

Faculty Affairs Committee minutes
May 20, 2015
APPROVED MINUTES

Present: Ahiakpor, Gallegos, Ginno (Chair), Ivey, Mahendra, Murray (Secretary), Smetana, Dobb, Zong by phone (for 15-16 elections then left)

Absent: Michael Moon

Guests: Mark Robinson, Sophie Rollins, Denise Sullivan, Gretchen Reevy, Mark Karplus, Manuel Saldhana, Diana Wakimoto (15-16 member-elect), Mitch Watnik

Called to order 2:02 pm with quorum.

1. Organizational meeting
 - a. Welcome and introductions, Diana was newly elected this cycle.
 - b. Election of FAC 15-16 Chair, need quorum for Fall quarter
 - i. Murray volunteers
 - ii. Voted in favor by acclamation
 - c. Election of 15-16 FAC Secretary
 - i. Mahendra volunteers
 - ii. MSP, Unanimous vote
 - d. CSU East Bay Teacher Scholar Program referral from Provost to FAC and CR. This new program will fund Faculty Support Grants that span 3 years to facilitate longer-term research projects.
 - i. 15-16 FAC volunteers
 - ii. Mahendra and Murray volunteer
 - iii. MSP, voted in favor, none opposed

2. Approval of agenda
MSP passed, Ahiakpor/Smetana

Chair Ginno moved 7f to 7b per request of Reevy
Adding 7G Discussion of UARC procedures and membership at 230p time certain

3. Approval of the minutes
 - a. From 4/15/15, MSP Murray/Smetana
 - b. From 5/6/15, MSP Murray/Gallegos
 - i. Add apostrophe to Ginno request, making it Ginno's request

4. Reports

- 4a. Ginno reports.

- 4ai. Senate adopted new semester calendar.

- 4aaii. Many FAC documents passed Senate.

- 4aiii. Ginno explains how she has been working with departments to decide how long course sessions should be (2,3,4,5,6,7 week sessions in our 8-week summer + 9th week for finals). Concluded that 4-8 week durations are all possible.

Moved to change document Ginno showed, from 5-week to 4-week for two short sessions. MSP Ahiakpor/Smetana, none opposed.

4b. Report of the Presidential Appointee. Dobb had no report

4c. Report of the Semester Conversion Steering Committee (SCSC). No report.

7g. 230p time certain addressed at 235p. Mitch Watnik from UARC (University Administrative Review Committee), addresses FAC.

In the past, faculty voted different UARC committee for review of each administrator. Thus, some committee members might have specific goals and not always provide an impartial evaluation, but now we have one committee for all reviews. UARC is working on consistency year by year. UARC now allows all tenured professors, but FAC might consider restricting it to “full” professors. (RTP is also the province of “full” professors, so sometimes hard to find enough). A middle ground might be to post the schedule of reviewed MPPs so associate faculty could plan when they want to serve on UARC to avoid years when their dean is reviewed. Watnik says that recusals might occur to avoid critiquing one’s dean for fear of repercussions.

There is no mechanism for replacement of members of UARC. Watnik asks if most appropriate for hold an election from college or can Excomm replace? Also, there is no way to replace someone for just one quarter. FAC members ask about why replacement by Excomm is the preferred mechanism, and Watnik answers that nominations take time, then election takes time. FAC asks if Excomm could choose substitute from different college, but appointment and review policy prevent this.

Concerns were expressed by Watnik about workload when adding more Directors to UARC review. Watnik suggests that FAC could add to review of higher personnel, subsections/clauses to explicitly cover these other MPPs that are not reviewed, when their direct supervisor is being reviewed.

Reviews go to President and to reviewee, but no one else sees this. Watnik suggests there should be a reporting mechanism at the end of the year to Excomm to ensure completion.

5. University Awards

5a. Approval of Outstanding Professor recipient.

Subcommittee chose from four strong nominations sent to FAC.
MSP (name redacted) Smetana/Ahiakpor, none opposed.

5ai. Question if personnel issue so no guests allowed during this portion of meeting. Also asked Mahendra to recuse herself, as she was nominated.

5b. Choosing of Sue Schaeffer Award recipient.

Three nominations of two nominees were received by FAC.

MSP (redacted), Ivey/Mahendra, none opposed

6. Referrals for tasks in 15-16, from Chair of the Senate Hedrick.

6a. Lecturer Emeritus policy, postponed to next year

6b. Constitution and Bylaws discrepancies in election procedures, postponed to next year

7. Business Items

7a. Development of permanent Guidelines and Form for Distributing Assigned Time for Exceptional Levels of Service (interim policy is 14-15 FAC9)

- Currently we have no appeal process, but Dobb told them they have right to appeal. Fullerton has created an appeals process. Suggest that members of Executive Committee could be on Appeals Committee. Chair Ginno drafted language including chair of the FAC awards subcommittee, a member of Executive Committee, and a member of Committee on Research.
- Developing a timeline. Murray suggests we draft timeline for 15-16, but then consider earlier timeline for subsequent years (apply in April for Fall units). Now that we have timeline and appeals process, there was discussion of whether we should open up the appeals process now, given that we already allowed them to email AVP Dobb for an explanation.

MSP of new appeals and timeline policy Ahiakpor/Murray, none opposed
M of informing rejected applicants that they can appeal now, by Murray, but no second.

Discussion that FAC did not inform the Senate before May 1, so we can now inform Senate of new appeals policy, post the appeals policy and start the 10 day clock.

MSP to inform Senate of new policy via Excomm, Dobb/Mahendra. None opposed.

- Develop a rubric? (charge/postponed to 15-16 awards subcommittee)
Murray/Smetana, none opposed.

Motion to add 5 min, by acclamation.

7b. 14-15 FAC 15, Lecturer Subcommittee Recommended Changes to the CSUEB Bylaws.

Gretchen Reevey distributed draft language on paper. Suggests that Lecturers come from 8 places, not just the Colleges, so proposes deletion of Article IX, Section 2, Part D. Discussion of how Excomm sometimes has to select one winner from two electees. Reevey suggests that Lecturers don't represent colleges per se, but represent Lecturers. Ivey supports the idea to ignore college affiliation.

MSP Ivey/Gallegos, of document provided by Reevey.

Move to adjourn. Approved by acclamation.

NOT ADDRESSED:

Using designation from the original unrevised agenda....

7b. 14-15 ITAC 1: Referral to FAC on which students should be eligible to fill out evaluations

7c. Suggested changes to the RTP document

i. With changes visible

ii. Without changes visible

7d. 14-15 FAC 6: Request for Reconsideration of a Waiver of External Search within the Appointment and Review document

7e. 14-15 FAC 8: Proposed Amorous Relationship policy

i. Original consensual relationships policy referral request

ii. CSULB policy

iii. CSUEB sexual harassment policy

iv. New draft language of Executive Order from Chancellor's Office

Respectfully submitted,
James A. Murray