

FAC
October 15, 2014
AMENDED MINUTES

Present: James Ahiakpor, David Fencsik, Liz Ginno, Linda Ivey, Nidhi Mahendra,
Michael Moon, James Murray, Linda Smetana
Absent: Linda Dobb, Helen Zong
Guests: Endre Branstad, Sophie Rollins, Sarah Taylor

1. Motion to approve agenda

Amendment: Add item 5e to agenda.

M/S/P Ivey/Murray 7/0/0

2. Motion to Approve Minutes from 10/1/14 meeting

M/S/P Murray/Fencsik 8/0/0

3. Referral from Committee on Research regarding faculty compensation for special registration courses. Discussed the referral with Sarah Taylor, chair of the Committee on Research. Faculty used to be compensated (in some cases) for supervising students in independent study courses and the like. FAC will draft a proposal for reintroducing compensation.

4. Report

- a. FAC Chair. ExCom sent 13-14 FAC 12 to the full Senate, but 13-14 FAC 10 was sent back to the Lecturers subcommittee. There will be an announcement soon for a position to head the quarter-to-semester conversion project, to follow Cal Poly Pomona's model. The Lecturers subcommittee needs one FAC representative, the Outstanding Professor/Awards subcommittee needs 3 members, the Student Evaluations of Teaching (SET) subcommittee needs one member from CBE, and the Retention, Tenure, and Promotion (RTP) Policy and Procedures subcommittee needs 5 members, including at least one from FAC.

5. New Business:

- a. 13-14 FAC 14: Request for Reconsideration of Academic Senate Resolution 12-13 FAC 13, amended, Suggested Changes to the Policies and Procedures Governing Faculty Participation in Appointment and Review of Administrative Officers of CSUEB. Discussed updates to document.

M/S/P Smetana/Ivey 8/0/0

- b. 13-14 FAC 16: Recommendation on the Revised Student Evaluations Form. Questions 1-3 are repeated under 16-18 by mistake. 16-18 should be program-specific questions left up to each department. It was suggested there should be some sort of reminder that the scale has been flipped: CSUEB evaluations have recently had lower scores as better ratings, but the new evaluation will reverse that in keeping with most other institutions. A vote was held on an amended version, to be finalized before the next meeting.

M/S/P Ahiakpor/Murray 8/0/0

- c. Courses exempt from student evaluations. Discussed whether to include a table of courses currently exempted from evaluations. It is easy to request that a course be exempt, or that it be no longer exempt. Decided to include the table for informational purposes, with acknowledgment that it may change. Discussed whether to require justification for exempting a course.

M/S/P Ivey/Smetana 8/0/0

- d. 14-15 FAC 2: Proposed amendment to add the Provost to the process of the University RTP Procedures. Ginno suggested that this needs to be looked at more closely. Moon suggested that the Provost may not need to be explicitly put in the process. Fresno's policy states that the President or a designee can make the decision. Ginno suggested that we refer this matter to the RTP Policy and Procedures subcommittee.

M/S/P Ivey/Fencsik 8/0/0

- e. 14-15 FAC 1: Updating of FAC Policies and Procedures document. Discussed feedback Ginno had received in Senate about this document. A senator had expressed concerns about the change to quorum rules, given the nature of FAC's work. Concerns were also expressed that the FAC chair should serve on all of FAC's subcommittees. Discussion revealed that the chairs of CIC and CAPR are not required to serve on all of their subcommittees. The committee did not feel that the changes were inappropriate.

7. Discussion Items:

- a. Consensual Relationship Policy: We discussed the language Dobb had proposed for a CSUEB Amorous Relationships policy, and considered the established policies of CSUEB and other CSUs. Discussed the appropriate length and amount of detail for such a policy, along with whether we should include examples of situations as is done by some other institutions.

7. Adjournment

Moved by Fencsik