

CALIFORNIA STATE UNIVERSITY, EAST BAY  
FACULTY AFFAIRS COMMITTEE

Amended Minutes of the Meeting of April 17, 2013

Present: Jeanette Bicais, Linda Dobb, Kelly Fan, Dave Larson, Danika LeDuc (acting chair), Vish Hegde, Carlos Solomon (acting secretary)

Absent: Liz Ginno (chair), Tony Lima, Carl Stempel

Guests: Kim Geron, Sophie Rollins, Mitch Watnik

1. Approval of the agenda  
M/S/P (Bicais/Larson)  
Agenda was amended to include discussion of minutes from April 3<sup>rd</sup> rather than March 6<sup>th</sup>. Watnik suggested that 5b be moved to 5a.iii. This would move c to be and d to c.  
Passed unanimously.
2. Approval of the minutes of April 3, 2013  
M/S/P (Larson/Bicais)  
Passed unanimously.
3. Report of the Chair  
None.
4. Report of the Presidential Appointee  
None.
5. Old Business:
  - a. Calendar and academic year start-date reconsideration  
We reminded FAC members of previous discussion regarding the changing of the academic calendar. We discussed the problem of Yom Kippur in 2015-16 and 2018-19. DELO Geron discussed FDEC's review of the calendar and the issue of religious holidays. He shared the memo of FDEC and the issue of continuing the start of the Fall quarter 2015 and 2018 on Yom Kippur. Dobb discussed the cultural issues associated with the day. Bicais discussed the issue of classes that are held one day a week. Dobb discussed the President's Convocation and how that coincides with the beginning of Fall quarter. She suggested moving the Convocation to coincide with Back to the Bay. This would allow a Monday start. Advisement day would be concurrent with the first day of classes in this scenario. This would give students time to contact their instructors if they needed to miss class on Yom Kippur. Dobb will approach provost and president with this proposal and then move forward. Larson mentioned that this will create 11 Monday meetings. Geron suggested closing campus the entire Thanksgiving week - as done in some

CSU campuses. Watnik argued that we might not have enough instructional days - 146 instead of 147. It was suggested that we give Wednesday of Thanksgiving week off only - giving us 148 instructional days. Dobb will look into these possibilities and come back to the committee. FAC decided to deal only with 2015-16 at this time and leave the 2018-2019 issue until later, considering that we may be on semesters at that time.

With respect to holiday calendar, FAC discussed the calendar itself and had trouble with the column titled "Faith". We'll possibly change it to "Cultural Origin." Under Cesar Chavez Day, FAC decided to take out, under "calculation" column "Observed first day of Spring quarter." It was suggested that when the calendar is posted it is done so with a notation that it is an open document (to invite community input) and is being provided for informational purposes. Ginno will be apprised of suggestions.

b. SET

The policy is outdated. We looked at Eileen Barrett's draft. We need to make changes to the draft to submit it for finalization. FAC then worked on minor edits of the draft.

2.1 - all classes must be evaluated. 2.2 – 2.45 were entirely deleted.

Article numbers were changed to fit revised document.

All suggested changes were recorded by LeDuc with track changes and emailed to Ginno.

c. Appointment and Review document

We reviewed the new document for Department Chairs, prepared by Carl Stempel.

FAC made minor changes to the document having found that most of it was clearly stated. All suggested changes were recorded by LeDuc with track changes and emailed to Ginno.

6. New Business

Geron gave feedback regarding the proposed changes to the Constitution and Bylaws put forward by FAC that underwent first senate reading at their last meeting. He raised concerns about language that had been deleted regarding the duties of FDEC as liaisons and the DELO for tenure track hires. He gave FDEC's views and recommendations. Geron suggested that this language be retained. After discussion, it was advised that the language be changed to clarify the role of the DELO versus other FDEC members. New wording was needed to prepare it for the second reading at the next Senate meeting.

Adjournment

(Fan)