

CALIFORNIA STATE UNIVERSITY, EAST BAY
FACULTY AFFAIRS COMMITTEE

Approved Minutes of the Meeting of March 7, 2012

Present: Eileen Barrett (chair), Jeanette Bicais (quarter secretary), Linda Dobb (ex officio), Liz Ginno, Scott Hopkins, Ching-Lih Jan, Dave Larson, Danika LeDuc, Luther Strayer,

Guest: Mike Mahoney, Sophie Rollins

Absent: Steve Peng

- 1) Approval of the agenda
M/S/P (Ginno/Bicais).
- 2) Approval of the February 15th minutes
M/S/P (Ginno/Bicais)
- 3) Report of the Chair
 - a) FAC 2, the proposed changes to the RTP document, were at second reading. Four amendments were approved.
Dee Andrew's amendment about professional guidelines, changing the language "one qualification is recommended: Given the great variety of professional work among the faculty . . . "

And Jim Murray's amendment adding primarily in section 8.1 and 8.3.2

Mitch Watnik made two amendments that took our recommendations from FAC4 and included them in FAC2.

The proposed changes with these revisions were then approved by the Senate.

- b) FAC 3, Faculty Office Hour Policy made the agenda but was not discussed at the meeting. It will be on a first reading at the next Senate meeting, April 3rd. I have heard no comments from Senators on this item.
- c) [Outstanding Professor](#)
The announcement calling for nominations was posted and distributed on February 15. The Senate accepts nominations until March 16.
- d) The Lecturers Subcommittee continues its work on the range elevation document. I expect that they will have a recommendation for us after the meeting next Wednesday, March 14.

- e) The student course evaluation committee will be meeting next Monday. We are reading a review article of the literature on student course evaluations, and looking at other materials from the IDEA center.
- 4. Report of the Presidential Appointee
Professional Leave committee convened. Will finish work by Spring Break.
- 5. Old Business
 - a) Policy on Emeritus/a Faculty
Subcommittee (Chi-Ling, Dave, Eileen) met and reviewed the 2009-12 document that the President did not sign. Revisions suggested:

Section 1. Upon retirement from California State University, East Bay Hayward, a tenured regular member of the faculty who has a minimum of ten years of full-time service to the University and the recommendation of his or her department in the form of a letter from the department chair shall be granted emeritus/emerita status.
Removed “or division head”

Section 2. Upon retirement, a lecturer faculty member who has a minimum of the equivalent of ten years of full-time service to the University and the recommendation of his or her department or division in the form of a letter from the department chair shall be granted emeritus/emeriti status.
Removed “or division head”

Section 3. A member of the faculty who does not meet these criteria but who has made exceptional contributions to the University, or who met the criteria before this policy became effective, may be recommended for emeritus/emerita status by his or her department or division in the form of a letter from the department chair to the President. The President shall make the final decision in such cases.

Decision on section resulted in removing “or division head” for parallel construction with number 2.

Section 7. Emeritus faculty shall receive an identification card indicating emeritus status, shall be listed with faculty in catalogs, directories, and online and may receive business cards on the same basis as other faculty.

Discussion that the emeritus faculty are not listed in the catalogues or on the department/college website. The larger issue is that websites are not current; catalogues will not be printed going forward. After searching the websites during the meeting, FAC Chair found the Directory of Emeritus Faculty on the Academic Affairs website. However, the names did not appear on with a People Finder search. The issue is it would honor the emeritus faculty to be listed on department

Motion to change the sentence “ directories, and online and ” M/S/P(Ginno/Leduc)

- b) Policy on Administrative Review

Eileen emailed suggested revisions to subcommittees of the Academic Senate, but has not heard back. Discussion followed asking the question, “Who should be reviewed?” One position in question is the Associate Deans. They are MPPs; however, the Deans review the Associate Deans. It is important to include language in the policy that faculty have input on Associate Dean’s reviews. Other positions that are on the scheduled to be reviewed either do not have someone currently in the position or the position has been eliminated through restructuring. Proposal put forth for each committee member to check with faculty in their college and report next meeting. In alignment with the creating one super committee, a name change would be in order. Perhaps University Administrative Review Committee Dave Larson suggested.

c) Faculty Membership of Standing Committees

This is still in limbo. ExCom did not meet; Eileen shared more of her concerns with Gretchen Reevy and Mark Karplus, which include raising the issue with the union. Issues raised in committee meeting include faculty needed to be tenured before they may serve on FAC – not all faculty can be on all committees.

d) RTP Policy and Procedures for Librarians

Liz Ginno is working on the document and will bring to a future meeting.

6. New Business

None

7. Adjournment: 3:15

M/S /P (Ginno/LeDuc)

xc: Academic Senators
Administrative Officers
College Deans
Department Chairs

The FAC web page is <http://www20.csueastbay.edu/faculty/senate/committees/fac/index.html>