

AMENDED minutes FAC

May 4, 2016

In attendance: James Murray, Chair, Michael Moon, Kimberly Kim, Linda Smetana, James Ahiakpor, Caron Inouye, Linda Dobb, Diana Wakimoto, Mark Robinson (Senate Office)

Guests: Jagdish Agrawal and Xinjian Liu (College of Business & Economics)

Members absent: Holly Vugia

1. Approval of Agenda: James Murray moved and Linda Smetana seconded; unanimous
2. Approval of 4/20/16: Corrections were suggested by Ahiakpor and Smetana moved, Murray seconded; 7 yes, 1 abstention
3. Reports
 - a. FAC Chair (Murray): sent us his report via email; it is [attached](#) to these minutes
 - b. Presidential Appointee (Dobb): reported that use of InterFolio for tenure track positions is moving forward; Dobb thanked the committee for their work in helping select the system.
 - c. Semester Conversion Representative (Moon): no report
4. Business Items:

e. Tenure Track documents (Time certain)

Dean Agrawal explained the Professional Achievement document that has been adopted by the College of Business and Economics. They need their own criteria for professional achievement (as is allowed under Section 4 of the RTP document) because their faculty must meet certain, minimum qualifications for the school to remain accredited by the AACSB (American Association of Colleges and Schools of Business).

The College of Business & Economics had to develop new criteria because AACSB has changed from requiring faculty to be AQ (Academically Qualified) or PQ (Professionally Qualified) to a new system in 2013. All 4 departments in the College of Business & Economics have the same standards—essentially a tt/tenured faculty member must publish, at a minimum, 1 article in an A+ journal (10 points) every five years. 90% of the College of Business & Economics tt/tenured faculty must meet this standard for the College to maintain accreditation.

So, faculty in the College of Business & Economics must at least meet this minimum to receive retention, tenure or promotion. They also like to hold post-tenure individuals to this minimum standard.

Ahiakpor noted that faculty in the College of Business & Economics voted to adopt these professional achievement standards.

Questions were asked:

what if someone is 1st author or 14th author; answer: doesn't matter still get credit

what if someone doesn't produce post-tenure: don't know yet what will happen

what about other publications, like books: not held in such high esteem; 2 points for a book.

Murray moved and Ahiakpor seconded to send the College of Business & Economics professional achievement standards forward to ExComm as an information item. Unanimous.

a. Revisions to Policy for Distributing Assigned time for Exceptional Levels of Service to Students

Murray revised again our document and form. He was unable to incorporate all of the committee's suggestions because of time pressures (we want to get it out so people can think about their projects before the end of this academic year)

Document was on Senate agenda for 5/2/16 but Senate did not get that far. Murray will try to get it done through next Senate agenda as a first reading and ask that the second reading be waived.

Two more changes: instead of saying "yes" they are not receiving any other release time or payment for their service to students, applicants will be asked to affirmatively initial a box; release date changed to May 18 (day after the Senate meeting) Murray said he could make those changes and just put this before the Senate as a substitute motion.

Dobb will send a preview reminder to faculty to think about projects for which they might apply, so that FAC can start this whole process sooner.

All affirmed that plan

b. RTP Policy

Committee went through Murray's background document, which explains why certain changes were made. Committee suggested that Murray start his background document by explaining that changes needed to be made because candidates and committees have been impacted by inconsistencies in the document and that we believe the document is further compliant with the CBA.

Additionally the document had typos, was not respectful of gender identity and did not include the Provost in the T & P process. (Provost is in the Retention process)

A few additional typos and numbering problems were found by Wakimoto. Murray will correct these.

Murray moved and Wakimoto seconded that the document be sent to ExComm. Committee voted 7 yes, 1 abstention to do so.

c. Core Syllabus and Title IX verbiage

Murray solicited correction from Risk Management that faculty were mandated reporters not confidential employees. This was corrected. Committee, however, was uncomfortable with the first line of the statement which talked about CSU EB as a sexual harassment and violence free University.

Wakimoto moved and Smetana seconded that the new language regarding Title IX for the core syllabus be adopted without the first sentence originally proposed by Risk Management. Unanimous.

d. Teacher Scholar program

Brief discussion. Since no action is needed immediately, this item will be tabled until next year's FAC to allow time for the goals of the program to be clarified.

Ongoing items:

Evaluation of teaching: Murray is going to try an experiment, wherein he put a paper reminder in faculty boxes regarding evaluations. This will be done for classes which have had low response rates.

For the good of the order:

Nidhi Mahendra has resigned from FAC. Next meeting will be on May 18. Robinson reminded us that the first 10 minutes are for the Organizational meeting; Moon will take minutes; Moon also reminded us that we will need someone from FAC to serve as our Semester Conversion representative (he does not wish to continue in this post). Dobb stated she will be absent.

Respectfully submitted,

Linda Dobb
5/3/16