

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE
ACADEMIC SENATE

Approved as amended

Minutes of the Executive Committee Meeting, Tuesday, April 10, 2012

Members present: Nick Baham, Denise Fleming, Sharon Green, James Houpis, Mike Mahoney, Sally Murphy, Gretchen Reeve-Manning, Jeff Seitz, Mitch Watnik, Dianne Rush Woods

Members absent: none

Guests: Linda Dalton, Jiansheng Guo, Silvina Ituarte, Michael Lee, Elizabeth Ortiz, Glen Perry, Chase Thomas, Donna Wiley, Gale Young

1. Approval of the agenda

M/S/P (Woods/Murphy) to approve the agenda as amended

M/S/P (Murphy/Fleming) to add item 4c: Andrew Wong to replace to Carl Stempel on the Committee on Research for SP12.

M/S/P (Murphy/Fleming) to move item 12 to precede item 5

M/S/P (Watnik/Woods) to add item 14a: Discussion of the Bylaws and Constitution

M/S/P (Woods/Fleming) to add item 14b: Discussion of a "Public Comment" period at the beginning of each ExCom meeting

2. Approval of the minutes of February 21 and March 13, 2012

M/S/P (Watnik/Murphy) to approve the minutes of February 21 as amended to correct Seitz' attendance status.

M/S/P (Watnik/Murphy) to approve the minutes of March 13

3. Reports

A. Report of the Chair

Mahoney reported that SP12 elections are in progress.

The Senate Office is still awaiting responses to the call for an email vote to approve the Lecturers and Student Services Personnel (SSP) election and schedule; all are encouraged to reply asap.

Upcoming events include Welcome Day for prospective and new students on Saturday, April 14; Student Honor's Convocation on Saturday, May 12, at 11:00; and Diversity Day on Wednesday, May 16.

The Chair reported that Linda Dalton has attended numerous committee meetings to gather feedback about Strategic Planning, Seven Mandates, and Institutional Learning Outcomes. He thanked her for her efforts.

CSU campus Senate chairs will meet at the CO this Thursday 4/12.

Mahoney reported that the IT Advisory Committee met yesterday. The group toured the new data center, now housed in the SA building. The new center features new servers and many high tech features; we are hopeful that Blackboard and other tech functions will not experience reoccurrences of downtime.

Given that the ad hoc IT Advisory Committee was established only for the 11-12 year, ExCom approval will be needed in order to continue in 12-13 and beyond. In addition, overlap between ITAC and the Faculty Support Services Advisory Committee (FSSAC) needs to be considered and dealt with. This will be on an upcoming ExCom agenda.

The Chair reiterated that State University Grants (SUG) for graduate students have been suspended; Fresno and Sacramento State's Senates have passed resolutions calling for the CO to restore the grants. Graduate SUGs total approximately \$90M per year; CSUEB's graduate students received approximately \$3.4M in funding. There are obvious enrollment implications should the SUG suspension continue. Next week, CSU Presidents (Executive Council) will meet and a final decision should be forthcoming.

Mahoney stated that the next A2E2 meeting is Monday, April 16.

Starting SU12, the CO has mandated that campuses adhere to limits on the number of units students may enroll in each quarter. Both Dalton and Houpis underscored that there will be exemptions for certain populations, e.g., graduating seniors; students need to be able to progress at a "normal rate" toward the degree attainment. We also need to discuss the campus policy of allowing students to enroll in 22 units without any input from their advisors.

B. Report of the Provost

Faculty searches (20) have been concluded, with several rolling over to next year. Woods and the Committee commended the Provost on his dedication to increasing the number of tenure-track faculty.

The fourth AVP research candidate is on campus today.

Cal State Online Advisory Board continues to meet. Fleming stated that it was unfortunate that the op-ed piece in the *Pioneer* was one-sided and, thus, did not reflect both sides of the rich Cal State Online discussions; this is particularly troubling when the target audience is our students.

Murphy reported on the trip to Japan with eight students, as part of the Advanced Cultural and Education (ACE) Program, funded by the Fukuoka Institute of Technology (FIT). Murphy stated that the students spoke little of each others' language, so the iPad became the medium for communication as the intercultural teams worked on their research projects.

The most memorable event was the entire group (hosts and guests) visit to the Nagasaki Atomic Bomb Museum. This was an incredibly emotional and complicated time, with students holding conversations

about Nagasaki and Pearl Harbor. The FIT Japanese students will come to CSUEB in August.

Sharon Green reported on the RFP for innovative teaching, commending the Provost's commitment to supporting programmatic initiatives with faculty support. The RFP has two categories of grants, planning and implementation, and calls for cross-curricular faculty teams. In response to Mahoney's statement that the Faculty Development Office had not been consulted, the Provost stated that this initiative falls under programmatic change. He commended Green for her efforts.

C. Report of the Statewide Academic Senators

Woods reported that the next ASCSU meeting will be held in May. At that time, there will be an election for a new ASCSU Chair, as Chair Postma will be stepping down after two years of service. Woods states that Postma has integrity and has done a great job of working to balance the needs of faculty, students, and administration. ASCSU is still grappling with assigned time issues and another staff cut from full- to halftime.

Woods submitted all feedback, questions, and concerns she solicited and received from CSUEB faculty regarding the Cal State Online RFP; she will keep us apprised of any new developments.

Woods and others were somewhat surprised that some at the last CSUEB Senate meeting were unfamiliar with SB 1440; we have been discussing this for about two years. The implementation bottleneck is at the Community College level.

4. Appointments

A. Student Affairs Liaison Officer (discussion) (see Bylaws, Article XIII)

There has not been a Student Affairs Liaison Officer at CSUEB for approximately ten years. The Committee discussed the purpose of the position, which appears to center on tracking committee work and University policies that may impact the student body. Since CSUEB does not have an ombudsman, perhaps this position might be something along these lines as well. We will revisit this at a later meeting.

B. **11-12 CR 4** – Nominees to fill vacancies on the Institutional Review Board

M/S/P (Green/Murphy) to appoint those on the list, with the suggestion that someone from CBE be recruited to serve as well

4c. (Murphy/Woods) to appoint Andrew Wong to replace Carl Stempel on the Committee of Research for SP12

5. **11-12 CIC 10**: Proposal for Certificate in Criminal Justice

M/S/P (Murphy/Reevy) to place on the Senate agenda

Silvina Ituarte explained that the new certificate courses will use a hybrid Saturday model; the program targets working professionals. The proposal has been vetted by CIC and CAPR.

6. **11-12 CIC 12**, Removal of Postbaccalaureate Grades from Graduate Grade Point Average

M/S/P (Fleming/Green) to place on the Senate agenda

7. **11-12 CIC 13**, Catalog Rights for Graduate Students

M/S/P (Woods/Murphy) to place on the Senate agenda

8. **11-12 CIC 14**, Graduate Residency Requirement

M/S/P (Green/Woods) to place on the Senate agenda

9. **11-12 CIC 15**, Reduction in Registration Limit Units

M/S/P with two abstentions (Murphy/Green) to place on the Senate agenda

There was discussion regarding the proposal for a first pass limit of 13 units; this might be changed to more than 13, perhaps by a motion to amend at Senate. ASI and students present, including Senator Ortiz, voiced concern over the 13 unit limit (a problem in particular for Science majors, many of whom take multiple 5 unit courses each quarter). There will be exceptions for certain groups; however, the 17 unit limit is non-debatable.

M/S/P (Fleming/Murphy) to extend the meeting until 4:10

10. **11-12 CR 2 revised**, Centers and Institutes Policy and Procedures

M/S/P (Green/Seitz) to place on the Senate agenda

There was discussion over exactly what the role of ExCom would be in the review process. Watnik mentioned that if the policy is approved it might require an amendment to the Bylaws.

M/S/P (Watnik/Fleming) to bundle agenda items 11 & 13 and move to place on the Senate agenda

11. **11-12 CAPR 11**, Five-Year Program Review of the BA in LAST (Latin American Studies)

M/S/P (Watnik/Fleming) to place on the Senate agenda

CAPR Chair Lee mentioned that the report mentions a possible reorganization and therefore he did not recommend that it be placed on the consent agenda.

12. **11-12 CAPR 12**, Institutional Learning Outcomes

M/S/P (Murphy/Baham) to place on the Senate agenda

CAPR Chair Lee presented a detailed history of the ILO subcommittee's work. There has been extensive outreach and consultation on the ILO's, including interviews of 34 administrators, chairs, and others with assessment expertise. Proto ILOs were analyzed by the subcommittee and vetted by the CSUEB community during a series of round table discussions in SP11.

The bulleted items below each ILO in the proposal are neither prescriptive nor exhaustive; rather, they

are meant to be examples of how the six learning outcomes might be managed, assessed, and lived out in classes and co-curricular activities. Green added that everything the committee developed was evidence driven and represented excellence in qualitative research. Special acknowledgements were given to Green and Lee for their work. Provost Houpis added that the ILOs can also begin to shape campus recruitment efforts.

13. **11-12 CAPR 13**, Five-Year Program Review of the BA/MA in Communication

M/S/P (Watnik/Fleming) to place on the Senate agenda (see item 11 above)

14. Graduate State University Grant (SUG) Funding (discussion item)

14a: Discussion of the Bylaws and Constitution

14b: Discussion of a “Public Comment” period at the beginning of each ExCom meeting

15. Adjournment

M/S/P (Watnik/Woods) to adjourn at 4:13

Respectfully submitted
Denise Fleming, Secretary