

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE
ACADEMIC SENATE

Minutes of the Executive Committee Meeting, Tuesday, May 1, 2012

Members present: Denise Fleming, Sharon Green, James Houpis, Mike Mahoney, Sally Murphy, Gretchen Reevy-Manning, Jeff Seitz, Mitch Watnik

Members absent: Nick Baham, Dianne Rush Woods (excused)

Guests: Eileen Barrett, Linda Dalton, Jiansheng Guo, Mark Karplus, Michael Lee, Jim Murray, Sue Opp, Glen Perry, Donna Wiley

The Chair called the meeting to order at 2:05 p.m.

1. Approval of the agenda

M/S/P (Murphy/Watnik) to approve the agenda

2. Approval of the minutes of April 17, 2012 (not available)

3. Reports

a. Report of the Chair

No report

b. Report of the Provost

No report

c. Report of the Statewide Academic Senators

No report

4. Appointments

M/S/P (Fleming/Murphy) to postpone appointments to University Honors Council, pending a nominee from CEAS

Other University Honors Council nominees are Gregory Theyel (Management, CBE) CLASS: Nina Haft (Theatre & Dance, CLASS), and Lindsay McCrea (Nursing, COS)

5. **11-12 BEC 7**, Election of a DELO for 2012-14

M/S/P (Murphy/Green) to place on the Senate Agenda, as corrected to reflect the corrected term of **2012-2013**, replacement for Dr. Terry Jones for second year of a two-year term.

6. Budget Report, Proposed Foundation Name Change (VP Brad Wells) at 5/8/12 Senate Meeting

M/S/P with one abstention (Fleming/Murphy) to place VP Wells on the Senate agenda to discuss budget and Foundation name change

The rationale for the name change is that the Bookstore Foundation is not an actual foundation; the proposed name change is University Enterprises, Inc. Senate and ExCom do not have the authority to make name changes.

7. **11-12 CIC 8**, Applications for General Education Status

M/S/P (Murphy/Green) to place on the Senate agenda as a consent calendar item

8. **11-12 CIC 17, 11-12 CAPR 15**, Single Subject Matter Preparation Program in Foundational Math

M/S/P (Green/Seitz) to place on the Senate agenda

9. Program Discontinuances

11-12 CIC 18, 11-12 CAPR 16, Hospitality, Recreation and Tourism discontinuances:

Discontinuance of the Minor in Recreation Therapy

Discontinuance of the Certificate in Youth Services Administration

Discontinuance of the Minor in Youth Services Administration

M/S/P (Murphy/Seitz) to place on the Senate agenda as consent calendar items

10. **11-12 FAC 5**, Range Elevation Policy and Procedures

M/S/P (Reevy/Murphy) to place on the Senate agenda

FAC Chair Barrett stated that FAC was charged in F11 to review the document range elevation language for lecturer faculty. Following a 2010 arbitration decision, range elevation documents may not include more requirements than were in place at the time of the original appointment. The document included a requirement for a terminal degree and that was the substance of the original charge.

There was concern among some ExCom members that 11-12 FAC 5 exceeds the charge by including different language and requirements that were not previously present in the document. In particular, some members felt that language regarding service contributions sets out previously unstated requirements; thus, the concern is that some of the proposed revisions may also be in conflict with the CBA.

11. **11-12 FAC 6**, Appointment and Review of Administrative Officers

M/S/P (Green/Murphy) to place on the Senate agenda

Dr. Barrett stated that FAC was charged in 2011 to review the process for review of administrative officers. Changes would include a reduction in the number of administrators reviewed (from 25 to 19) and the creation of a "University Super Committee," to be elected each Spring quarter for the following year. The Super Committee will initially have approximately half of its members serving for one year and the other half for two years, after which there will be two-year terms. There will be a subcommittee to review deans.

12. **11-12 FAC 7**, Library Faculty Retention, Tenure, and Promotion

M/S/P (Fleming/Murphy) to place on the Senate agenda

The previous RTP document, which was not signed by President Qayoumi, has been revised and signed by President Morishita. A significant change is that a Library faculty member shall chair RTP committees for Library faculty.

13. Draft Senate Agenda

The Committee reviewed the draft Senate agenda

14. Report from the Committee on Academic Planning and Review (Chair Lee)

Lee provided a summary report on CAPR's 11-12 activities. The full written report was made available to the Committee.

ExCom commended Dr. Lee and CAPR members for their work, which has been characterized by transparency, support for program chairs, and focus on assessment plans.

15. Report from the Committee on Instruction and Curriculum (Chair Murray)

Chair Murray provided a summary report on CIC's 11-12 activities. The full written report was

made available to the Committee.

16. Report on Strategic Plan and Mandates (VP Dalton)

VP Dalton reported on the process by which the Strategic Plan and Mandates have been reviewed by university stakeholders. Committee members expressed their appreciation for Dr. Dalton's efforts in seeking broad consultation and input. Dalton stated that this is still a working document and encouraged all to send comments and suggestion to her.

17. Ad hoc task force to review the Constitution and Bylaws of the University Faculty, CSUEB

M/S/P (Fleming/Green) to form an Ad hoc task force to review the Constitution and Bylaws of the University Faculty, CSUEB

Four ExCom members (Fleming, Green, Watnik, and Woods) volunteered to serve on the Task Force. A call will go out to all faculty to solicit members prior to the May 15 ExCom meeting.

18. (Permanent) IT Advisory Committee draft charge

M/S/P (Seitz/Murphy) to discuss a permanent IT Advisory Committee

The Chair provided an overview of the work of the IT Advisory Committee to date and the rationale for establishing a permanent IT Advisory Committee. This discussion will continue.

M/S/P (Murphy/Fleming) to extend the meeting to 4:10

M/S/P (Murphy/Fleming) to move the agenda to item 19

19. Policy on Change to Student's Historical Record

M/S/P (Fleming/Murphy) to refer to CIC and the Fairness Committee

20. Acknowledgement of Faculty Achievement and Service

M/S/P (Fleming/Murphy) to refer to FAC, in consultation with Advancement, to review processes for acknowledging faculty achievement and service

21. ASCSU Online Education White Paper / CSUEB Policy on Online Instruction

M/S/P (Fleming/Murphy) to refer the ASCSU Online Education White Paper and CSUEB Policy on Online Instruction to CIC

22. Adjournment

M/S/P (Murphy/Reevy) to adjourn at 4:10pm

Respectfully submitted,
Denise Fleming, Secretary