

CALIFORNIA STATE UNIVERSITY, EAST BAY  
FACULTY AFFAIRS COMMITTEE

DRAFT Minutes of the Meeting of April 25, 2012

Present: Eileen Barrett (chair), Jeanette Bicais, Liz Ginno, Ching-Lih Jan, Dave Larson,  
Danika LeDuc (quarter secretary), Luther Strayer

Guests: Sophie Rollins

Absent: Scott Hopkins, Tony Lima

- 1) Approval of the agenda  
M/S/P (Ginno/Bicais)

Jan suggested that we add the report of the Outstanding Professor Sub-committee meeting.

- 2) Approval of the April 18<sup>th</sup> minutes  
M/S/P (Ginno/Jan)

- 3) Report of the Chair  
The Senate approved, without comment, the changes to the faculty office hour policy that FAC put forward. ExCom will be sending us a charge to look at the policy again from the perspective of how 21<sup>st</sup> century technology might change how we interact with students outside the classroom. There is resistance to having a set number of hours from the perspective of some faculty since they believe that such specificity might be in conflict with our contract. Also, Barrett commented that the issue of office hours is particularly important with respect to the fact that in conversations about revising student evaluations the subcommittee has been discussing the central role that student-faculty contact outside of the classroom plays. With the proposed changes in University policy with respect to changing majors, students now need to get department approval. This will serve as notification to the departments so that they can begin giving advising to the students. Advising plays a key role in student graduation rates. Finally as we become a more residential campus the need for face-to face meetings outside of the classroom between students and faculty increases.

- 4) Report of the Presidential Appointee  
Linda Dobb is interviewing today and was not available.

- 5) Old Business
  - a) RTP Policy and Procedures for Librarians

Ginno explained that in 2010, librarians had begun to update their RTP policy for librarians to be consistent with proposed changes made in 2009-10 to the faculty RTP documents. However since these RTP changes were never approved by the President, the librarians waited until FAC had completed, the Senate had approved, and the President signed the changes made to RTP policy and procedures document this year.

The proposed revisions to the RTP for librarians document account for the recent addition of the position of Chair to the Library Faculty. Another major changes were under 4.3, in establishing the specific criteria for Professional Achievement by which library faculty would be evaluated. The document has been distributed to the Library faculty, and Ginno has been communicating with them in person and via email regarding their comments. An electronic vote is underway. The document was approved by FAC to go forward.

M/S/P (LeDuc/Strayer)

b) Outstanding Professor Sub-Committee Report

Larson served as chair for the Outstanding Professor Sub-Committee. Seven candidates were nominated, and all were carefully considered by the committee members. Four candidates were given serious consideration and discussion by the committee. A ranked-choice voting system was used to come to a final recommendation for Outstanding Professor. The selected individual was approved unanimously by FAC.

M/S/P (LeDuc/Strayer)

7. Adjournment

M/S/P (Ginno/Larson)