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**FACULTY AFFAIRS COMMITTEE**

Wednesday, November 27, 2013

TO: Members of the Faculty Affairs Committee (FAC)  
FROM: Liz Ginno, Chair  
SUBJECT: FAC Meeting, Wednesday, December 04, 2013, 2:00 p.m.-3:50 p.m., LI 2250

**APPROVED AGENDA**

1. Approval of the agenda
2. Approval of the minutes of [11/20/13](#)
3. Report of the Chair
4. Report of the Presidential appointee
5. Old Business:
  - a. School Directors [referral](#)
    - i. Excom suggests these reviews be placed in the separated Chairs Review document
    - ii. [12-13 FAC Appointment and Review of Department Chairs Policy and Procedures](#)
  - b. Discussions for 13-14 FAC:
    - i. Are/should interim appointments be considered as part of the years served for administrative review due date calculations?
    - ii. Consideration of internal hires on the waiver form attached to the Appointment and Review document
  - c. SET updated [draft policy](#) with 5/15/13 FAC changes (updated language regarding statistical measurements in 4.1)
    - i. Discuss adding language about departments adding own questions (possibly keeping 2.2 from [current policy](#))
  - d. Timeline for Online Student Evaluations
    - i. [13-14 SET 1](#): Recommendation on the Continuation of Online Student Evaluations
  - e. Appointment and Review document
    - i. Consider adding another administrator to search committees

- f. Intellectual Property Policy [referral](#)
    - i. Campus Policy on [Intellectual Property](#)
    - ii. [AAUP Sample Intellectual Property Policy & Contract Language](#)
  - g. Evaluations of Teaching [referral](#)
6. New Business:
- a. Referral on Changes to the Appointment and Review document
  - b. Holiday schedule changes follow-up
    - i. FAC minutes of [4/3/13](#)
    - ii. FAC minutes of [4/17/13](#)
7. Adjournment