TO: Members of the Faculty Affairs Committee (FAC)  
FROM: Jim Murray, Chair  
SUBJECT: FAC Meeting, Wednesday, February 15, 2017, 2:00-3:50 PM, SF 329

**APPROVED AGENDA**

1. Approval of the agenda
2. Approval of 2/1/17 minutes
3. Reports:  
   a. FAC Chair  
   b. Presidential Appointee  
   c. Semester Conversion Steering Committee (SCSC) report
4. Old Business:  
   a. Semester changes to Constitution & Bylaws  
      i. Latest edits  
   b. Office Hour Policy document from Lecturer Subcommittee *(Gretchen Reevy, 2:15pm time certain)*  
      i. Letter from Lecturer Subcommittee  
      ii. Original suggested markup from FAC  
      iii. Lecturer Subcommittee suggested markup  
   c. Policies and Procedures Governing Faculty Participation in Appointment and Review of Administrative Officers document  
      i. Latest edits
5. New Business:  
   a. 17-18 UTP committee and faculty allocation memo from Provost Inch
6. Discussions:  
   a. Updated administrative organizational chart
7. Adjournment