

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE
ACADEMIC SENATE

Approved

Minutes of the Executive Committee Meeting, Tuesday, March 13, 2012

Members present: Nick Baham, James Houpis, Mike Mahoney, Sally Murphy, Gretchen Reevy-Manning, Jeff Seitz, Mitch Watnik, Dianne Rush Woods

Members absent: Denise Fleming, Sharon Green

Guests: Linda Dalton, Jiansheng Guo, Laty Johnson, Mark Karplus, Dawna Komorosky, Michael Lee, Sue Opp, Glen Perry, Don Sawyer, Borre Ulrichsen, Donna Wiley

Chair Mahoney called the meeting to order at 2:06 p.m.

1. Senator Murphy agreed to serve as Secretary pro tem.
2. Approval of the agenda

M/S/ (Reevy/Murphy) to approve the agenda. M/S/P (Seitz/Woods) to make the STEM Institute proposal, Item 12, time certain at 3:30; M/S/P Woods/Watnik to include discussion of size of online courses within the Chair's Report; agenda passed as amended

3. Approval of the minutes of February 21, 2012 (not available)
4. Reports

1. Report of the Chair

Chair Mahoney reminded all about the open forum with AVP candidate Noronha, and of the Lecturers' Reception at 4:00 today.

The A2E2 committee has been meeting regularly. At last week's meeting Follett presented a proposal to provide all textbooks for all freshmen as rentals, either ebooks or paper books, for every student for every class for a cost of \$205.00 per student per quarter. The next A2E2 meeting is scheduled for April 4, 2012. Senator Watnik inquired if CIC was represented on the A2E2 committee; Sue Opp is a member of CIC and has served as the Provost's support for A2E2 Committee meetings.

The ad hoc Information Technology Advisory Committee discussed system licensing for Adobe and Blackboard (see discussion in Provost's Report that follows); the data center move is under way; IT will be looking at all software currently in use on campus to determine whether other licensing agreements should be investigated; Rafael Hernandez is heading the effort looking into a catastrophic data loss policy, particularly in light of how it might affect students; the future of the ad hoc ITAC (and FSSAC) is something that should be discussed at an Executive Committee meeting next quarter.

Mahoney mentioned that Dianne Woods was asked to serve as the CSUEB campus liaison to Cal State Online (see Woods' report later in chair's report).

Changes to the Senate website were mentioned (discussed later as an agenda item).

Senator Woods brought to the attention of the meeting that there is a lower division general education (LDGE) class scheduled for Spring 2012 which is being offered in an online format. The class has a capacity of 180 students, with 166 already enrolled. The faculty assigned to this course has never taken nor taught an online course. This is too many students for such a class. Murphy pointed out that online LDGE is not a “high impact” practice. M/S/P (Seitz/Reevy) to refer online course policy to the Committee on Instruction and Curriculum.

In her role of Cal State Online campus liaison Woods distributed copies of Cal State Online documents, including an open letter from Ruth Claire Black and a copy of the draft RFP. Woods asked for suggestions on the best way to disseminate information to faculty to let them know about upcoming teleconferences hosted by Cal State Online. Woods will synthesize any faculty concerns and forward them to Black. Senator Karplus requested that information be sent to the lecturers listserv (winfac) along with the regular faculty listserv regfac. Cal State Online will invite the 60 self-support online programs currently run by CSU campus extension programs to receive support from this systemwide organization. Even if they “join” Cal State Online, these online programs will continue to be controlled by the campuses.

2. Report of the Provost

Provost Houpis reported that the CLASS Dean search was complete. Kathleen Rountree was named (permanent) Dean of CLASS.

The Director of Cal State Online, Ruth Claire Black, will be meeting with the Executive Committee on Thursday, March 22 at 10:45 am in SA 4350

Students have been actively participating in the decision process of how to spend IRE/A2E2 funds. The deans were advised yesterday of the decision. Approximately \$2M was requested; \$1.5M was awarded, allocated as follows: CLASS - \$580,000; CSCI - \$560,000; CBE - \$150,000; CEAS - \$50,000.

ITS AVP Borre Ulrichsen reported on the proposals from Adobe and Blackboard. His recommendation is that CSUEB enter into a 4.5 year contract with Blackboard, and concurrently investigate migration to another LMS, since it would take approximately that amount of time to complete a transition. There is a systemwide proposal from Adobe that could offer substantial savings to CSUEB, depending on the level of participation from other campuses.

Houpis said that the faculty searches should be concluded at the end of March. Seventeen out of the twenty searches should reach completion. Three have been rolled over to next year. With a prediction of 15 faculty retirements at the end of the year, and with 20 new tenure track searches beginning next year, the campus will have about the same number of faculty over the next few years as this year.

3. Report of the Statewide Academic Senator

Senator Woods reported that the next meeting of ASCSU is later this week, she is unable to attend, Senator Fleming is unable to attend; if someone would like to represent CSUEB at the meeting they should contact Woods.

5. Appointments

M/S/P (Woods/Reevy) to appoint Margaret Rustick to the Review Committee for the Director, SCAA
M/S/P (Reevy/Seitz) to appoint Watnik to the Review Committee for the AVP, Enrollment Management Systems. It was mentioned that Murphy and Fleming were appointed at the last ExCom meeting.
M/S/P to appoint Mahoney to the Review Committee for the University Librarian.

6. Summaries of Action(s) Procedural Change (Mahoney)

Chair Mahoney showed the improved Senate Meetings webpage (linked from the Senate home page), which has links to documents for all 2011-12 Senate meetings (agendas, minutes, summary of actions and President's responses) in one place. Woods commends and appreciates the changes.

7. Vision and Seven Mandates Reconsidered and Renewed

Vice President Dalton reported on updating the University mission and mandates, incorporating the Institutional Learning Outcomes (ILOs) that are currently in draft form. She mentioned that the information gathered from President Morishita's listening sessions along with previous campus documents are being used to draft the renewed statements. VP Dalton indicated that the draft attached to the agenda and the PowerPoint she was presenting contain suggestions that are mostly her ideas. Input will be gathered widely. ILOs are integrally connected to Mission and Mandates. This draft was first presented at UPABC on March 2. She hopes to get all feedback and work done by end of Spring quarter. With our new President it is time to renew the cycle; need input from all members of the campus community. All documents will be linked to the campus Strategic Planning website. The words in CAPS in the draft reflect the suggested changes in Mandates. One page shows the mapping of Values to Mandates to show how they are currently articulated. ILOs are mapped to the Mandates. ILOs are a more measurable reflection of the Mandates. The other three mandates are not mapped because there are no learning outcomes attached to them. The chairs of the Senate committees CAPR, CIC, COBRA and FDEC are representatives on UPABC and were there for the presentation of the draft on March 2.

MSP Murphy/Woods to refer the document to all Senate standing committees including the four with representatives on UPABC, the Committee on Research and FAC.

12. 11-12 CR 3, CSU East Bay Institute for STEM Education (3:30 time certain)

M/S/P (Watnik/Seitz) to move this item to the Senate. Senator Singley and Dean Leung spoke in support of the proposal.

8. 11-12 CIC 11, Creation of Graduate Advisory Council

M/S/P (Woods/Reevy) as amended to move as an information item to the Senate. The word "refer" in the related memo will be changed to "suggest."

9. Motion to skip to Agenda Item 13.

M/S/P (Watnik/Seitz) to move to item 13, draft Senate Agenda for April 3, 2012. In light of the lack of time, the agenda will have to be changed to accommodate any items that are not moved to the floor at current ExCom meeting.

Seitz pointed out that there was no longer a quorum present. Meeting over at 3:59.

Respectfully submitted,
Sally Murphy, Secretary pro tem