

FAC  
May 7, 2014  
APPROVED MINUTES

Present: Linda Dobb, Don Gailey, Liz Ginno (Chair), Vish Hegde, Linda Ivey, Linda Smetana, Carlos Salomon, Mitch Watnik

Absent: Kelly Fan

Guests: Endre Branstad, Mark Karplus, Gretchen Reeve, Sophie Rollins

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**1. Motion to approve agenda**

M/S/P Hegde/Watnik 5/0/0

**2. Approval of Minutes of April 2, 2014**

M/S/P Watnik/Ivey 6/0/0

**3. Report of Chair:**

- Eight of FAC documents are still on ExCom agenda. Next Tuesday (5/15) will be an extended ExCom meeting until 5pm to get documents to the Senate.
- Sue Schaefer faculty Service Award deadline is day after last meeting of the FAC this term on 5/21/14. Ginno suggested electronic review and vote to choose this awardee.
- Met with Chair of SET (Student Evaluations Committee). Memo will come to the FAC on the 21<sup>st</sup> so committee members are urged to please read ahead and be prepared to discuss.

**4. Report of Presidential Appointee:**

- 22-28 Faculty Searches for 2014-15 at this point. May 19<sup>th</sup> will be the training session for committee members.
- Office developing an electronic faculty handbook to gather various policies. Will come to FAC.

**5. Old Business:**

a. Consideration of internal hires on the waiver form attached to the Appointment and Review document Appointment and Review document

Ginno presented FAC 13 rebuttal, the response to the President's veto. Dobb mentioned the President's Management Personnel Plan concerning the consulting of faculty in this process, and suggested that it would make sense for FAC to get these documents in sync. Watnik noted that a few recent positions appear to have come under the direction of Academic Affairs, and therefore should have gone through this process and did not. Ginno will develop a document that addresses the issues discussed.

**i. Consider adding another administrator to search committees**

Watnik contributed that Faculty would still outnumbered administrators, and further that the president ultimately makes the hire, and that the committee only makes recommendations -- so the addition of an MPP does not appear problematic.

MOTION: Allow one more (for a total of two) presidential appointees to all search committees for appointment committee membership by division.

M/S/P: Watnik/Gailey 6/0/0

## **6. New Business:**

### **a. 3-14 FAC 10: Lecturer Subcommittee Recommended Changes to the CSUEB Constitution and Bylaws**

Guest Gretchen Reevy, lecturer in Psychology and Chair of the Lecturer subcommittee, recommend shift from 4 to 6 reps in Senate. The reasoning was based in the fact that there are approximately 440 lecturers on campus now, with increased interest in governance. Further, Reevy noted that Lecturers who don't reside in Colleges are excluded from the language (eg. General Studies lecturers) and suggested a revision of language for clarity.

MOTION to change the representation of Lecturers in Senate from 4 to 6

Watnik spoke against the motion: FAC 3 proposes to reduce number of faculty members on the Senate 25 down to 21, 10 down to 8 – dramatic change all at once may be problematic; in addition, he noted that in the past election there were only five candidates for the four seats, speaking to the former issue of why FAC voted to shrink Senate seats – lack of faculty and lack of willing faculty to participate.

Reevy responded that last year 6-7 ran for four seats; Reevy herself did not put name forward for the last election because there were enough bodies running. Lecturers teach such significant amount of classes that the representation issue should not be problematic. Ivey underscored Reevy's point about there not being an imbalance in the Full time faculty-to-lecturer ratio to be concerned about (would be 30 to 6). Hegde asked about diversity from colleges. Concern about timing expressed by those abstaining.

M/S/T: Ivey/Smetana, 2/2/2; Motion passed with Ginno as tie breaker.

### **b. Chair referral on students eligible to fill out evaluations**

Issues in Class Climate system – students who withdrew from a course were sent an evaluation. Emails sending out evaluations were populated during Week 6, an issue having to do with the vendor. Donna Wiley follow up: populated at the beginning of week 7 (withdrawal deadline). Gailey suggested that perhaps this system could be run on Blackboard or PeopleSoft. Ginno suggested that perhaps this referral should go to ITAC. Watnik suggested a cross-referral, but confirmed that this should stay with FAC and should be an FAC recommendation.

MOTION: Send referral to ITAC, to work with the SET subcommittees

M/S/P Hegde/Gailey 6/0/0

### **c. Chair referral on exceptions of course evaluations**

Ginno introduced the idea of developing a list of courses that do not need to be evaluated. Dobb noted that this has been done. Documents were provided to Ginno

concerning this work that was done out of Academic Affairs. Referral also asked if FAC was interested in formally requesting reduction. Committee decided not to develop a document formally requesting that the President reduce the number of evaluations required at this time.

**d. Chair referral regarding interpretation of Bylaws Article IX and definition of lecturer electorate:**

Ginno introduced this question as to who should be represented in Senate. Referral requests FAC to write an interpretive document about who should be included in the definition of lecturer electorate. Delineated by Unit 3 and the CBA. Ginno will author.

**7. Adjournment: 4:00pm**