

FAC

Feb 18th, 2015

AMENDED MINUTES

Members Present: Liz Ginno (Chair), David Fencsik, Linda Ivey, Nidhi Mahendra, Michael Moon, James A. Murray (Secretary), Helen Zong, Linda Dobb

Guests Present: Sophie Rollins

Quorum was achieved at 216p.

1. Approval of the agenda

MSP Moon/Dobb.

Postponed 4a, and 4ai in favor of New Business. Corrected 3d to become 3ci.

2. Approval of the 2/4/15 minutes

No changes required, removed part about needing clarification in 5b as was sufficient in detail as it was.

MSP Murray/Mahendra.

3. Reports

3a. Report of the Chair Liz Ginno

The new student evaluation form was approved by senate, with some minor changes for FAC to clarify. The senate voted to change from the 5 point scale to 4 point scale. We will implement the new questions in Fall 2015 says Linda Dobb. Murray suggested that we consider having our Likert scale looked over by experts, or consult with senator that criticized our new form at the January meeting of the Senate. Linda Dobb asks how many lecturers qualify to vote for representatives. The chair encourages us to fill out GE subcommittee survey concerning semester conversion.

3b. Report of the Presidential Appointee, Linda Dobb

The lecturer subcommittee could not meet for lack of quorum. Other subcommittees did meet. Linda is consulting on benefits and library privileges for Lecturers Emeriti. Faculty can get library privileges with 12 years of service even without emeritus status. She notes that new CFA contract retroactive payments are beginning. Semester Conversion meetings are happening every other week.

3c. Semester Conversion Report

3ci. 10-year Academic Calendar progress

Michael Moon says the 10-year calendar committee met and reviewed some example calendars. They discussed summer and winter sessions, and had extensive and productive discussion. They received input from Eileen Barrett and Glen Perry and CSU Pomona academic senate chair. Michael is now working on summarizing these

discussions. Goal is mid-April for draft calendar. The subcommittee will get feedback from all faculty. They are arranging for meetings with chairs and associate deans, and VP APGS Opp. The draft calendar will be presented to ExComm April 21 then senate after that. There is potential for workload increasing during the transition to semesters but the committee is trying to avoid that problem. Nidhi Mahendra notes that Glen Perry says that admissions and academic scheduling will have input on the calendar. Jason Singley asks Chair Ginno who then asks FAC for how many WTU that FAC will need next AY15-16. Ginno says FAC will review RTP document starting Fall 15. Ginno will no longer be chair of FAC in Fall 2015, but many of the members will continue. Ginno will be replaced on FAC by another member from the library. We should request our WTU soon, amounting to 12 WTU for entire committee, divided among those members that volunteer for subcommittee work. Ginno says Michael has made color coded prototype calendars to present to fellow faculty. Suggestion was made that FAC should provide an explanation of the choices made, and pros and cons for different choices in the calendar. Nidhi asks if we should talk with our deans about when to take the WTUs. Soon the departments will ask the deans for WTUs to facilitate conversion. Dobb points out that new faculty can't help much with conversion since they are already released for research. We need to hire more people to free up existing faculty to help with conversion. The amount of WTUs per department will be higher if that department plans a major revision of curriculum.

5. New Business

5a. Upcoming awards

5ai. Membership on FAC awards subcommittee

Two members from CLASS, so need more from other colleges. Meets two times in Spring quarter.

5aai. Week of Scholarship.

MSP Murray/Fencsik

Outstanding faculty awards for several categories, starts April 21st so deadline for submission of March 20, last day of quarter. Revised date from the 2014 document. Discussion of why these applications do not suggest chair of senate as a contact for information.

5aiii. Outstanding Professor

MSP Fencsik /Murray

Reviewed document and deadlines, but need to update name of faculty senate chair from Watnik. Winner was presented at Faculty Honors Convocation, but was also announced at the last senate meeting of AY. Call will be sent out soon.

5b. Intellectual Property referral

Ivey met with Smetana to discuss the policy. Past policy refers to a website that was not yet created. Also refers to an Advisory Committee that was never formed. Committee should be related to ORSP, and committee needs expertise with intellectual property. Murray suggests chairs of FAC and CR meet with Senate chair to suggest membership of the Advisory Committee. Ivey points out that membership is already designated in the document. Dobb notes that our policy is outdated. Dobb offers to revise to remove names of people who are no longer at CSUEB. Ginno asks if CBA covers IP policies. Such information is on page 166 of CBA (Sections 39.1 through 39.10.) Dobb will bring revisions to next meeting of FAC.

5c. Education Experience Enhancement Award

MSP Fencsik /Moon

We have ~30-40 WTUs to distribute (based on \$39K, our portion of funds from Chancellor). Ginno and Dobb used a Sonoma State document as a template for our own. Murray asks how applicants can ask questions about the procedure, and Dobb suggested that Ginno field questions. Discussion ensued of which activities qualify, and the discussion contrasted this award with our previous discussion of the “uncompensated work” form. Ivey suggests this award should cover an extraordinary event, not ones usual workload. Dobb suggests mentoring Honors students would be a example. Fencsik clarifies that one can bank this year’s award for next year. We should also require a report on what the faculty accomplished with the WTU award. Questions about where the FAC7 document based on the referral from the Committee on Research went and we did receive feedback from Mitch Watnik, but that feedback stills needs to be discussed by FAC. Questions arose regarding if new faculty with previous release time already can apply, and we agreed that all faculty are eligible. Discussion emphasized that one may request 1-4 WTU, and is not required to accept 4 WTU. Changed part 3C to cite possible 1-4 WTUs. Clarified that faculty applicant would be asked to cite number of hours worked, and committee decides if it merits 1 to 4 WTU. Discussion of why applications run through Office of Academic Affairs. Added to policy some text from CBA explaining that one may not request WTUs for excess activity that is compensated by other means. Dobb suggests that to get through senate one must ask for waiver of the first reading, and Murray offers to help move it through next Excomm meeting. Dobb suggests changing the deadline to Monday April 6, so as to avoid overlap of deadline for the applications for AY15-16 which must be set in Spring 2015.

4. Old Business (not addressed because of adjournment)

4a. 13-14 FAC5 separated into 3 new docs

4ai. 14-15 FAC5

4a.ii. 14-15 FAC6

6. Adjournment

Moved to adjourn 359p, passed by acclamation.