

## **FACULTY AFFAIRS COMMITTEE – AMENDED Meeting Minutes**

**Meeting Date:** January 20<sup>th</sup>, 2016

**PRESENT:** James Murray (Chair), Nidhi Mahendra (*Secretary-joined at 2:25 pm*), James Ahiakpor, Linda Dobb, Caron Inouye, Kimberly Kim, Michael Moon, Holly Vugia, Diana Wakimoto.

**GUESTS:** Sophie Rollins, Mark Robinson; for time certain discussions: President Morishita, Eileen Barrett, Michael Hedrick, Angela Schneider, Jessica Weiss

**ABSENT:** Linda Smetana

Called to order at 2:05 pm with quorum.

1. *Approval of the agenda.* Motion Wakimoto/Murray. Passed.
2. *Approval of the [11/18/15](#) and [1/6/16](#) minutes.* Motion Wakimoto/Inouye. Postpone 11/18/15 for completion, 1/6/16 accepted with spelling and grammar changes. Passed.
3. **Reports**
  - a. FAC Chair. Murray reports Provost is working on equity study. Also if FAC does not give out all extraordinary service awards today, we will have to put out another call for submissions.
  - b. Presidential Appointee. Dobb reports 1<sup>st</sup> meeting of professional leave committee is forthcoming, 9 applications for 15 positions. RTP committee will meet this month with many faculty being considered for promotion.
  - c. Semester Conversion Steering Committee (SCSC) Report
    - Barrett sent email report to Murray, FAC referrals are on the next ExCom agenda
    - Moon requested clarification whether 10-year calendar he has been asked to work on is still required. He notes no other campus seems to be doing a 10-year calendar. He is contacting CSU. Discussion: 2-3 year calendar seems a more helpful range.
4. **Awards**
  - a. *CLOSED SESSION* Review of 15-16 Assigned Time for Exceptional Levels of Service to Students applications. FAC met in closed session, excusing Murray and Mahendra; both were applicants. Awards decided. Specifics sent to Dobb for announcement.
5. **Referrals**
  - a. [14-15 FAC 17](#): Proposed recommendations for shorter sessions under semesters (*referred back to committee at 12/1 Senate meeting, Registrar Angela Schneider, 2:15 pm time certain*). Schneider raised concern about use of word *session* in “any session shorter than 4 weeks.” Also need for clarification in last sentence, which should read “all courses shall last a minimum of four weeks.” Recommendation made to change word *session* to *courses*. Motion Murray/Wakimoto, passed unanimously.
6. **Business Items**

- a. Final approval of [RTP doc](#) for passage on to Excom/Senate – **Deferred**
- b. [14-15 FAC 14](#): Suggested revisions to the Student Evaluation of Teaching (SET)

policy – **Deferred**

- i. [List](#) of Excom concerns c.

Emeritus Policy [referral](#) **Deferred**

- i. First 15-16  
emeritus [draft](#) ii.  
Bakersfield [policy](#)

- d. Revision of Chair's Appointment and Review [document](#)

**Deferred**

- i. [Suggested changes](#) to sections 1.2 and 1.4

e. **Discussions**

- i. Philosophical statement on Evaluating Teaching (a combination of self-evaluation, student evaluation and peer evaluation)
  - 1. [Office of Faculty Development](#) page with faculty services
  - 2. [Appraising teacher Effectiveness: Beyond Student Ratings](#)

Jessica Weiss attended and discussed the importance of peer evaluations (not just colleagues serving on departmental RTP committees) to serve a clearer formative role in developing faculty, not just summative for the purpose of assessing Instructional Achievement for RTP. Weiss notes that such evaluations should be collaborative in nature (i.e., with the faculty in question being reviewed/assessed) and for the purpose of developing faculty. Key issues raised were lack of a standard expectation regarding Peer Evaluations on campus, variability of practice across departments and colleges, impact on faculty, and inconsistency in documenting the results of formative evaluations when they are conducted.

- ii. Discussion of adding a second Presidential Appointee to the Provost Search Committee as outlined in the Appointment and Review document (*President Morishita, 2:45 pm time certain*)

Referral from FAC; topic introduced with background by Michael Hedrick; thanked FAC for responding promptly to urgent request to add this to agenda. He would like FAC to consider a possible change to the Appointment and Review Committee document that stipulates the appointment of committee members. Specifically, ExCom would like FAC to consider a second Presidential Appointee (with discussion whether this second appointee should be a faculty member) to the Provost Search Committee and make decision so that Provost Search may proceed. Currently, Provost Search Committees have 8 members (4 tenured faculty-1 from each college + 1 tenured Library faculty, 1 Presidential appointee, 1 staff from AA and 1 ASI-selected student) – adding this appointee would then make this a 9-member committee. President offered that he would like to see a second Presidential

Appointee in keeping with precedents for multiple presidential appointees on similar search committees across the CSU. He presents to FAC that faculty are defined per CSUEB Constitution as including MPP administrators who currently have faculty retreat rights into academic departments. President suggests clearly he is seeking to have greater administrative or MPP-level representation on the Provost Search committee.

Following President and Michael Hedrick's departure; motion to discuss issue (Murray/Vugia) followed by thoughtful discussion on current practice, suggested changes, and overall implications. Concerns raised included critical importance of Provost position to faculty and that this be recognized and balanced with President's intention. FAC members also discussed that ultimately final selection of a Provost and their ultimate hire can only occur with Presidential approval making this request one that does not substantively change outcomes of the process of how a Provost is selected. Followed by voting – motion approved by FAC with majority vote. Murray will send FAC recommendations to Michael Hedrick. (4Y-3N-1A)

**iii. Teacher/Scholar Program/Task Force**

Nidhi and Holly briefly share that they attended CR (Committee on Research) discussion on the Teacher Scholar Program on 1/14/2016 and feedback provided on CR-proposed draft of program guidelines/application. Many details to be sorted out including purpose/vision behind Teacher/Scholar Program, timeline, funding source, applicant eligibility, and realistic expectations of deliverables. CR proposes making modifications to the proposal and continuing to engage with FAC in collaborative discussion.

Meeting Adjourned at 3:50 pm.

Respectfully Submitted: Nidhi Mahendra and Holly Vugia