

Faculty Affairs Committee minutes
April 15, 2015
APPROVED MINUTES

1. Educational Experience Enhancement Awards application review (2:00pm-2:45pm)
(Murray and Mahendra asked to not attend during this time interval as their applications for assigned time were being evaluated)

Present: Ahiakpor, Gallegos, Ivey, Moon, Smetana, Dobb, (Murray & Mahendra at 245p)
Absent: Ginno, Zong,
Guests: Mark Robinson

Elected replacement chair Linda Smetana as Chair Ginno is absent.

2. Agenda

MSP Ahiakpor, Ivey

3. Minutes

MSP Murray, Mahendra, 1 abstention

4. Reports

- 4a. No chair report

- 4b. Linda Dobb presidential appointee.

University RTP committee is working on new RTP policy. New policy addresses if University RTP committee should make explicit claim when candidate is exceptional and should consider early promotion. Notes that Provost Houpis announced in Senate that will standardize overload pay for large courses, mentoring students, supervising/coordinating course lab sections. The Outstanding Professor awards subcommittee of FAC met and 5 faculty awards have been selected, there were many nominations, and Tuesday they will be awarded during Week of scholarship.

- 5c. Time certain 2:45pm (recognized at 2:55pm).

Provost asked Engineering chair for memo on what is the appropriate terminal degree for their faculty, and the Academic Senate chair referred this memo to FAC for "review". There were some questions about what degrees might be considered equivalent and question of who would determine the equivalency. FAC asked that Chair Motavalli add examples of other doctoral and terminal degrees (such as D. Sc.), and suggested changing wording to "doctoral degree in engineering related field". Mahendra has offered to send suggested phrasing, but the chair of Engineering will revise memo accordingly. Further discussion of specific phrasing to make it clear how flexible the requirements will be.

There were some questions about how exactly FAC shows its approval, as per Senate Chair referral. The memo itself does not seem to go to Senate. Asked to send revised

memo to FAC and will approve at next meeting. The approval will then be communicated to the chair of the Academic Senate.

4c. Semester Conversion Steering Committee report- Michael Moon reporting.

Michael presented the semester calendar to Senate in first reading yesterday. There were few questions from Senators. The committee received 34 comments online previously.

There was some discussion of changes in our semester daily class schedule and potential dead period “college hour” when no classes are scheduled and meetings could be scheduled. These prototype schedules will be referred to FAC.

5. Business Items

5a. 14-15 FAC6

Dobb/Moon MSP to table, so must be moved back to table later date to allow Chair Ginno to participate.

5b. Student Evaluation of Learning policy changes

Dobb explains that new form will be piloted in summer and used in Fall. Also includes changes from new CBA that requires all courses evaluated. State policy (CSU records and retention schedule) is that all evaluations are kept until 5 years after the faculty member leaves the CSU. Ivey asks which of the evaluations will be found in one’s PAF (personnel action file?). PAF is all hard copy, and no backup copies are available. But electronic evaluations are backed up.

MSP Ivey/Murray, unanimous, no abstentions

Murray suggests subcommittee considers peer evaluations in future policy.

5d. Development of guidelines for assign time

MSP Ahiakpor/Gallegos to postpone to next time to have more time to consider changes to form based on discussion of applications earlier in this meeting.

Adjournment, 3:45pm