

FAC – December 4, 2013
Amended Minutes

Attendance: Liz Ginno (Chair), Lynne Grewe (secretary), Vish Hegde, Linda Dobb, Linda Ivey, Mitch Watnik

Guest: Endre Branstad

1) Agenda Approved

2) Minutes of November 20, 2013

- a. Changes: Mitch is a member not a guest.
- b. Page 3: last sentence of last paragraph. 2 “l”s in “fil” -> “fill”
- c. Item e Digital Dossier: change “would stop” to “would be secure”
- d. Item e Digital Dossier: capitalize Blackboard throughout section.
- e. Item e Digital Dossier: change “need” to “needed”

M/S/P Changes to minutes approved.

3) Report of the chair - no report.

4) Report of the presidential appointee - no report.

5) a. School Directors referral
M/S/P (LG/VH) Each body proposing the formation of a school must include:

- i. Defining role/responsibility of school director;
- ii. Define how to appoint and review the school director (suggest using the appointment and review document for department chairs;
- iii. Any policy and procedures for the appointment and review of the school director of need to go through FAC to incorporate into our current policies.

Items 5b and 5c tabled.

- d. Timeline for Online Student Evaluations

M/S/P (Ivey/Watnick) Approve 13-14 SET 1: Recommendation on the Continuation of Online Student Evaluations, with the modification of moving the last paragraph up the first page as the actual recommendation.

Rest of agenda tabled as we lost the quorum.

7. Adjournment at 3:30 pm.