of resolutions by the Academic Technology Steering Committee. Woods reported that the Chancellor decided not forward to the BOT the resolution on Academic Freedom at the advice of legal counsel.

4. Appointments – 11-12 CAPR 8, ILO sub-committee membership change

M/S/P (Fleming/Seitz) to place on the Senate agenda Caron Inouye to replace Ann McPartland on the CAPR ILO subcommittee as the CSCI member.

5. Demonstration of Voting Using Clickers (Mahoney, Donnelly)

M/S/P (Fleming/Watnik) to move this agenda item right before item 14, adjournment. Nonetheless, this item is reported here for continuity.

Members discussed pros and cons of clickers. Considerations include transparency (who is voting and which way), as well as the possibility that junior faculty may not feel free to vote their conscience.

Article V, Section 3.1 of the Bylaws states that voting shall be by voice, unless a show of hands or a division of the house is requested by a member. A written ballot shall be required for every contested election to office . . . Any changes to voting method should be reviewed in light of the bylaws.

6. Summaries of Action(s) Procedural Change (Mahoney)

Mahoney explained that the President's office requested a change regarding the handling of Summaries of Actions. The President only wants the actions requiring his approval, not all the actions taken by the Senate, to be sent to him for final approval.

Committee members stated they want to have consultation before procedural changes; having a full summary allows members to more easily scan for actions.

Members suggested that there be a full Summary of Actions and a second document with only those items requiring Presidential approval. That will serve both needs. Mahoney will bring an example at the next ExCom meeting.

7. Academic Calendar discussion (Watnik, AVP Sue Opp)

Opp stated that the questions raised pertained to an out-of-date calendar. She reviewed the current syllabus planning calendar, which is the result of efforts to resolve these issues. This was addressed from a faculty point of view, to allow faculty to plan ahead in scheduling courses and labs.

8. 11-12 CAPR 4, Request to reschedule the Education Leadership and Social Justice Five-year Review.

M/S/P (Seitz/Fleming) to place on the Senate consent calendar.

9. 11-12 CAPR 5, Acceptance of the Five-year Program Review of the Psychology BA and BS programs

M/S/P (Watnik/Fleming) to combine agenda items 9, 10, and 11 for voting as a group.

M/S/P (Watnik/Seitz) to place all three agenda items on the Senate agenda.

ExCom commended CAPR Chair Lee on his leadership.

10. 11-12 CAPR 6, Acceptance of the Five-year Program Review of the Physics BA and BS programs

M/S/P (Watnik/Seitz) to place on the Senate agenda (see item 9).

11. 11-12 CAPR 7, Acceptance of the Five-year Program Review of the International Studies program

M/S/P (Watnik/Seitz) to place on the Senate agenda (see item 9).

12. 11-12 CR 2 revised, Centers and Institutes Policies and Procedures
Proposed Policies and Procedures

M/S/Withdrawn (Woods/Baham) to place on the Senate agenda.

M/S/P (Watnik/Green) to invite CR Chair Kimball to come to ExCom for clarification.

13. 11-12 FAC 3, Revisions of the Faculty Office Hour Policy (Eileen Barrett)

M/S/P (Fleming/Murphy) to place on the Senate agenda

This policy would address an issue raised by CFA regarding part-time faculty office hours. The policy, which currently calls for one hour per week for each course (e.g., eight hours for eight courses) would change to a minimum of one hour and a maximum of three hours per week.

14. Adjournment

M/S/P (Murphy/Reevy) to adjourn at 4:03 p.m.

Respectfully submitted,
Denise Fleming, Secretary